

Meeting of the Council of the London Borough of Barnet

TO BE HELD ON

TUESDAY 1ST NOVEMBER, 2022 AT 7.00 PM (OR AT THE CONCLUSION OF
THE PRECEDING EXTRAORDINARY MEETING OF THE COUNCIL)

VENUE

HENDON TOWN HALL, THE BURROUGHS, LONDON NW4 4BQ

SUMMONS AND AGENDA



All Councillors are hereby summoned to attend the Council Meeting for the transaction of the business set out.

Agenda and Timetable
Tuesday 1st November, 2022

Item	Subject	Timing	Page Nos
	Part 1 - Statutory formalities/Announcements (15 minutes)		
1.	Apologies for absence		
2.	Elect a Member to preside if the Mayor is absent		
3.	Words from Young People in Barnet		
4.	Declarations of Interest		
5.	Minutes of the last meeting		5 - 18
6.	Official announcements		
7.	Any business remaining from last meeting		
	Part 2 - Question Time (30 minutes)		
8.	Questions to the Leader (and Committee Chairs if he/she has delegated)		To Follow
	Part 3 - Statutory Council Business (60 minutes)		
9.	Petitions for Debate (20 minutes)		
10.	Reports from the Leader		
11.	Reports from Committees		
11.1	Referral from Audit Committee - Annual Report of the Audit Committee 2021/22		19 - 38
11.2	Referral from Communities, Leadership & Libraries Committee - Safer Community Strategy 2022-27		39 - 76

11.3	Report of the Constitution & General Purposes Committee - Constitution Review		77 - 100
11.4	Referral report of the Policy & Resources Committee- Fees and Charges 2022/23 & 2023/24		101 - 198
12.	Reports of Officers		
12.1	Report of the Head of Governance		199 – 204 (appendix A to follow)
13.	Questions to Council Representatives on Outside Bodies		
	Break (15 minutes)		
	Part 4 – Business for Debate (45 minutes)		
14.	Motions (45 minutes)		
14.1	Administration Motion in the name of Cllr Simon Radford - Impact of the mini-budget on the cost-of-living crisis		205 - 206
14.2	Opposition Motion in the name of Cllr Dan Thomas- Council pledges to not raise parking charges until the cost-of-living crisis has been alleviated		207 - 208
14.3	Administration Motion in the name of Cllr Paul Lemon- Standing up for responsible tax conduct		209 - 210
14.4	Opposition Motion in the name of Cllr Dan Thomas- Council will not raise the price of Garden Waste from £70 collections for the remainder of the administration to help with the cost-of-living crisis		211 - 212
14.5	Administration Motion in the name of Cllr Ernest Ambe- Becoming a Living Wage Employer: Accreditation		213 - 214
14.6	Opposition Motion in the name of Cllr David Longstaff-		215 -

	A reduction is not a rebate - Labour must fulfil their manifesto pledge to rebate the Social Care Precept within the 2022/23 Financial Year		216
14.7	Opposition Motion in the name of Cllr Dan Thomas- Council commits to not joining neighbouring Labour-controlled Camden Council in restricting all council-operated roads to a 20mph speed limit		217 - 218
15.	Motions for Adjournment		

Andrew Charlwood, Head of Governance
2 Bristol Avenue, Colindale, NW9 4EW

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Minutes

OF THE MEETING OF THE COUNCIL OF THE LONDON BOROUGH OF BARNET
held at Hendon Town Hall, The Burroughs, London NW4 4BQ, on 26 July 2022

AGENDA ITEM 5

PRESENT:-

The Worshipful the Mayor (Alison Moore)

The Deputy Mayor (Nagus Narenthira)

Councillors:

Richard Barnes	Lachhya Gurung	Alex Prager
Zahra Beg	Marianne Haylett	Simon Radford
Andrea Bilbow OBE	Ross Houston	Barry Rawlings
Rishikesh Chakraborty	Anne Hutton	Danny Rich
Anne Clarke	Giulia Innocenti	Tim Roberts
Pauline Coakley Webb	Andreas Ioannidis	Ella Rose
Dean Cohen	Laithe Jajeh	Gill Sargeant
Philip Cohen	Humayune Khalick	Alan Schneiderman
Joshua Conway	Paul Lemon	Elliot Simberg
Sara Conway	David Longstaff	Caroline Stock
Geof Cooke	Linda Lusingu	Daniel Thomas
Richard Cornelius	Kath McGuirk	Liron Velleman
Edith David	Nick Mearing-Smith	Tony Vourou
Val Duschinsky	Michael Mire	Lucy Wakeley
Paul Edwards	Arjun Mittra	Sarah Wardle
Claire Farrier	Giulia Monasterio	Emma Whysall
Shuey Gordon	Alison Moore	Nigel Young
Eva Greenspan	Ammar Naqvi	Zakia Zubairi
Jennifer Grocock	Nagus Narenthira	
Kamal Gurung	Matthew Perlberg	

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Ambe, Councillor Melvin Cohen, Councillor Grover and Councillor Shooter.

2. ELECT A MEMBER TO PRESIDE IF THE MAYOR IS ABSENT

The Worshipful the Mayor was present.

3. WORDS FROM YOUNG PEOPLE IN BARNET

The Worshipful the Mayor invited young people to say a few words.

4. DECLARATIONS OF INTEREST

- Councillor Mitra declared an interest in relation to item 14.2 by virtue of working for the Greater London Authority.
- Councillor Clarke declared an interest in relation to item 14.2 by virtue of being the London Assembly Member for Barnet and Camden.
- Councillor Lemon declared an interest in relation to item 14.2 and 14.4 by virtue of being employed by Transport for London (TfL).
- Councillor Whysall declared an interest in relation to item 14.4 by virtue of working for Thompsons Solicitors LLP who have provided advice to trade unions on regarding the TFL strikes.

5. MINUTES OF THE LAST MEETING

Council noted a correction to the minutes that Councillor Haylett's first name is missing. Subject to that correction it was **RESOLVED that the Minutes of the Annual Council meeting on 24 May 2022 were agreed as a correct record.**

6. OFFICIAL ANNOUNCEMENTS

The Worshipful the Mayor informed Council of the sad death of former Councillor Liz Mamatt in March 2022. Liz Mamatt was a Conservative Councillor for Hadley Ward between 1990-2000 and was also Group Secretary between 1994-1999 and Group Leader 1996-2000.

The Worshipful the Mayor also announced the sad death of Mrs Gladys Coleman, former Mayoress to Dr Brian Coleman. Mrs Gladys Coleman passed peacefully away during the night of the 5th June 2022 at the age of 88.

The Worshipful the Mayor then asked the Council to stand for a minute's silence.

7. ANY BUSINESS REMAINING FROM LAST MEETING

None.

8. QUESTIONS TO THE LEADER (AND COMMITTEE CHAIRMEN IF HE/SHE HAS DELEGATED)

Answers to the questions submitted were provided as a supplementary paper to the agenda.

Supplementary questions were then asked and answered within the allotted time given for the item.

9. QUESTIONS TO COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

None.

10. PETITIONS FOR DEBATE (20 MINUTES)

None.

11. REPORTS FROM THE LEADER

None.

12. REPORTS FROM COMMITTEES

12.1 REPORT OF THE CONSTITUTION & GENERAL PURPOSES COMMITTEE - CONSTITUTION REVIEW

Councillor Rawlings, Chair of the Constitution and General Purposes Committee, moved the reception and adoption of the recommendations in the report.

On the recommendations in the report being put to the vote, the votes were recorded as follows:

For: 40
Against: 0
Abstain: 19
Absent: 4
Total: 63

RESOLVED that:

- 1. Council note the updated report of the Constitution & General Purposes Committee held on 7 July 2022 (Annex 1a), the Addendum report of the Constitution & General Purposes Committee (Annex 1b) and note that the Committee approved the amendments subject to the changes detailed in the minutes (Annex 1c).**
- 2. Council approve the Constitution amendments as set out in Appendices A to J.**
- 3. Council authorise the Monitoring Officer to implement these revisions and publish a revised Constitution.**

12.2 REPORT OF THE AUDIT COMMITTEE - CODE OF CORPORATE GOVERNANCE 2022-23

Councillor Mitra, Chair of the Audit Committee, moved reception and adoption of the recommendations in the report.

On the recommendations in the report being put to the vote, the votes were recorded as follows:

For: 59
Against: 0
Abstain: 0
Absent: 4
Total: 63

RESOLVED that Council note and approve the Code of Corporate Governance 2022-23, as set out in Appendix 1, for incorporation into the Constitution.

12.3 REFERRAL FROM ENVIRONMENT AND CLIMATE CHANGE - FEES AND CHARGES

Councillor Schneiderman, Chair of the Environment and Climate Change Committee moved reception and adoption of the recommendations in the report.

On the recommendations in the report being put to the vote, the votes were recorded as follows:

For: 40
Against: 0
Abstain: 19
Absent: 4
Total: 63

RESOLVED that:

- 1. Council approve the administration charge of £25 per dwelling, to be passed on to developers to cover the cost of implementing a cap on the number of parking permits in relation to individual developments and that this becomes part of the schedule of fees and charges as outlined in Appendix 1.**
- 2. Council approve the amendments to the sums for environmental crime offences Fixed Penalty Notices (FPN's) as set out in Appendix 2 of this report.**
- 3. Council approve the re-introduction of the early payment option for Fixed Penalty Notices (FPN's) for the offences detailed in Appendix 2.**
- 4. Council approve the introduction of a scaled approach to the level of FPN fine applied to S33 and S34(2) of the Environmental Protection Act 1990 fly tipping offences as at Appendix 2 of this report.**
- 5. Council approve and delegate authority to the Executive Director of Assurance to impose monetary penalties in relation to breaches of the Consumer Rights Act and The Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc) (England) Order 2014. That Council also agree that the Trading Standards Team should always consider imposing the maximum penalty for the breach of £5,000, subject to the circumstances of each case as set out in Appendix 3.**

13. REPORTS OF OFFICERS

13.1 REPORT OF THE HEAD OF GOVERNANCE - TO FOLLOW

The Head of Governance introduced the report, outlining the various administrative matters for Council's agreement.

On the contested nomination for Edward Harvist Charity being put to the vote, the votes were recorded as follows:

Votes for the Labour nomination for the Edward Harvist Charity:

For: 40
Against: 19
Abstain: 0
Absent: 4
Total: 63

Votes for the Conservative nomination for the Edward Harvist Charity:

For: 19
Against: 40
Abstain: 0
Absent: 4
Total: 63

RESOLVED that the Labour nomination for the Edward Harvist Charity be agreed.

On the remaining recommendations outlined within the report being put to the vote, the votes were recorded as follows:

For: 59
Against: 0
Abstain: 0
Absent: 4
Total: 63

RESOLVED that:

- 1. Council note and approve the appointments to Outside Bodies in Appendix A.**
- 2. Council approve the appointments of the Independent Persons outlined in Appendix B.**
- 3. Council approve the appointment to the Local Pension Board outlined in Appendix C.**
- 4. Council approve the appointments outlined in Appendix D.**

14. MOTIONS (45 MINUTES)

14.1 ADMINISTRATION MOTION IN THE NAME OF CLLR LINDA LUSINGU - CELEBRATING BLACK HISTORY MONTH

The Worshipful the Mayor asked Council to note a small amendment to the substantive motion in Councillor Lusingu's name, which altered the wording from "Council notes" to "Council believes" that the previous administration has, in the past recognised this event, but has not actively engaged meaningfully with Barnet's diverse communities'.

Councillor Lusingu moved the motion in her name. Councillor Thomas moved an amendment in his name. Debate ensued.

Votes on the amendment in the name of Councillor Thomas were recorded as follows:

For: 19
Against: 40
Abstain: 0
Absent: 4
Total: 63

The amendment in the name of Councillor Thomas was LOST.

Votes on the motion in the name of Councillor Lusingu were recorded as follows:

For: 40
Against: 0
Abstain: 19
Absent: 4
Total:63

The motion in the name of Councillor Lusingu was CARRIED.

RESOLVED that:

This Council notes:

- 1. October is Black History Month. This national celebration aims to promote and celebrate Black contributions to British society, and to foster an understanding of Black history in general. It has become an important date in the cultural calendar of many of the UK's museums, galleries, educational institutions, and local authorities.**
- 2. In the UK, Black History Month celebrates African, Caribbean, and Asian communities. The event is intended to recognise the contribution and achievements of those with African, Asian, or Caribbean heritage. It's also an opportunity for people to learn more about the effects of racism and how to challenge negative stereotypes.**
- 3. Black History Month is celebrated in the community in places such as museums, care homes, libraries, schools, colleges, and workplaces. A broad range of topics is covered, from the slave trade, Britain's colonial past to migration and music, and therefore to a large extent Black History Month is also history of white people.**
- 4. The theme for Black History Month this year is Time for Change: Action Not Words, with a focus on ensuring we acknowledge and learn from the past, but also work to improve the future, through action, not just words.**

This Council further:

- 1. Believes that the continued learning and understanding of black and minoritised ethnic history promotes integration and respect in communities, and that we should celebrate this throughout the year.**
- 2. Recognises and celebrates the work of local community groups and organisations in the promotion of minoritised ethnic groups in civil society, and the work of the Council's staff networks and allies under The Barnet Equalities Allies to actively promote and ensure an inclusive workplace.**
- 3. Acknowledges the contribution of all Barnet's black and minoritised ethnic councillors both past and present, applauds the increased number of new black and minoritised ethnic councillors in Barnet and calls on all political parties to continue to increase the racial diversity of their Councillors.**

4. **Considers and celebrates the rich contributions to science, culture and arts in this country by people of African, Caribbean, Middle Eastern and Asian descent.**
5. **Believes the previous administration has, in the past recognised this event but has not actively engaged meaningfully with Barnet's diverse communities.**

Council therefore resolves:

1. **To fully recognise Black History Month as an important month in the Council's Calendar each year, and recognising the short lead-in time this year instructs officers to work with members on possible proposals for 2022, with a view to developing the programme in future years, including:**
2. **To work with Barnet's diverse communities to promote events, including through the Council's communications platforms, throughout the month of October every year.**
3. **To support local organisations to access funding, via Area Committees or other appropriate mechanisms, to help mark Black History Month in their area.**
4. **To ask Council officers, Head Teachers and Pupils to co-design a programme to celebrate Black History Month – including by encouraging schools and colleges to develop and showcase their Black History Month projects, for example, by running a Council Black History Month competition with an Awards event to promote and showcase their projects and invite leading black educationalists, community leaders and role models to present the awards.**
5. **To identify and allocate funding for the above competition and awards event.**
6. **To use Black History Month as a learning opportunity to inform the Council's long-term strategy/EDI.**
7. **To use this as an opportunity to learn about best practice from other London Boroughs on positively engaging minoritised communities.**

14.2 OPPOSITION MOTION IN THE NAME OF CLLR DANIEL THOMAS - DON'T PUNISH BARNET'S DRIVERS

*Councillor Zubairi and Councillor Lemon left the room before the debate on this item.

Councillor Thomas moved the motion in his name. Councillor Schneiderman moved an amendment in his name. Councillor Longstaff moved an amendment in his name. Debate ensued.

The votes on the amendment in Councillor Schneiderman's name were recorded as follows:

For: 38
Against: 19
Abstain: 0
Absent: 6
Total: 63

The amendment in the name of Councillor Schneiderman was CARRIED.

The votes on the amendment in the name of Councillor Longstaff were recorded as follows:

For: 19
Against: 38
Abstain: 0
Absent: 6
Total: 63

The amendment in the amendment in the name of Councillor Longstaff was LOST.

Votes on the motion as amended by Councillor Schneiderman were recorded as follows:

For: 38
Against: 19
Abstain: 0
Absent: 6
Total: 63

RESOLVED that:

Council notes that:

- 1. The Mayor of London has put in place measures to improve air quality, reduce air pollution and tackle the climate emergency, including the Ultra Low Emission Zone (ULEZ).**
- 2. Recent data shows that the ULEZ has delivered a 20% reduction in Nitrogen Dioxide emissions in the wider area covered by the zone (inner London), and a 44% reduction in these roadside emissions in central London.**
- 3. The Mayor of London is consulting on expansion of the ULEZ and may consider 'pay per mile' proposals in the future, although this would not be possible for many years.**
- 4. LB Barnet will be responding to the ULEZ consultation, and residents are also being encouraged to respond.**

Council also notes that:

- 1. Around 4,000 deaths a year in London can be attributed to air pollution, with the greatest mortality burden falling in Outer London, as a proportion of population, due to the higher proportion of elderly people in these areas.**
- 2. As evidenced by the recent extreme weather event, the climate emergency must be addressed and air quality in London needs to be improved.**
- 3. Lobbying to expand the ULEZ was in the previous administration's Long Term Transport Strategy.**

4. Road pricing was included in the previous administration's plans.

Council believes that:

- 1. It is essential that any further expansion of the ULEZ includes a comprehensive vehicle scrappage scheme to support residents – especially those on low incomes and people with disabilities, and businesses and charities.**
- 2. Government must step-up and contribute sufficient funds to any scrappage scheme.**

Council resolves to:

- 1. Respond to the Mayor of London's ULEZ consultation to encourage amended plans, to ensure Barnet's residents aren't penalised in any future plans.**
- 2. Ask all political groups on the Council to write a joint letter to the Government calling for any ULEZ scrappage scheme to be properly funded.**

14.3 ADMINISTRATION MOTION IN THE NAME OF CLLR MATTHEW PERLBERG - CORPORATE PARENTING PLEDGE

Votes on the motion in the name of Councillor Perlberg were recorded as follows:

For: 57
Against: 0
Abstain: 0
Absent: 6
Total: 63

The motion in the name of Councillor Perlberg was CARRIED.

RESOLVED that:

Council notes that: as 'corporate parents' we are responsible for the care and support of our children in care and care leavers. We will make sure that they are safeguarded and that they are provided with the opportunities they need; the same as any parent.

Council also notes that: responsibility for corporate parenting sits with the whole council, Councillors, community services, education support, schools and health services; we all have a vital role to play in supporting our children in care and care leavers to do well. As with all parents we know we will not always get things right, but we pledge to do our best.

To our children in care and our care leavers, Council therefore resolves that: We, your Corporate Parents, will:

- Support you to fulfil your dreams,**
- Be there for you, when you need us,**
- Support your mental and physical health,**
- Listen, communicate and make decisions together with you,**
- Support you to become independent and prepare for adulthood,**
- Celebrate you, your achievements, identity and culture.**

14.4 **OPPOSITION MOTION IN THE NAME OF CLLR DANIEL THOMAS - OPPOSING RAIL STRIKES**

*Councillor Naqvi and Councillor Whysall left the room before the vote on this item.

Votes on the amendment to the motion in the name of Councillor Rawlings were recorded as follows:

For: 36
Against: 19
Abstain: 0
Absent: 8
Total: 63

The amendment to the motion in the name of Councillor Rawlings was CARRIED.

Votes on the amendment to the motion in the name of Councillor Grover were recorded as follows:

For: 19
Against: 36
Abstain: 0
Absent: 8
Total: 63

The amendment to the motion in the name of Councillor Grover was CARRIED.

Votes on the motion as amended by Councillor Rawlings were recorded as follows:

For: 36
Against: 19
Abstain: 0
Absent: 8
Total: 63

The motion as amended by Councillor Rawlings was CARRIED.

RESOLVED that:

Council notes that:

- 1. Tube and rail strikes have had a huge negative impact on Barnet's residents and businesses.**

Council resolves to:

- 1. Condemn the fact that tube and rail strikes have had to go ahead as a result of Government ministers not spending a single second in talks to try to sort it out and avoid the tube and rail strikes.**

14.5 **ADMINISTRATION MOTION IN THE NAME OF CLLR BARRY RAWLINGS -**

BARNET'S GOVERNANCE ARRANGEMENTS

*Councillor Naqvi, Councillor Whysall and Councillor Lemon returned to the room for the vote on this item.

Votes on the motion in the name of Councillor Rawlings were recorded as follows:

For: 39
Against: 19
Abstain: 0
Absent: 5
Total: 63

The motion in the name of Councillor Rawlings was carried.

RESOLVED that:

Council notes that:

In May 2014 the Council changed its governance arrangements in accordance with the provisions of the Localism Act 2011 which permitted local authorities to move away from the Cabinet system (introduced by the Local Government Act 2000) and back to a Committee System.

Council notes that the Committee System has been in operation in Barnet for eight years, and that delivering the new administration's significant transformation and change programme will require more regular, timely and efficient decision-making which may not be well-served by an old-style traditional Committee System where there can be long periods between Committee cycles.

Council therefore believes:

It is a good time to review the Council's current governance arrangements to assess whether they are fit for purpose to deliver the new administration's agenda in the context of its manifesto pledge to ensure decision-making is more transparent, efficient and accountable.

Council therefore resolves:

To note that the Localism Act 2011 includes provisions for local authorities to make a change to their governance arrangements and resolves to call upon the Constitution and General Purposes Committee to consider a review of the Council's Governance arrangements with a view to work up proposals for a new structure to include the possibility of:

- 1. Moving to a Cabinet system to ensure speed of decision-making, and clear accountability for decisions.**
- 2. Putting in place arrangements for a robust Overview and Scrutiny function to ensure involvement by a wider range of cross-party members in development of policy, for example through task and finish groups, as well as pre and post decision scrutiny.**
- 3. Strengthening opportunities for public participation.**

Council also calls upon the Constitution and General Purposes Committee to consider a review of arrangements for all other committees, boards and panels to ensure that they are fit for purpose in any revised governance structure. Council agrees that, at a time of budgetary restraint, any changes must seek to be cost neutral.

Council believes that a members' working group should be set up to facilitate the working up of any new proposals.

Council asks the Constitution and General Purposes Committee and officers to bring forward proposals to enable approval of any change to commence operationally from the Annual Council meeting in May 2023, if possible within the tight timescale.

**14.6 ADMINISTRATION MOTION IN THE NAME OF CLLR PAULINE COAKLEY-WEBB
- SHOW US YOU CARE TOO CAMPAIGN**

Votes on the motion in the name of Councillor Coakley-Webb were recorded as follows:

For: 58
Against: 0
Abstain: 0
Absent: 5
Total: 63

The motion in the name of Councillor Coakley-Webb was CARRIED.

RESOLVED that:

Council notes that:

- 1. Care experienced people face significant barriers that impact them throughout their lives; care experienced people are those who are currently in care or who have been at any point.**
- 2. Despite the resilience of many care experienced people, society too often does not take their needs into account.**
- 3. Care experienced people can face discrimination and stigma across housing, health, education, relationships, employment and in the criminal justice system.**
- 4. As corporate parents, councillors have a collective responsibility for providing the best possible care and safeguarding for the children who are looked after by us as an authority.**
- 5. All corporate parents should commit to acting as mentors, hearing the voices of looked after children and young people and to consider their needs in any aspect of council work.**
- 6. Councillors should be champions of our looked after children and challenge the negative attitudes and prejudice that exists in all aspects of society.**

7. **The Public Sector Equality Duty requires public bodies, such as councils, to eliminate unlawful discrimination, harassment, and victimisation of people with protected characteristics.**

Council believes that:

1. **Care experienced people can face discrimination.**
2. **Councils as corporate parents have a duty to put the needs of care experienced people at the heart of decision-making through co-production and collaboration.**
3. **Services and policies should be assessed to determine the impact of changes on people with care experience.**

Council resolves:

1. **To formally support the Show Us You Care Too campaign which calls for care experience to be made a protected characteristic.**
2. **For the council to proactively seek out and listen to the voices of care experienced people when developing new policies based on their views.**
3. **To continue to build on the existing ringfenced apprenticeship opportunities for care experienced people by committing to an agreed number of apprenticeships places each year delivered through the council's levy funding.**
4. **To take an intersectional approach, where we take account of the impact that a person's combined social identities have on any disadvantage they may face and commit to tackling the systemic discrimination and disproportionality faced by specific groups of care experienced people.**

The meeting finished at 8.42pm

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Council 1 November 2022

Title	Referral from Audit Committee – Annual Report of the Audit Committee 2021/22
Report of	Chair of the Audit Committee
Wards	Not applicable
Status	Public
Enclosures	Annex 1 – Report to Audit Committee, 15 September 2022, Annual Report of the Audit Committee Appendix 1 – Annual Report of the Audit Committee 2021/22
Officer Contact Details	Clair Green, Executive Director of Assurance clair.green@barnet.gov.uk

Summary

The Constitution, Article 7 includes the following within the Audit Committee's terms of reference:

“The Audit Committee shall prepare a report to Full Council on an annual basis on its activity and effectiveness.”

The Audit Committee at the meeting on the 15th September 2022 resolved to recommend that Council note and approve the Annual Report of the Audit Committee for 2021/22 as an accurate record of the outcomes and work programme for the year.

Officers Recommendation

That Council to note and approve the Annual Report of the Audit Committee for 2021/22 as an accurate record of the outcomes and work programme for the year.

1. WHY THIS REPORT IS NEEDED

- 1.1 At its meeting on the 15th September 2022, the Audit Committee approved the recommendation for the Annual report of the Audit Committee to be recommended for approval to Council.
- 1.2 As minuted in the Audit Committee minutes 15th September 2022 regarding the Annual Report of the Audit Committee, it was RESOLVED that:
The Committee recommend Full Council to note and approve the Annual Report of the Audit Committee for 2021/22 as an accurate record of the outcomes and work programme for the year.

2. REASONS FOR RECOMMENDATIONS

- 2.1 As set out in the report attached at Annex 1.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 3.1 As set out in the report at Annex 1.

4. POST DECISION IMPLEMENTATION

- 4.1 As set out in the report attached at Annex 1.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

- 5.1.1 As set out in the report attached at Annex 1.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

- 5.2.1 As set out in the report attached at Annex 1

5.3 Legal and Constitutional References

- 5.3.1 The Council's Constitution Article 7 states within the Audit Committee's terms of reference that the Audit Committee shall prepare a report to Full Council on an Annual basis on its activity and effectiveness

5.4 Insight

- 5.4.1 As set out in the report attached at Annex 1.

5.5 **Social Value**

5.5.1 As set out in the report attached at Annex 1.

5.6 **Risk Management**

5.6.1 As set out in the report attached at Annex 1.

5.7 **Equalities & Diversity**

5.7.1 As set out in the report attached at Annex 1.

5.8 **Corporate Parenting**

5.8.1 As set out in the report attached at Annex 1.

5.9 **Consultation and Engagement**

5.9.1 As set out in the report attached at Annex 1.

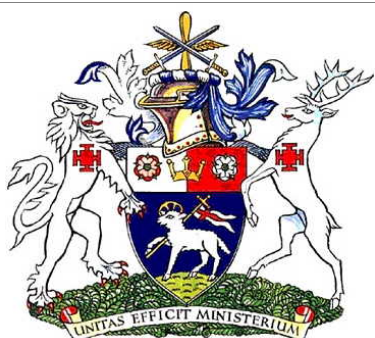
5.10 **Environmental Impact**

5.10.1 As set out in the report attached at Annex 1.

6. **BACKGROUND PAPERS**

6.1 N/A

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Audit Committee

15th September 2022

Title	Annual Report of the Audit Committee 2021-22
Report of	Chair of the Audit Committee
Wards	N/A
Status	Public
Urgent	No
Key	No
Enclosures	Appendix 1- Annual Report of the Audit Committee 2021-22
Officer Contact Details	Clair Green, Executive Director of Assurance clair.green@barnet.gov.uk

Summary

This report provides the Audit Committee with its annual report for 2021-22. The report provides an overview of good corporate governance, which requires independent, effective assurance about both the adequacy of financial management and reporting, and the management of other processes required to achieve the organisation's corporate and service objectives.

Appendix 1 contains the Committee's Annual Report and describes how the Audit Committee meets its objectives as well as detailing the work of the Committee to date and the outcomes that have been achieved for 2021-22.

Recommendations

1. That the Audit Committee approve the Annual report for 2021-22.
2. That the Audit Committee note that the Annual Audit report for 2021-22 be reported to Full Council.

1. WHY THIS REPORT IS NEEDED

- 1.1 The Constitution, Article 7 includes the following within the Audit Committee's terms of reference:

“The Audit Committee shall prepare a report to Full Council on an annual basis on its activity and effectiveness.”

- 1.1 The Annual Report describes the work of the Committee to date and the outcomes it has achieved for 2021-22.
- 1.2 The Committee is asked whether they wish to make any amendments and note that the report will be presented to Full Council in due course.

2. REASONS FOR RECOMMENDATIONS

- 2.1 It is a Constitutional requirement for the Audit Committee to present an Annual Report to full Council each year.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 3.1 Not relevant.

4. POST DECISION IMPLEMENTATION

- 4.1 Once agreed by the Committee the report will be sent to the next Full Council meeting.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

- 5.1.1 The Audit Committee provides the Council with independent assurance and effective challenge and, therefore, the Committee is central to the provision of effective governance that supports delivery of all corporate priorities.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

- 5.2.1 None in the context of this report.

5.3 Social Value

- 5.3.1 None in the context of this report.

5.4 Legal and Constitutional References

5.4.1 There are no legal issues in the context of this report.

5.4.2 The Audit Committee's terms of reference are noted in the Council's Constitution, Article 7. which states that the Audit Committee "shall prepare a report to Full Council on annual basis on its activity and effectiveness".

5.5 Risk Management

5.5.1 None in the context of this report.

5.6 Equalities and Diversity

5.6.1 Effective systems of audit, internal control and corporate governance provide assurance on the effective allocation of resources and quality of service provision for the benefit of the entire community to assist with compliance with the Council's duties under the 2010 Equality Act.

5.7 Corporate Parenting

5.7.1 None in the context of this report.

5.8 Consultation and Engagement

5.8.1 N/A

5.9 Insight

5.9.1 None in the context of this report.

6. ENVIRONMENTAL IMPACT

6.1 Not relevant to this report.

7. BACKGROUND PAPERS

None

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Appendix 1

Audit Committee Annual Report 1st April 2021 – 31st March 2022

Cllr Arjun K Mitra
Chair of the Audit Committee
August 2022

Contents

1. Introduction and overview

2. Summary of Audit Committee outcomes during 2021-22

3. Conclusions

Annex 1 – Schedule of actual work 2021-22

1. Introduction and Overview

1.1 Good corporate governance requires independent, effective assurance about both the adequacy of financial management and reporting, and the management of other processes required to achieve the organisation's corporate and service objectives. Good practice from the wider public sector indicates that these functions are best delivered by an independent audit committee. In this context, "independence" means that an audit committee should be independent from any other executive function. Further, the National Audit Office regards "well-functioning Audit Committees as key to helping organisations achieve good corporate governance".

1.2 It is important that local authorities have independent assurance about the mechanisms underpinning these aspects of governance.

Specifically:

1.2.1 **independent assurance** of the adequacy of the control environment within the authority;

1.2.2 **independent review** of the authority's financial and non-financial performance to the extent that it affects the authority's exposure to risk and weakens the control environment, and

1.2.3 **assurance** that any issues arising from the process of drawing up, auditing and certifying the authority's annual accounts are properly dealt with and that appropriate accounting policies have been applied.

1.3 Effective audit committees can bring many benefits to local authorities and these benefits are described in CIPFA's *Audit Committees - Practical Guidance for Local Authorities* as:

1.3.1 raising greater awareness of the need for internal control and the implementation of audit recommendations;

1.3.2 increasing public confidence in the objectivity and fairness of financial and other reporting;

1.3.3 reinforcing the importance and independence of internal and external audit and any other similar review process (for example, providing a view on the Annual Governance Statement); and

1.3.4 providing additional assurance through a process of independent and objective review.

1.3.5 Effective internal control and the establishment of an audit committee can never eliminate the risks of serious fraud, misconduct or misrepresentation of the financial position. However, an audit committee:

➤ **can give additional assurance through a process of independent and objective review**

➤ **can raise awareness of the need for sound control and the implementation of recommendations by internal and external audit**

1.4 **Audit Committee at Barnet Council**

The Council's Constitution includes the terms of reference for the Audit Committee, defining its core functions. The terms of reference describe the purpose of the Audit Committee as being:

“to provide independent assurance of the adequacy of the risk management framework and the associated control environment, independent scrutiny of the authority’s financial and non-financial performance to the extent that it affects the authority’s exposure to risk and weakens the control environment, and to oversee the financial reporting process.”

- 1.4.1 To bring additional expertise from the sector and financial capability the Audit Committee also has two independent members.
- 1.4.2 The Audit Committee has a work programme that has been drawn up to effectively discharge its responsibilities as defined by the terms of reference.
- 1.4.3 The Committee relies upon independent, qualified professionals to provide assurance. Directors and Assistant Directors (or equivalent grade) have attended Committee to support the process and to aid in the Committee’s effectiveness/understanding.
- 1.4.4 During the year 2021-22 the Committee undertook all its meetings in the public domain, albeit the April 2021 meeting was held virtually using Microsoft Teams. For the one virtual meeting during the year, registered speakers were able to call into the meeting and the public were able to access a live stream of the meeting through a link on the meeting webpage. There were no exempt reports this year.
- 1.4.5 Throughout 2021-22, the Audit Committee was chaired by Councillor Rohit Grover.
- 1.4.6 Following the Annual Council meeting that took place on 24 May 2022 the Committee’s Membership changed in order to represent the political proportionality in the Council following the May 2022 local election. As a result of this the Council resolved to appoint 4 Labour Members and 2 Conservative Members. This further led to Councillor Arjun Mittra replacing Councillor Rohit Grover as Committee Chair. Please see the following table that highlights the Membership change:

Committee Membership

2021/22	2022/23
Cllr Rohit Grover	Cllr Arjun Mittra – Chair
Cllr Alex Prager	Cllr Edith David – Vice-Chair
Cllr Laithe Jajeh	Cllr Humayune Khalick
Cllr Nick Mearing-Smith	Cllr Rohit Grover
Cllr Alison Moore	Cllr Alex Prager
Cllr Arjun Mittra	Cllr Paul Lemon
Cllr Kath Levine	

- 1.4.7 As part of the 2022/23 Member Development Programme the following session was delivered for Members of the Council and the two appointed Audit Committee independent Members. The session provided participants with an overview on the following themes:

16 June 2022

- Role of the Member of the Audit Committee – including approval of the Statement of Accounts
- Financial Controls
- Audit and CAFT Plan
- External Audit Plan
- Receipt of Internal and External Audit Reports

1.4.8 The Chair during 2021-22 continued to require senior officer attendance where there were high priority Audit recommendations and has continued to encourage public participation at the Audit Committee. The requirement for officers to attend when previously agreed actions were not implemented within agreed timeframes was treated on a case-by-case basis, in light of the impact of COVID on 'business as usual' council activity.

1.4.9 The Chair encouraged the two independent members to be active participants in meetings of the Committee.

2. Summary of Audit Committee Outcomes during 2021-22

2.1 During the financial year (April 2021 – March 2022) the Audit Committee has demonstrated many outcomes with a focus on delivering improvement to the organisation. The way in which these were implemented were as follows: -

2.1.1 **Key controls and assurance mechanisms.** The Committee relies upon information presented from qualified, independent and objective officers and external assurance providers. The key controls and assurance mechanisms are as described within the Annual Governance Statement. The Audit Committee is not a working group, it does not carry out the work itself, but relies on the assurance framework to bring significant issues to the Committee for discussion and make recommendations for the Executive and officers to take forward. The Committee recognises that management are responsible for a sound control environment¹.

2.1.2 **Cross-Council Assurance Service (CCAS).** The Internal Audit service is delivered through a mixed economy model, which includes an in-house team and external provider, currently PwC. In April 2020, a new Framework contract was signed by London Borough of Barnet with PwC for Internal Audit, Advisory and Anti-Fraud and Mazars for Risk Management. As the contract manager, Barnet receives a 1% contract management fee for all invoiced work going through the Framework, which has a maximum OJEU limit of £50m over the four year contract term.

2.2. **External Audit financial resilience and value for money.** For 2021/22, BDO continue to be the Council's appointed external auditors.

2.2.1 In February 2022, the council's external auditors (BDO) provided an interim completion report for the audit of the council's 2020/21 accounts. The report summarised the results of their work to date for the year ended 31 March 2021, specific audit findings and areas requiring further discussion and/or the attention of the Audit Committee.

¹The control environment comprises the systems of governance, risk management and internal control

2.2.2 Their audit work was substantially complete, and they anticipated issuing their opinion on the Group's financial statements and the Council's use of resources for the year ended 31 March 2021 in March 2022, although this was dependent upon resolution of some technical accounting issues. One of these issues relates to the accounting treatment applied to infrastructure assets, which is a sector-wide issue that could materially impact the Council's financial statements. This issue has been raised nationally with the National Audit Office (NAO) and all public sector audit suppliers.

2.2.3 CIPFA LASAAC (Local Authority (Scotland) Accounts Advisory Committee) and CIPFA's Accounting and Financial Reporting Forum established a Task and Finish Group to assist with the resolution of this issue.

2.2.4 Following the advice of the Task and Finish Group, CIPFA LASAAC proposed a temporary solution and the CIPFA LASAAC Local Authority Code Board issued an urgent consultation on these temporary proposals to update the Code of Practice on Local Authority Accounting in the United Kingdom to address the issue. The consultation ended on 14th June 2022 however it was not able to agree an approach that addressed the concerns of all stakeholders while also supporting high quality financial reporting.

2.2.5 CIPFA and CIPFA LASAAC considered that a sector wide approach to resolution of the reporting of highways infrastructure assets should be sought and further consultation with key stakeholder groups will take place. They have advised that they will aim to consult in the summer of 2022 with resolution by autumn 2022. We are still awaiting the outcome of this decision and BDO are unable to complete the audit of the 2020/21 accounts until this issue has been resolved.

2.4 Improvement agenda – the Audit Committee is committed to improving shortfalls in the control environment, rather than apportioning blame.

2.4.1 The Audit Committee has been provided with assurances on all internal audit critical and high priority recommendations, and a sample of medium priority recommendations, and the progress against these quarter by quarter. The Audit Committee and its Chair has asked that leading officers (Directors or Assistant Directors / Strategic Leads) to attend the Audit Committee to explain any deficiencies identified by Internal Audit and how they intend to address and action them. The important aspect that the Audit Committee has been assessing each quarter is whether the direction of travel from one quarter to the next has been improving via recommendations having been implemented. This focus on improving the control environment through follow-up and discussion has made officers accountable for improvement. We followed up a total of 144 recommendations that had been raised and were due to have been implemented by the end of 2021/22. Of those, we found that 139 had been fully implemented by the year end, with 5 ongoing (4 high and 1 medium). The direction of travel for implementing audit recommendations by year end was positive with 97% being implemented, exceeding the target of 90%. This is an improvement on 2020/21 when 95% were confirmed as having been implemented within revised agreed timescales.

- 2.4.2 The Audit Committee has continued to pay particular attention to agree audit actions that have repeatedly not been implemented within agreed or revised timeframes. This is reported in a ‘slippage’ column within the Internal Audit update reports to Committee. The number of critical and high priority audit actions that had not been implemented within agreed timeframes on 3+ occasions was zero in every quarter apart from Q1, when there were 2 of these actions reported.
- 2.4.3 The Public Sector Internal Audit Standards require the Head of Internal Audit to provide an annual opinion, based upon and limited to the work performed, on the overall adequacy and effectiveness of the organisation’s framework of governance, risk management and control (i.e. the organisation’s system of internal control). The opinion does not imply that Internal Audit has reviewed all risks relating to the organisation and is based on the work performed in 2021-22. The conclusion should be considered in the context of the financial pressures facing the Council in a period where savings are required to be made but there is a greater demand for local services due to the borough’s growing population. For 2021-22 a ‘Reasonable’ Annual Internal Audit Opinion was given. This is consistent with 2020-21 and 2019/20 and an improvement on the previous two years, 2018/19 and 2017/18, when Limited Assurance was given.
- 2.4.4 In line with the Scheme of Financing Schools, the Chief Finance Officer is required to deploy internal audit to examine the control frameworks operating within schools under the control of the Local Education Authority (“LEA”). In 2021-22, Internal Audit performed 18 schools’ visits and undertook 2 follow-up reviews. The number of schools reviewed was higher than in the previous year, when, due to school closures because of COVID, only 11 schools’ audits and 1 follow-up review were undertaken.
- 2.4.5 The **Internal Audit and the Corporate Anti-Fraud Team (CAFT)** functions, which are organisationally independent from the rest of the Council, have a combined Annual Plan approved annually by Audit Committee which demonstrates their commitment to joint working, making the best use of resources and avoidance of duplication of effort. This also enables them to ensure that any control weaknesses identified through fraudulent activity are followed up with recommendations to strengthen the control environment and noted on the service risk registers.

2.5 Internal Audit – issues identified – during the year the Audit Committee has been presented with various reports regarding control weaknesses. Areas that received an Internal Audit ‘No / Limited’ assurance rating, or where an audit report or management letter identified areas of weaknesses and high priority recommendations, are listed below. The Committee has also continued to follow up all High priority recommendations within Reasonable Assurance reports where those recommendations are not implemented within the agreed timeframes. Internal Audit also follow-up a sample of Medium priority recommendations and report the outcome to the Audit Committee.

Review Title	Assurance rating	Number of Critical Priority recs	Number of High Priority recs	Number of Medium Priority recs
Agency Staff	Limited	0	2	2
QL Housing system	Limited	0	1	3
Estates Compliance	Limited	0	1	3

Parking - PCN Cancellations	Reasonable	0	1	2
Trade Waste	Reasonable	0	1	1
The Orion Primary School	Reasonable	0	1	2

2.6 Anti-Fraud – This last year was impacted by the enforced working conditions brought about by the Covid-19 pandemic, which restricted CAFT investigations with officers having to work from home. This meant that officers were unable to carry out formal PACE interviews, take witness statements or visit suspected offenders in their home addresses. To counteract these restrictions CAFT officers carried out more “desk based” investigations and duties as well as modify the way we engaged with the members of the public. In addition to this the UK Courts suspended cases being heard and prioritised only the most serious cases where hearings were essential.

As the Covid-19 restrictions began to lift in September 2021, CAFT gradually returned to business as usual and have recommenced carrying out home visits and face to face interviews, both in the community and in the dedicated interview rooms in Colindale.

2.6.1 The Concessionary Travel Fraud Team has investigated **279** cases of alleged Blue Badge misuse as well as Blue Badge and parking permits fraud and fraudulent appeals relating to penalty charge notices (PCNs). Of these, **6** cases were successfully prosecuted at Magistrates court and **29** cautions were administered. A further **50** cases also concluded in Warning letters being sent to the Badge Holders as well as the offenders. **21** Blue Badges were seized from offenders. In addition to these, there are several cases that are currently being progressed to formal interviews and legal actions.

2.6.2 The Tenancy Fraud team has continued to work in challenging conditions this year, however they have still investigated **619** cases, and which includes the verification of all housing Applications received by Barnet Homes. These investigations led to **4** formal Prosecutions for illegal subletting and resulting in CAFT recovering **£22,500** in compensation against the cost paid for Temporary accommodation. **6** Homeless persons applications for housing, and **4** mutual exchange applications were denied. In addition to this, Tenancy Fraud officers recovered **14** properties this year bringing those properties back into the Council’s Housing Stock and saving on the costs of Temporary accommodation. Other cases continue to progress, as the ability to carry out home visits and interview suspected offenders returns to normal.

2.6.3 The Corporate Fraud Team investigated **152** cases of alleged fraud. These investigations led to **1** criminal prosecution, **2** formal cautions and **26** cases where financial recovery totalled **£110,558** (these **26** cases related to Covid-19 business grants, direct payments, Adult Social care payments and Council Tax).

In addition to the above and as a direct result of CAFT verification processes **18** Covid 19 grant applications were denied due to information discrepancies thereby saving the public purse **£123,650**. CAFT continue to work closely with the Finance unit to offer assurance against the Covid-19 Grant scheme and are currently undertaking both pre-payment checks and a post assurance exercise, to confirm that funds were paid correctly relating to the Omicron Grants. **6** school admissions places were denied due to

false information being supplied. **2** Administrative penalties were issued relating to Council Tax Reduction offences.

CAFT officers also conducted an internal investigation which resulted in disciplinary action being taken against **5** members of staff.

2.6.4 There have been **17 Financial (Proceeds of Crime)** Investigations carried out this year. **12** of these are on-going and recovery of confiscation orders continues. **3** cases were concluded as the full Proceeds were recovered. This year **£177,273.18** has been received via the PoCA incentivisation Scheme.

2.6.5 **Whistleblowing** matters are also reported to the Audit Committee. **5** whistleblowing allegations were received this year.

2.7 **Planned and unplanned work** – The Committee has completed its work plan in accordance with its planned level of activity as detailed at annex 1.

3. Conclusions

3.1 In conclusion the Audit Committee feels that it has demonstrated that it has added value to the Council's overall Governance Framework.

3.2 The Audit Committee's focus will continue to be ensuring action is taken on internal control deficiencies and reviewing progress on a regular basis as well as a commitment to improving shortfalls in the control environment, rather than apportioning blame.

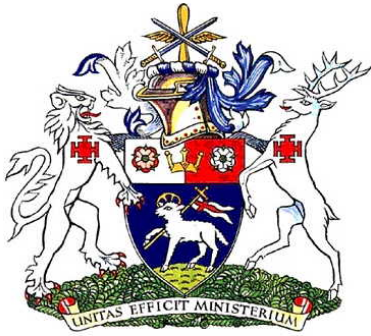
Annex 1 – Schedule of actual work 2021-22

Detail of Reports considered:

Audit Committee Meeting Date	Agenda Items
28 April 2021	<ul style="list-style-type: none"> • Internal Audit Exception Recommendations Report and Q4 (Phase 2) Progress Report 1st January to 31st March 2021 • Internal Audit & Anti-Fraud Strategy and Annual Plan 2021-22 • Corporate Anti-Fraud Team (CAFT) Annual Report 2020-2021 • Annual Audit Letter 2019/20 • External Audit Plan 2020/21 • Committee Forward Work Programme
14 July 2021	<ul style="list-style-type: none"> • Internal Audit Exception Recommendations Report and Q1 Progress Report 1st April to 30th June 2021 • Annual Internal Audit Opinion 2020-21 • Annual Governance Statement • Corporate Anti-Fraud Team (CAFT) Q1 Progress Report 2021-22 • Annual Report of the Audit Committee 2020-21 • Whistleblowing Policy • Committee Forward Work Programme
15 December 2021	<ul style="list-style-type: none"> • External Auditor’s report on progress of the audit of the council’s 202021 accounts

Audit Committee Meeting Date	Agenda Items
	<ul style="list-style-type: none"> • Internal Audit Exception Recommendations Report and Q2 Progress Report • Internal Audit Plan 2021-22 • Corporate Anti-Fraud Team (CAFT) Q2 Progress Report • Regulation of Investigatory Powers Act 2000 RIPA Policy and Guidance Review • Work Programme
14 February 2022	<ul style="list-style-type: none"> • External auditors report 2020-21 • Internal Audit Exception Recommendations Q3 • Auditor Appointments • Corporate Anti-Fraud Team (CAFT) Q3 Progress Report • Work Programme

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Council
1 November 2022

Title	Referral from Communities, Leadership & Libraries Committee – Safer Communities Strategy 2022-2027
Report of	Chair of the Communities, Leadership & Libraries Committee
Wards	Not applicable
Status	Public
Enclosures	Annex 1 – Report to Communities, Leadership & Libraries Committee, 20 th June 2022, Community Safety Strategy Public Consultation Update: Approval to proceed to drafting and implementing a new Community Safety Strategy for 2022-2027 Appendix 1 – Community Safety Strategy 2022-27
Officer Contact Details	Clair Green, Executive Director of Assurance clair.green@barnet.gov.uk

Summary

The Constitution, Article 4 includes the following within the Council's responsibilities:

The Full Council is a formal meeting of all Councillors and is required by law to take certain important decisions as set out below. Full Council also approves a number of key plans and strategies, which together form the Policy Framework. The Policy Framework includes the Safer Communities Strategy.

The Communities, Leadership & Libraries Committee at the meeting on the 20th June 2022 resolved to recommend that Council note and approve the Community Safety Strategy 2022-27.

Officers Recommendation

That Council to note and approve the Community Safety Strategy 2022-27.

1. WHY THIS REPORT IS NEEDED

- 1.1 At its meeting on the 20th June 2022, the Communities, Leadership & Libraries Committee and on 22nd July 2022, the Safer Communities Partnership Board approved the Safer Community Strategy 2022-27. Under Article 4, the Strategy requires approval by Council as it is a Policy Framework Document.

2. REASONS FOR RECOMMENDATIONS

- 2.1 As set out in the report attached at Annex 1.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 3.1 As set out in the report at Annex 1.

4. POST DECISION IMPLEMENTATION

- 4.1 As set out in the report attached at Annex 1.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

- 5.1.1 As set out in the report attached at Annex 1.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

- 5.2.1 As set out in the report attached at Annex 1

5.3 Legal and Constitutional References

- 5.3.1 The Council's Constitution Article 4 states 'The Full Council is a formal meeting of all Councillors and is required by law to take certain important decisions as set out below. Full Council also approves a number of key plans and strategies, which together form the Policy Framework.' The Policy Framework includes the Safer Communities Strategy,

5.4 Insight

- 5.4.1 As set out in the report attached at Annex 1.

5.5 Social Value

- 5.5.1 As set out in the report attached at Annex 1.

5.6 Risk Management

- 5.6.1 As set out in the report attached at Annex 1.

5.7 Equalities & Diversity

5.7.1 As set out in the report attached at Annex 1.

5.8 Corporate Parenting

5.8.1 As set out in the report attached at Annex 1.

5.9 Consultation and Engagement

5.9.1 As set out in the report attached at Annex 1.

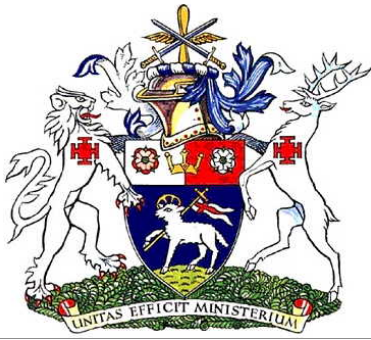
5.10 Environmental Impact

5.10.1 As set out in the report attached at Annex 1.

6. BACKGROUND PAPERS

6.1 N/A

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Community Leadership and Libraries Committee

20th June 2022

Title	Community Safety Strategy Public Consultation Update: Approval to proceed to drafting and implementing a new Community Safety Strategy for 2022-2027
Report of	Chair of the Community Leadership and Libraries Committee
Wards	All
Status	Public
Urgent	No
Key	Non key
Enclosures	None offered
Officer Contact Details	Matt Leng, Community Safety Manager, 0208 359 2995 Matt.Leng@barnet.gov.uk
Summary	
<p>This report provides the Community Leadership and Libraries Committee with a summary of the Community Consultation feedback for a new Community Safety Strategy for 2022-2027 and invites the Committee to approve officers to proceed in drafting and implementing a new Community Safety Strategy for Barnet which will be shared at the Safer communities Partnership Board in July 2022.</p>	

Officers Recommendations

1. That the Community Leadership and Libraries Committee note and comment on the summarised feedback following the public consultation undertaken between January and March 2022.
2. That the Community Leadership and Libraries Committee is also requested to give their approval to officers to conclude drafting a new Community Safety Strategy for Barnet for 2022-2027 and share this draft at the Safer Communities and Partnership Board in July 2022 for approval and implementation.

1. WHY THIS REPORT IS NEEDED

1.1 There is need to redefine the current position for the Barnet Community Safety Strategy. Following the May 5th Local Elections, Barnet has a new Labour administration, who have made various commitments around delivering a 'Safer Barnet' in addition the London Mayor's 'Policing and Crime Plan for 2022-2025 for Londoners' has now been published

1.2 WHAT IS THE CURRENT LONDON AND BARNET COMMUNITY SAFETY STRATEGY STATUS'?

1.2.1 The current strategy is the 2015-2020 strategy which, due to the impact of Covid19, was authorised by the Mayor's Officer for Policing and Crime (MOPAC) to remain in place until after the deferred Mayoral election and then Mayor's Police Crime Plan consultation and new strategy being launched – (Dec 2021-March2022 respectively).

1.2.2 On the 24th March 2022 The Mayor of London, Sadiq Khan, has published his plan for policing and keeping Londoners safe during this Mayoral term. Following consultation with nearly 4,000 Londoners, victims of crime, agencies, community groups and businesses, the Mayor's Police and Crime Plan sets out his vision for a city in which Londoners are safer – and feel safer.

1.2.3 The four key themes of the Mayor's Plan are:

- **Reducing and preventing violence** – preventing and reducing violence affecting young people; making London a city in which women and girls are safer and feel safer; tackling the harm caused by drugs; reducing reoffending by the most violent and high-risk groups; preventing hate crime; and working together to prevent terrorism and violent extremism.
- **Increasing trust and confidence** – increasing public trust in the MPS and reducing gaps in confidence between different groups; ensuring that the MPS engages with Londoners and treats them fairly; and ensuring that the MPS, borough councils and all community safety partners respond to neighbourhood crimes such as burglary and anti-social behaviour.
- **Better supporting victims** – improving the service and support that victims receive from the MPS and the criminal justice service; working to ensure victims receive a better criminal justice response and outcome; and reducing the number of repeat victims of domestic abuse and sexual violence.
- **Protecting people from being exploited or harmed** – reducing the number of young people and adults who are criminally exploited or harmed; keeping young people in the justice system supported and safe; and keeping people safe online.

1.3 The current priorities and intended outcomes for the Barnet 2015-2020 strategy are:

1.3.1 The overarching objectives:

- To provide a victim centred approach to victims of crime and antisocial behaviour.
- To maintain reductions in crime and anti-social behaviour.
- To improve the perception of Barnet as a safe place to live, work and visit.
- The Safer Community Partnership ensures the safeguarding of children and vulnerable adults affected by crime and anti-social behaviour.

1.3.2 Priority intended outcomes:

- 1. Residents and businesses feel confident that the police and council respond to crime and ASB in their area.*
- 2. Residents and businesses are engaged and informed about community safety and the action we have taken in their area.*
- 3. The Safer Communities Partnership prevents violence against women and girls, improves outcomes for victims and their children and holds perpetrators to account.*
- 4. The Safer Communities Partnership provides a co-ordinated multiagency response to violence, vulnerability and the criminal exploitation of children and vulnerable adults.*
- 5. Sustained reductions in offending and re-offending.*
- 6. Sustained reductions in high-volume crime types (for Barnet this will be Burglary).*
- 7. The Safer Communities partnership supports the boroughs diverse communities by ensuring there are effective and wide-ranging partnerships in place between the local authority, statutory and non-statutory partners, community groups and faith institutions that help mitigate risks from terrorism, extremism and hate crime.*

1.4 Barnet Council's key community safety consultation themes (January 2022 – March 2022)

Below are the 3 key themes the Council consulted the community upon:

1. What were the public perceptions and experiences of crime and anti-social behaviour in their local area
2. What were the public feelings towards how well the Safer Communities Partnership is tackling crime and anti-social behaviour in their area
3. What was the public opinion of what they think the priorities should be for the borough and for their local area.

1.5 What were the results obtained from the consultation?

1.5.1 Overall crime and anti- social behaviour (ASB)

1.5.2 Crime

Overall, residents felt that crime had gone up in their local areas over the last 12 months or so (77%, or 112 of 145 responses);

- 71% (103 of 145 responses) reported that they felt crime had gone up over the last 12 months or so in Barnet;
- 65% (94 of 145 responses) said they felt crime had gone up in other parts of London and;
- 62% (90 of 145 responses) said they believed crime had gone up in Britain.

1.5.3 ASB

- 68% of residents said they felt anti-social behaviour (ASB) had gone up in their area over the last 12 months or so (98 of 145 responses);
- 57% of respondents said they felt ASB had gone up in Barnet;
- 57% of residents reported they felt ASB had gone up in other parts of London and;
- 56% said they felt ASB had gone up in Britain.

1.5.4 Resident's top concerns

The top 3 crimes residents reported as 'a very big problem' or 'fairly big problem' were:

- Vehicle crime (54%)
- Burglary (51%) and;
- Robbery (48%)

The top 3 types of ASB residents reported as 'a very big problem' or 'fairly big problem' were:

- Rubbish/litter laying around (47%)
- Drugs/drug dealing (40%) and;
- Vandalism, graffiti and other deliberate damage to property or vehicles (32%).

When residents were asked what the top 5 community safety issues in their local area were they said:

- Burglary (39%)
- Anti-social behaviour (33%)
- Motor Vehicle Crime (31%)
- Rubbish and litter laying around (31%)
- People dealing/using drugs (31%).

1.5.5 The Safer Communities Partnership

Of those who answered the question regarding what their awareness was of the Barnet Safer Communities Partnership and its work to tackle crime and antisocial behaviour:

- 67% of respondents said they were not aware of the Barnet's Safer Communities Partnership (92 of 138 respondents);
- 18% said they were aware (25 of 138 respondents); and;
- 15% (21 of 138 respondents) said they were aware but not sure what it does.
- 60% (83 of 138 respondents) said they were either 'fairly' or 'very dissatisfied' with the way that the police and Barnet council are dealing with crime and anti-social behaviour.

1.5.6 Communication/Being kept informed

84% of respondents who answered the question (116 of 138 responses) said they would like to be kept informed around the council's work on crime and anti-social behaviour. Of the methods chosen, the top 3 were:

- 47% (55 of 116 responses) said they would like to be kept informed via Barnet First Magazine
- 40% (46 of 116 responses) said they would like to be kept informed via e-newsletters and;
- 31% (41 of 116 responses) said they would like to be kept informed via Facebook.

1.5.7 Feelings of Safety

56% of those who answered the question reported they felt either 'fairly unsafe' or 'very unsafe' in their local area after dark (78 of 138 responses). When asked why, the top 3 responses were:

- 'Lack of police presence' (60 of 78 responses);
- 'unlit or badly lit areas' 45% (35 of responses); and;
- 'You becoming a victim of crime' (23 of 78 of responses);
- CCTV also featured (24% or 19 of responses).

1.6 INITIAL CONCLUSIONS:

1.6.1 The consultation was published on Engage Barnet
<https://engage.barnet.gov.uk/community-safety-strategy-2022>

- Residents' views were gathered via an online questionnaire.
- Paper copies and other alternative formats of the consultation were made available on request.

- The consultation was widely promoted via the council's residents' magazine, Barnet First, the council resident's e newsletter, Communities Together Network newsletter, the council's website, Twitter, and Facebook.

1.6.2 However; the Council only received 145 responses to the consultation.

1.6.3 NB: The prior consultation in 2014 only received 260.

1.6.4 It is apparent from the limited public feedback received summarised in section 1.5 of this report that there remains a consistent demand to fear and perception of crime and safety, tackle volume and acquisitive crime, violence against the person and anti-social behaviour in its various forms.

1.6.5 Therefore, it is proposed that the new strategy retains the four key themes as they are reflective and complimentary to the revised Mayor's Police and Crime Plan for 2022-2025.

- To provide a victim centred approach to victims of crime and antisocial behaviour.
- To maintain reductions in crime and anti-social behaviour.
- To improve the perception of Barnet as a safe place to live, work and visit.
- The Safer Community Partnership ensures the safeguarding of children and vulnerable adults affected by crime and anti-social behaviour.

2. REASONS FOR RECOMMENDATIONS

2.1 For reasons stated in section 1.1 to 1.6 of this of this report the Committee is asked to note and comment on the summarised feedback following the public consultation undertaken between January and March 2022.

2.2 The Committee is also requested to give their approval to officers to conclude drafting a new Community Safety Strategy for Barnet for 2022-2027 and share this at the Safer Community Partnership board in July 2022

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

3.1 Do nothing – this option is not recommended.

To not progress with the drafting of a new strategy is not recommended as is a legally requirement to have a strategy in place and being adhered to by the partnership.

To do nothing also does not support the new Labour administration priorities of a safer Barnet.

- 3.2 Proceed to drafting and submission for approval/sign off at Safer Communities Partnership Board in July 2022– **this option is recommended.**

4. POST DECISION IMPLEMENTATION

- 4.1 If the Community Leadership and Library Committee agree the recommendations in this report the next steps will be for the Community Safety Team to undertake further engagement with colleagues, partners between now and July on the drafting of the final proposed Community Safety Strategy for 2022-2027 for approval and implementation.
- 4.2 The proposed new strategy will be prepared by the Community Safety Team and presented to the following meeting of the Community Leadership and Library Committee for approval and sign off.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

- 5.1.1 After the May 5th, 2022 elections the Council has a new Labour Administration. The new Labour Administration has made several commitments, one of which 'Safer Barnet', Safer Streets and ending Violence against women and girls. The proposal to give approval to now draft and implement new Community Safety Strategy for Barnet for 2022-2027 supports the new labour commitments and priorities.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

- 5.2.1 There are no finance implications identified in this report. However MOPAC have agreed the Barnet Local Crime Prevention Fund bid awards which amounts to £344,004 annually for the period 2022-2025 (Totalling £1,032,012 for the period). This MOPAC grant funding has been approved and the money is allocated between Family Service and Assurance to assist resourcing and contribute to delivery of the themed projects:

- Trust and confidence increases
- Victims better supported
- Violence prevented and reduced
- Protecting People from Exploitation and Harm

- 5.2.1 There are no property implications identified in this report.

- 5.2.2 There are no staffing implications identified in this report.

5.3 Legal and Constitutional References

5.3.1 Under s.6 of the Crime & Disorder Act 1998, the Council with other partner authorities (chief of police, fire & rescue authority, probation service, CCG and Local Health Board) has a duty to formulate and implement a strategy for the reduction of crime and disorder in its area (including anti-social behaviour adversely affecting the local environment), a strategy for combating the misuse of drugs, alcohol and other substances in the area and a strategy for the reduction of re-offending in the area.

5.3.2 In formulating the strategy, the partner authorities must have regard to the police and crime plan for the area. 5.3.3 Under Crime and Disorder (Formulation and Implementation of Strategy Regulations 2007 (SI 2007/1830), the partner authorities must set up a strategy group who are collectively responsible for preparing strategic assessments and preparing and implementing the partnership plan.

The partnership plan shall set out the following:

- (a) A strategy for the partnership to seek to reduce antisocial behaviour in all its forms, a reduction of re-offending for the prevention of crime and disorder and for combating substance misuse in Barnet.
- (b) The priorities identified in the Strategic Crime Needs Assessment prepared during the previous year.
- (c) The steps considered necessary for the responsible authorities to take to implement the strategy and meet those priorities.
- (d) How the strategy group considers the responsible authorities should allocate and deploy their resources to implement that strategy and meet those priorities.
- (e) The steps each responsible authority shall take to measure its success in implementing the strategy and meeting those priorities.
- (f) The steps the strategy group proposes to take during the year to comply with its obligations in respect of community engagement, considering the extent that people in the area can assist in reducing re-offending, crime and disorder and substance misuse, and publicising that partnership plan.

As set out in Sec 1.6.1 of this report the consultation has so far as is reasonable reached (a) persons who appear to the strategy group to represent the interests of as many different groups or persons within the area as is reasonable; and (b) persons who appear to the strategy group to represent the interests of those groups or persons within the area likely to be particularly affected by the implementation of the partnership plan.

5.3.3 Under Section 17 of the above Act, it is also a duty of the Council (and other partner agencies, including but not limited to the Police, Fire & Rescue) when exercising its functions to have due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent crime and disorder (including anti-social behaviour), misuse of drugs, alcohol and

other substances and re-offending.

5.3.4 The Terms of Reference for the Community Leadership Committee are set out in the Council's Constitution (Responsibly for Functions – Annex A) and include:

a) Working together with partners on the Barnet Safer Communities Partnership including Police, Fire and Criminal Justice Agencies to help make Barnet a safer place.

b) Contributing to achieving better outcomes in the Safer Communities Strategy (referred to as the Community Safety Strategy in this report) through CCTV, fighting crime and anti-social behaviour, combating graffiti fly tipping and other environmental crime, action against Domestic Violence and any other relevant Council activity.

5.4 Insight data

5.4.1 There is no insight relevant to this report.

5.5 Social Value

5.5.1 Whilst there are no direct social value considerations for this report it is highlighted that the consultation undertaken with the public and the use by the partnership to actively listen to resident, business and elected members concerns show that it remains a priority for the Council and Partnership to not only take action to tackle crime and anti-social behaviour but be seen to do it. By doing so this will help to improve the resident's and business' satisfaction in the services we deliver to tackle and reduce crime and anti-social behaviour in Barnet and improve their confidence in reporting such issues to us.

5.6 Risk Management

5.6.1 Whilst the statutory process and guidance will be followed in the preparation of this new strategy it should be noted that the community has been afforded consultation via the Council's website and Engage Barnet processes and that officers will take into account the public consultation responses when preparing the strategy for the Committee to consider.

5.7 Equalities and Diversity

5.7.1 If the recommendations in this report are agreed, pursuant to the Public Sector Equality Duty under section 149 of the Equality Act 2010, a new Equalities Impact Assessment (EIA) will be required to ensure the approach and proposed new strategy does not have a disproportionate adverse impact on persons, particularly those with protected characteristics under the Equality Act 2010.

5.7.2 Being fair and giving equal chances to all our residents and businesses is central to the council's strategic equalities objective, (SEO), that "Citizens will be treated equally, with understanding and respect, and will have equal

access to quality services which provide value to the taxpayer”. Barnet and organisations acting on its behalf are committed to fair treatment for all our citizens balancing their different needs and rights as we support our more vulnerable residents and incorporate the principles of equality into everything we do as a Council.

5.7.3 The public sector equality duty is set out in Section 149 of the Equality Act 2010. A public authority must, in the exercise of its functions, have due regard to the need to:

(a) Eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;

(b) Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;

(c) Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

5.8 Corporate Parenting

5.8.1 The decision to proceed with the proposed strategy is not considered to have a direct impact on children in care and care leavers however should any person under 18 years old or care leavers be identified involved directly or indirectly they will be referred to the MASH in accordance with standard protocols for vulnerable young people.

5.9 Consultation and Engagement

5.9.1 The Safer Communities Partnership has a statutory responsibility to consult with residents on their Crime and Anti-social behaviour priorities and share the findings of the annual strategic crime needs assessment. This has been completed as set out in sections 1.4 and 1.5 of this report.

5.10 Environmental Impact

5.10.1 There are no direct environmental implications from noting the recommendations. Implementing the recommendations in the report will lead to a positive impact on the Council’s carbon and ecology impact, or at least it is neutral.

6. BACKGROUND PAPERS

Recent papers to various committees on enforcement and some examples of web links to the council's service specific enforcement actions are listed below.

Crime and Disorder Act 1998:

[Crime and Disorder Act 1998 \(legislation.gov.uk\)](https://www.legislation.gov.uk/ukpga/1998/37)

Anti-social Behaviour, Crime and Policing Act 2014:

[Anti-social Behaviour, Crime and Policing Act 2014 \(legislation.gov.uk\)](https://www.legislation.gov.uk/ukpga/2014/12)

Community Leadership and Libraries Committee; Agenda item 7 – Community Safety Annual report 2021 including the annual Strategic Crime Needs Assessment summary:

[Agenda for Community Leadership and Libraries Committee on Wednesday 6th October, 2021, 7.00 pm | Barnet Council \(modern.gov.co.uk\)](https://www.moderngov.com/committees/agenda/2021/10/06/7)

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Barnet Community Safety Strategy

2022-2027

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Foreword



**by Councillor Sara
Conway
Chair of the Safer
Communities
Partnership Board**

Barnet Council's new administration has made community safety a priority. Although Barnet is one of London's safest boroughs this is not always how people feel. This Community Safety Strategy outlines how we will work together to tackle crime and anti-social behaviour to make Barnet a safer place, now and in the future.

Our manifesto pledges lie at the heart of this, and we are already starting to deliver them. We are:

- Investing in a major upgrade of the borough's CCTV system
- Creating neighbourhood community safety hubs so residents can raise concerns about crime directly with police and council enforcement officers
- Developing a programme of 'Street Safe' audits for each ward, working with residents, the police, and a named community safety officer on action plans based on local priorities
- Building a pro-active approach to improve safety for women and girls, including scoping a network of safe spaces across the borough
- Participating in National Hate Crime Awareness Week and other initiatives to challenge all identity and faith-based crime and highlight support services and spaces

We are also changing how the Council engages with residents to help people feel less isolated, more connected and safer. We will do an annual community safety assessment and consultation to keep track of crime and ASB trends, and how people are feeling, and update our strategy every year.

Reporting crime helps direct limited resources to where they are needed most:

999 for emergencies,

101 online or by phone for non-emergencies,

Crimestoppers for total independence and anonymity,

The Council's community safety team for non-police issues, and

Victim Support for free and confidential support after a crime.

Together we will work to make Barnet a place where everyone feels safer.

Introduction

The Barnet Safer Communities Partnership brings together agencies and organisations involved in crime prevention and community safety within the Borough of Barnet. It includes Barnet Council, the Metropolitan Police, Fire Service, the Probation Service and Public Health; as well as other statutory and non-statutory organisations that play an essential role in tackling and reducing crime and anti-social behaviour (ASB) in Barnet. The Crime and Disorder Act 1998 places a requirement on Safer Community Partnerships to develop a Community Safety Strategy that sets out how they will tackle crime and anti-social behaviour in their area. Our aim is that everyone who lives, works in, or visits Barnet will feel safe and be safe.

Barnet Community Safety Strategy 2022-2027

This document outlines how Barnet Safer Communities Partnership will work together to reduce crime, the fear of crime and help ensure Barnet remains one of London's safest boroughs. The strategy outlines the priorities and outcomes that the Safer Communities Partnership Board will focus on over the next five years. The priorities have been identified through considering the findings of a detailed assessment of crime and anti-social behaviour trends and a consultation with the residents of Barnet conducted from January to March 2022. The consultation included an online survey that focused on the perceptions and experiences of Barnet residents around crime and anti-social behaviour, and what their key concerns are. Our strategy will focus on supporting victims of crime and directing partnership resources to the areas of high crime and ASB in the borough; whilst our overarching priority will be to safeguard victims and protect the public.

The Safer Communities Partnership Mission:

Barnet is one of London's safest boroughs in which to live and work, with overall crime continuing to reduce since 2005. Our shared aim is to ensure Barnet continues to record significant reductions in crime and ASB to remain one of the safest boroughs in London. We will accomplish this by working with our residents, communities, local businesses and our partners to keep the people of Barnet safe. By identifying and supporting victims of crime and anti-social behaviour in its many forms and safeguarding children and adults in providing early intervention to divert people away from being drawn into anti-social behaviour and crime.

A Profile of our Borough

Barnet
2024

ABOUT THE BOROUGH



394,400 residents

Largest population in London

37.3 average age

Older than the London average (35.8)

Over 180 languages

spoken by primary school children



85.2 Female life expectancy

82 Male life expectancy

Above London averages of 84.2 and 80.4

23.9% under 16

Higher than the London average (22.6%)

Higher percentage of **over 85 year olds** compared to the rest of London on average

70.5 crimes per **1,000** people

Below London average (92.9 per 1,000)



Fewest number of police officers per resident

compared to the rest of London.

38.7% BME* population

Below London average (42.5%)

*Black and minority ethnic



£50k average income

Higher than outer London average (£44k)

Progress 8 scores* **ranked 2nd highest in the country**

*based on pupils' attainment across eight subjects



94.7% of pupils in **good** or **outstanding** schools

71.4% employed

Below London average (74.2%)

4.6% Unemployed

Below London average (5.1%)



23,000 businesses

3rd highest in London

14 libraries



5 leisure centres

8,675 hectares

4th largest in London by size



£544,597 average house price

15 times median income

157,000 houses,

with a target to build

31,340 over the next 10 years

Housing tenure

61% owned, **13%** rented from local authority/housing association

26% private rented sector

1,064 charities

Over **750km** of roads to maintain

28% of the borough is **greenbelt** with over **200 parks** and **greenspaces**

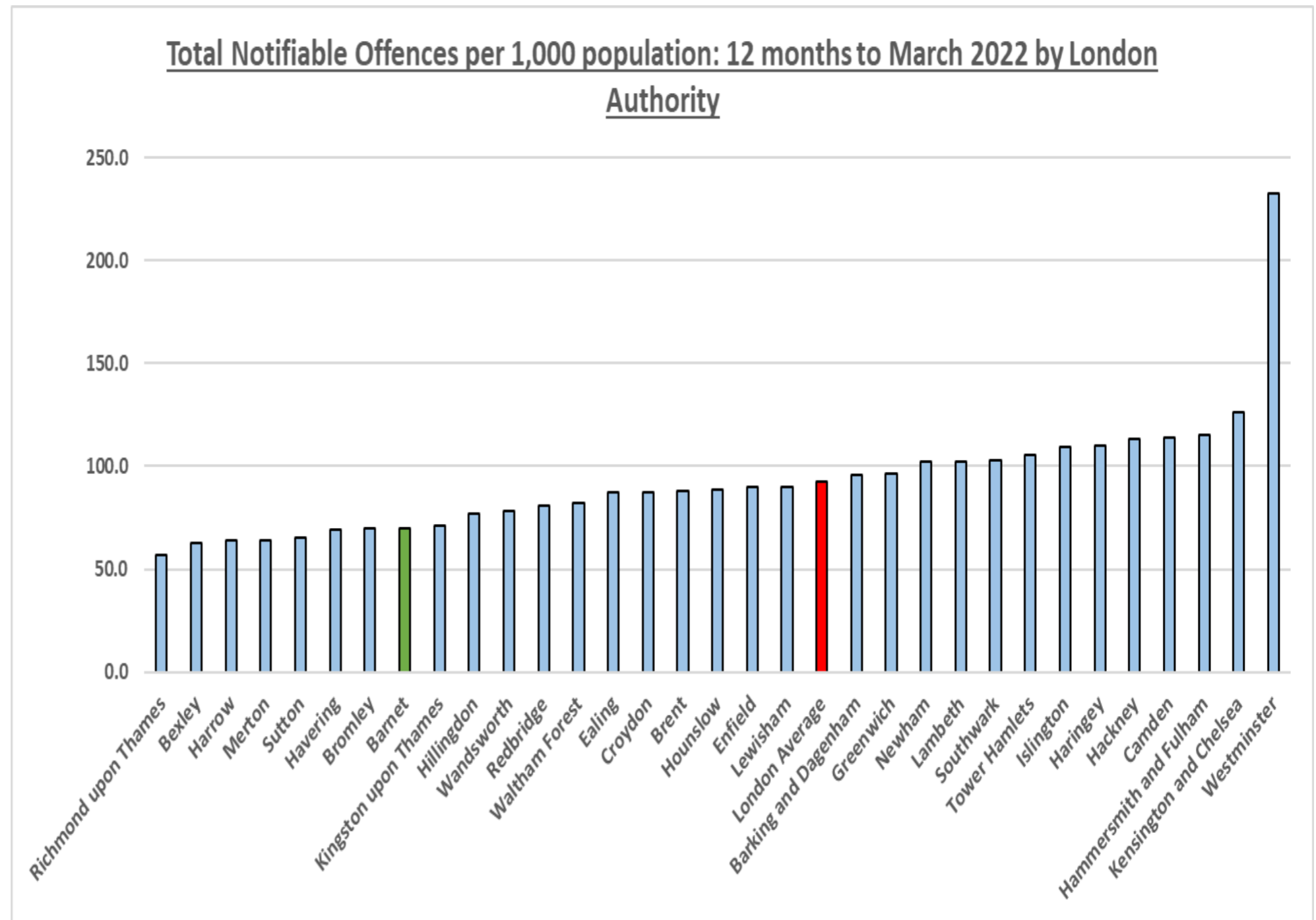
Borough Headlines

In the 12 months to March 2022 overall crime in Barnet increased by 6.5% compared to 2021 (London also saw an increase with overall crime rising 12% compared to the same period). During the period of April 2021 - March 2022 Barnet recorded the following crime levels:

- **Robbery of personal property** increased by 2.3%
- **Theft offences** increased by 17.2%
- **Public Order offences** increased by 13.7%
- **Sexual Offences** increased by 40%
- **Vehicle Offences** increased by 3.9%
- **Burglary (Business and Community)** increased by 7.1%
- **Violence Against the Person offences** increased by 6.8%
- **Burglary** overall reduction of 8.6%, in particular, a 12.4% reduction in **residential burglary**
- **Drugs offences** overall reduction of 11%, including a 17% reduction in **possession of drugs offences**
- **Possession of weapons offences** overall reduction of 1.9%, including a 58.3% reduction in **possession of firearms offences**

Borough Headlines: Crime Levels

- During the 12 months to March 2022, crime in Barnet rose by 1685 incidents compared to the previous year, an overall increase of 6.5%
- At the end of March 2022, Barnet had the 8th lowest crimes per 1000 population of all 32 London boroughs, and its overall crime rate was below the London average. (69.7 per 1000 population in Barnet, the London average is 92.4 per 1,000 population)



Borough Headlines

Residential burglary - In the 12 months to March 2022, Barnet had the 11th highest rate of residential burglary out of the 32 London boroughs (per 1000 households). The rate of residential burglary in Barnet equates to approx. 13 offences per 1000 households, falling from approx. 16 offences per 1,000 households in the 12 months up to March 2021. Although Barnet continues to be a safe place to work and visit, burglary is still a prominent issue of community concern.

Apprehending offenders - A sanctioned detection occurs when a suspect has been identified and charged, reported for summons, cautioned, issued with a penalty notice or the offence has been taken into consideration when the offender is sentenced. In the 12 months to March 2022 Barnet's overall sanction detection rate for all crimes was 7.4%, which is 1.4 percentage points lower than the previous year and 0.9 percentage points below the London average. The sanction detection rate for residential burglary was 3.4% which is a 0.1 percentage point decrease on the previous 12 months and 0.4 percentage points lower than the London average (3.8%).

MOPAC Priorities

- Between April 2017 - March 2022 there has been a 32.8% reduction of burglaries in Barnet (3582 in 2017/18 and 2406 in 2021/22).
- In the 12 months to March 2022 there were 2406 burglary offences, an 8.6% decrease compared to the previous year.
- There has been a 12.4% reduction in residential burglaries in Barnet; from 2113 in the 12 months to March 2021, to 1851 in the 12 months to March 2022.
- Sanction detection rates for overall burglary have increased by 0.3 percentage points compared to the previous year (3.4% vs 3.5% for residential burglary and 10.8% vs 10.2% for business and community respectively).
- Between April 2017 - March 2022 Robbery of personal property offences decreased by 10.3% however, there has been a 2.3% increase in the 12 months to March 2022 compared to the previous year.
- Robbery of personal property sanction detection rate over the last 12 months compared to the previous year decreased by 2.9 percentage points; 12.5% in 2022 compared to 15.4% in 2021. Across London, there has been a 1.9 percentage point decrease during the same period. (7.5% in 2022 compared to 9.4% in 2021).

Borough Headlines

Environmental Crime

Environmental crime is generally used to describe any illegal activity that harms the environment. Barnet's Community Safety Team is committed to working with its partners to tackle environmental crime and anti social behaviour.

- According to the Autumn/Spring 2021/22 Adult Resident's Perception Survey results, residents top 3 concerns were 1) "Condition of roads/pavements" (38%) a decrease of 4 percentage points compared to Autumn 2020 results; 2) "Crime" (36%), a decrease of 2 percentage points; and 3) "Dirt/Litter in the streets" an increase of 3 percentage points compared to the Autumn 2020 results.
- In the 12 months to Feb 2022 a total of 1,578 Fixed Penalty Notices (FPNs) were issued for environmental crimes.
- The most common reason for an FPN being issued was 'Cigarette litter' (82%). This in line with the 'Keep Britain Tidy' website which recognises that cigarette litter affects more than 70% of Britain streets, and have launched a #binthebutt campaign to help address this.

Anti Social Behaviour (ASB)

Anti-social behaviour (ASB) covers a wide range of unacceptable activity that can blight the lives of people daily. ASB is defined as; behaviour by a person which causes or is likely to cause harassment, alarm or distress to one or more people. It often leaves victims feeling helpless, desperate and with a seriously reduced quality of life.

During the 12 months preceding March 2022 there were:

- 10,746 ASB calls made to the police in Barnet.
- A decrease in total ASB calls by 41.6% compared to the same period the previous year (decreased from 18,388 in 2021). The London average for the same period saw a decrease of 79% (516,070 in 2021 to 288,532 in 2022).

Unlike some crime types, the volume of Anti-Social Behaviour (ASB) calls to police did not reduce during the COVID-19 lockdown. While the calls included matters such as neighbour disputes, a substantial proportion of the ASB calls received during this period were related to allegations of breaches of the Covid-19 social distancing regulations.

Borough Headlines

Young Peoples Perception Survey 2021/22

Between 10th November 2021 – 20th March 2022, 500 Barnet young people between the ages of 11-18 were interviewed (in person), to bring out the voice of young people in Barnet. The main findings of the Young Peoples Survey (YPS) have been compared to the findings from the 2019 YPS and the Adult Resident Perception Survey 2021/22 (APS) where available:

Majority of young people (94%) are happy with their local area as a place to live, a significant increase on the 2019 YPS (90%) and significantly higher than the results from the APS (85%)

Young people are significantly more likely to feel that Barnet is a family friendly place to live (89% an increase from 84% in 2019), compared to adults (83%)

Concerns over drug taking in the parks/streets has seen a significant decrease; 34% 2022 and 37% 2019

Significant increase in feelings of safety when in local parks, playgrounds, open spaces (79% in 2019 to 87% in 2022), and when travelling to and from School; 84% in 2019 to 90% in 2022

Knife crime (51%) remains young people's top personal safety concern, significantly lower than in 2019 (71%). Similarly, the level of concern over gangs (35%) is also significantly lower than in 2019 (52%)

Young Peoples top three concerns are: Crime 41% (56% 2019) in comparison to adults 36%, litter/dirt in the streets 29% (37% 2019) adults 26%, traffic jams/congestion 26% (18% 2019), adults 23%

Concerns over safety on public transport (20%) and bullying – both online (14%) and in-person (15%) – have seen significant increases compared to 2019 of 13%, 8% and 11% respectively

Young people's views on the main priorities for the council and its partners are broadly similar to 2019

Young people's top priority remains protecting people from crime and ASB (41% - a decrease of 4 percentage points), followed by protecting young people from harm (38% - a decrease of 5 percentage points) and supporting young people with mental health problems (29% - the same as in 2019). A number of areas have also reduced in priority, for example parks and open spaces which dropped 6 percentage points* and sports and leisure facilities fell 4 percentage points*.

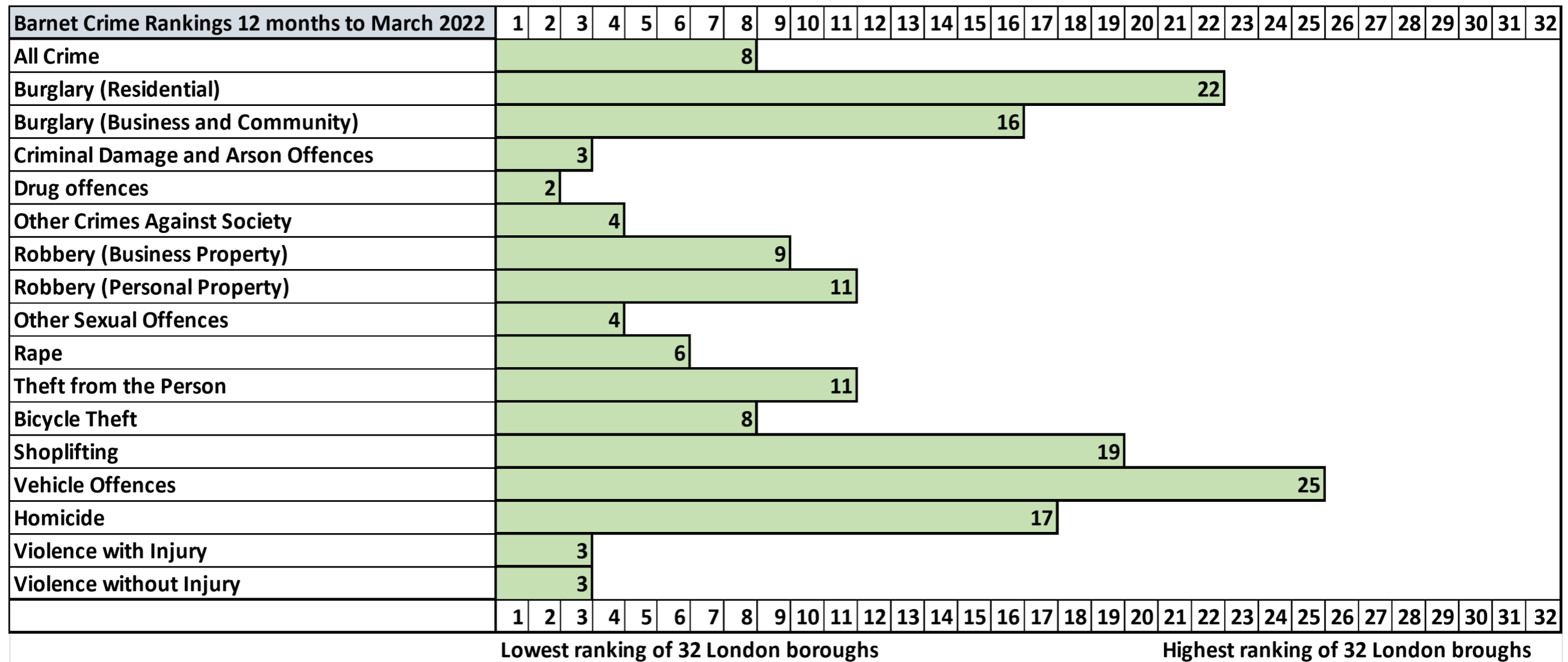
The largest increases in priority were improving town centre (increased by 3 percentage points*) and promoting reading and learning (increased by 3 percentage points*) but these remain at the bottom of young people's list of priorities.

* Change is statistically significant with a p-value lower than, or equal to, 0.05

Barnet Crime Rankings

April 2021- March 2022

The chart below shows for each offence, how Barnet ranks against the other 32 London Boroughs per capita. A ranking of 1 means the lowest out of the 32 London Boroughs, whereas a ranking of 32 means the highest out of the 32 London Boroughs. The rankings are for the 12 months preceding March 2022.



MOPAC – Mayor’s Plan

On the 24th March 2022 The Mayor of London published his plan for policing and keeping Londoners safe during this Mayoral term. Following consultation with nearly 4,000 Londoners, victims of crime, agencies, community groups and businesses, the Mayor’s Police and Crime Plan sets out his vision for a city in which Londoners are safer – and feel safer. Our priorities for Barnet align with the key themes of the Mayor’s Plan;

- Reducing and preventing violence – preventing and reducing violence affecting young people; making London a city in which women and girls are safer and feel safer; tackling the harm caused by drugs; reducing reoffending by the most violent and high-risk groups; preventing hate crime; and working together to prevent terrorism and violent extremism;
- Increasing trust and confidence – increasing public trust in the MPS and reducing gaps in confidence between different groups; ensuring that the MPS engages with Londoners and treats them fairly; and ensuring that the MPS, borough councils and all community safety partners respond to neighbourhood crimes such as burglary and anti-social behaviour;
- Better supporting victims – improving the service and support that victims receive from the MPS and the criminal justice service; working to ensure victims receive a better criminal justice response and outcome; and reducing the number of repeat victims of domestic abuse and sexual violence;
- Protecting people from being exploited or harmed – reducing the number of young people and adults who are criminally exploited or harmed; keeping young people in the justice system supported and safe; and keeping people safe online.

Barnet Priorities 2022 - 2027

When developing our priorities, we carried out different forms of analysis; including a detailed assessment of crime and anti-social behaviour trends and a public consultation that focused on the perceptions and experiences of Barnet residents around crime and anti-social behaviour. Following this analysis we have a clear set of five priorities that reflect the views and concerns of the people that live, work in and visit our Borough:

Priority 1:

Tackling and Reducing Anti-social Behaviour

Priority 2:

Early Intervention and Prevention of Domestic Abuse and Violence Against Women and Girls

Priority 3:

Reducing offending including Violence, Vulnerability and Exploitation (VVE), with a focus on acquisitive crime

Priority 4:

Safeguard and support those vulnerable to radicalisation

Priority 5:

Access to justice for those affected by Hate Crime

Priority 1:

Tackling and Reducing Anti-social Behaviour

Outcomes:

- Ensure victims understand how to report the different types of ASB to the right service to get the best possible response to their complaint
- Ensure victims are aware of the Community Trigger and how to initiate it
- Provide a more visible police and council officer 'on street' presence
- Maintain the multi-agency response to ASB using the CS MARAC process
- Increase the use of the ASB tools and powers related to the partnership activity to tackle ASB
- Tackle environmental crime in all its forms
- Address the Public Health drivers of ASB, including inequalities in health and wellbeing

Priority 2:

Early Intervention and Prevention of Domestic Abuse and Violence Against Women and Girls (VAWG)

Outcomes:

- Early intervention and prevention of Domestic Abuse and VAWG
- Support all victims and survivors to report, access help and recover
- Pursue perpetrators and improve their engagement with behaviour change interventions to reduce harm to victims and their families
- Strengthen the partnership response to improve multi-agency working and information sharing to deliver improved outcomes
- Work together for safer streets, community and public spaces

Priority 3:

Reducing offending including Violence, Vulnerability and Exploitation (VVE), with a focus on acquisitive crime*

Outcomes:

- Implementation of the MOPAC approved Violence, Vulnerability & Exploitation Action Plan 2022 [Violence Vulnerability & Exploitation Action Plan Updated June 2022 .xlsx \(moderngov.co.uk\)](#)
- Implementation of The Youth Justice Plan 2021 to 2023 [Youth Justice Service | Barnet Council](#)
- Sustained reductions in offending and early intervention for those identified at risk of VVE
- A reduction in the MOJ (Ministry of Justice) 'Proven adult reoffending rate' offenders in the Integrated Offender Management (IOM) cohort
- An increase in the number of offenders supported by the IOM programme
- A reduction in the numbers of offenders that are classed as High Risk/Vulnerable, that due to their complex needs also need support from other services e.g. NHS/Public Health, Mental Health Service

*Acquisitive crime involves taking someone else's possessions without permission e.g. theft, burglary, fraud, and robbery

Priority 3 (cont.):

Reducing offending including Violence, Vulnerability and Exploitation (VVE), with a focus on acquisitive crime

Outcomes:

- Training our frontline staff to recognise vulnerability and exploitation in order to be able to refer to appropriate risk panels and intervention pathways
- Providing VVE guidance to Barnet Schools
- Recognising and responding to the dynamic affiliations between violence, drugs and group/gang offending in Barnet, including adopting a public health approach to reducing violence
- Maintaining a continued emphasis on transition cases and supporting statutory services to coordinate the continuation of services into adulthood
- Working in partnership with the Combatting Drugs Partnership (CDP) to reduce drug supply

Priority 4:

Safeguard and support those vulnerable to radicalisation

Outcomes:

- Prevent vulnerable individuals being radicalised by individuals and/or groups promoting extremist ideologies online or in the community
- Work with the community to raise awareness of Prevent, the risks of radicalisation and extreme right-wing groups
- Reduce the threat from Lone Actors with Mental Health (MH) considerations or no obvious fixed ideology becoming a risk to themselves and others
- Monitor returnees and travellers to Syria who could present a risk to the communities within Barnet
- Mitigate the risk of vulnerable people being radicalised in unregulated spaces, out of school education and during home schooling
- Safeguard vulnerable people being released from prison into the Barnet communities to ensure they receive the correct support once back in the community

Priority 5:

Access to justice for those affected by Hate Crime

Outcomes:

- To increase the engagement with community-based groups at a neighbourhood level, building a resilient network of voluntary and community organisations that have increased awareness of crime and Anti-Social Behaviour (ASB) affecting their communities, and are enabled to work with us to protect the most vulnerable in their communities
- To support victims of Hate Crime, who may not have the confidence or know how to report incidents to the police or statutory services, so that they can report to a trusted organisation and receive the appropriate advice and support aimed at increasing their confidence in reporting and accessing support services
- To contribute towards addressing the issue of under-reporting of Hate Crime by increasing the confidence of victims
- To improve access to justice for disabled people by addressing the links between adult safeguarding and Hate Crime; contributing towards the prevention of repeat Hate Crime against vulnerable adults by improving identification and intervening early
- Increase awareness of Hate Crime and increase reporting to the Police by delivering staff training on identifying and reporting Hate Crime and organising community events and specialist workshops

How we will deliver

- By recognising and engaging with the wide age groups and ethnic backgrounds of our residents and communities in a more personal way
- By having more involvement in community groups and inclusion Barnet – not only when things have gone wrong
- By hosting listening events across the borough using face to face and digital engagement with our communities
- By undertaking place-based ward audits and ward walks with the Neighbourhood Policing Teams and partners on days and times that allow a wider variety of residents to join in and be heard
- By conducting the strategic CCTV review to specifically address issues of anti-social behaviour and violent and environmental crime, to create a significant positive impact on residents' perception of safety
- The Partnership will conduct an annual strategic crime needs assessment and a community safety consultation to understand the crime and ASB trends in Barnet. The analysis and consultation findings will inform an annual refresh of this strategy

How we will deliver

- By piloting 'Community Safety Hubs' and keeping the community better informed of the actions we are taking and the results we have achieved – 'You said, we did'
- By asking the community to rate us and then review your feedback applying the lessons learned so that we do better next time
- We will work in partnership with statutory agencies, community leaders and parents and young people affected by serious youth violence, crime, county lines and other forms of child exploitation through implementation of Barnet's Youth Justice Plan, 0-19 Early Help Strategy and Vulnerable Adolescents Strategy, which also recognise and seek to address the disproportionality of young people from racially minoritised backgrounds who are at risk
- By working in partnership with key internal and external partners to address community safety issues collaboratively

Further information

Please contact:

Barnet Community Safety Partnership

2 Bristol Avenue

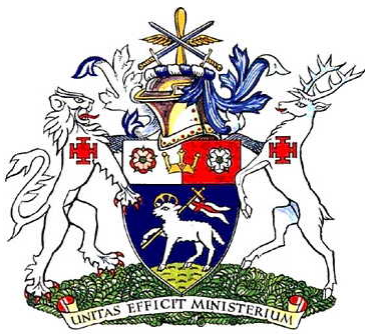
Colindale

London

NW9 4EW

Email: BarnetCST@Barnet.gov.uk

Telephone: 020 8359 2000



Council

1 November 2022

Title	Report of the Constitution & General Purposes Committee – Constitution Review
Report of	Monitoring Officer Head of Governance
Wards	All
Status	Public
Enclosures	Annex 1i – Report to Constitution and General Purposes Committee – 6 October 2022 Annex 1ii – Report to Health & Wellbeing Board, 29 September 2022, Future of Health and Wellbeing Board Appendix A – Article 7 - Committees Working Groups and Partnerships (Tracked) Appendix B – Article 7 - Committees Working Groups and Partnerships Appendix C – Financial Regulations - Fees and Charges (Tracked) Appendix D – Financial Regulations - Fees and Charges
Officer Contact Details	Andrew Charlwood, Head of Governance, 020 8359 2014, andrew.charlwood@barnet.gov.uk

Summary

The Constitution and General Purposes Committee at a meeting held on 6 October 2022 considered a report on the Constitution, reviewing various sections. Except for minor administrative matters which are delegated to the Monitoring Officer (following consultation with the Chair of the Constitution and General Purposes Committee) only Full Council may amend the Constitution. Council are therefore recommended to approve the Constitution amendments proposed by the Committee.

Recommendations

- 1. That Council note the report of the Constitution & General Purposes Committee held on 6 October 2022 (Annex 1i) and note that the Committee approved the amendments.**
- 2. That Council approve the Constitution amendments as set out in Appendices A to D.**
- 3. That Council authorise the Monitoring Officer to implement these revisions and publish a revised Constitution.**

1. WHY THIS REPORT IS NEEDED

- 1.1 As set out in the report attached at Annex 1.
- 1.2 The Constitution & General Purposes Committee held on 6 October 2022 agreed to "...recommend to Council that the Constitution be amended to incorporate the changes set out in the report and the versions attached at Appendices A to D."

2. REASONS FOR RECOMMENDATIONS

- 2.1 As set out in the report attached at Annex 1.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 3.1 Options were put forward to the Committee and decisions at section 1.2 above reflect the options chosen (as amended by the Committee) for recommendation to Council following discussion and debate.

4. POST DECISION IMPLEMENTATION

- 4.1 The Monitoring Officer will make arrangements for any changes agreed to be actioned, together with minor drafting and housekeeping changes. The revised Constitution will be published online.
- 4.2 The Constitution and General Purposes Committee will continue to proactively keep the Constitution under review and may make further recommendations in the next municipal year.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

- 5.1.1 As set out in the report attached at Annex 1i and Annex 1ii.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

- 5.2.1 None.

5.3 Legal and Constitutional References

- 5.3.1 Council Constitution, Article 4 states that "The Full Council is a formal meeting of all Councillors and is required by law to take certain important decisions as set out below. Full Council also approves a number of key plans and strategies, which together form the Policy Framework:....Adopting and changing the Constitution (unless delegated)."
- 5.3.2 Council Constitution, Article 7 states that the Constitution and General

Purposes Committee terms of reference includes to: “Keep under review all aspects of the Council’s Constitution so as to ensure that it remains current and fit for purpose, and to make recommendations thereon to the Council.”.

5.3.3 Council Constitution, Article 9 states that “The Monitoring Officer will maintain an up-to-date version of the Constitution and will ensure that it is available for consultation by Members, staff and the public”.

5.4 Risk Management

5.4.1 As set out in the report attached at Annex 1i and Annex 1ii.

5.5 Equalities and Diversity

5.5.1 As set out in the report attached at Annex 1.

5.6 Consultation and Engagement

5.6.1 As set out in the report attached at Annex 1i and Annex ii.

6. BACKGROUND PAPERS

6.1 As set out in the report attached at Annex 1i and Annex ii.



Constitution & General Purposes Committee

6 October 2022

Title	Constitution Review
Report of	Monitoring Officer Head of Governance
Wards	Not Applicable
Status	Public
Urgent	No
Key	No
Enclosures	<p>Annex 1 – Report to Health & Wellbeing Board, 29 September 2022 – Future of the Health & Wellbeing Board</p> <p>Appendix A – Extract from Article 7 (Committees, Working Groups and Partnerships) Terms of Reference of Health & Wellbeing Board (Tracked)</p> <p>Appendix B – Extract from Article 7 (Committees, Working Groups and Partnerships) Terms of Reference of Health & Wellbeing Board</p> <p>Appendix C – Extract from Financial Regulations – Fees and Charges (Tracked)</p> <p>Appendix D – Extract from Financial Regulations – Fees and Charges</p>
Officer Contact Details	Andrew Charlwood, Head of Governance, 020 8359 2014, andrew.charlwood@barnet.gov.uk

Summary

Several amendments to the Constitution are proposed as set out in the report and appendices.

Officers Recommendation

That the Committee recommend to Council that the Constitution be amended to incorporate the changes set out in this report and the amended versions attached within at Appendices A to D.

1. WHY THIS REPORT IS NEEDED

- 1.1 The terms of reference of the Committee include responsibility to “proactively review and keep under review all aspects of the Council’s Constitution so as to ensure that it remains current and fit for purpose, and to make recommendations thereon to the Council”.
- 1.2 Detailed changes and the reason for them are as set out in the table below:

No.	Section	Reference(s)	Issue Identified	Changes Proposed
1.	Article 7	Terms of Reference of Health & Wellbeing Board	The Health & Wellbeing Board is due to consider a report which includes changes to their terms of reference at the meeting taking place on 29 September 2022. The rationale for the changes is detailed the report attached at Annex 1.	Detailed changes are set out in Appendices A and B.
2.	Financial Regulations	Fees and Charges	The current wording relating to Fees and Charges states that all fees and charges should be approved as part of the budget. There have been instances when fees and charges need to be reviewed outside of the budget setting process. It is therefore recommended that the wording in section 2.3.6 of the Financial Regulations relating to fees and charges is amended to cover in-year changes.	Add the following wording to section 2.3.6: “Full Council can approve in-year changes to fees and charges subject to them being reported to the relevant theme Committee or other relevant committee and any requirements relating to public consultation being undertaken.”

2. REASONS FOR RECOMMENDATIONS

- 2.1 The Constitution and General Purposes Committee are required under their terms of reference to proactively review and keep under review all aspects of the Constitution. These proposals are recommended to ensure the smooth running of the Council.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 3.1 The Committee could retain the current Constitution un-amended. This is not recommended as the Constitution needs to be kept under review to ensure that it complies with legislation and best practice.

4. POST DECISION IMPLEMENTATION

- 4.1 Subject to the committee's approval, the recommendations will form part of a report to Council on 1 November 2022 to make final approval.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

- 5.1.1 Barnet Council is responsible for ensuring that its business is conducted in accordance with the law and proper standards, and that public money is safeguarded, properly accounted for, and used economically, efficiently and effectively. By keeping the Constitution under review it ensures that the framework in which the Council is governed supports the delivery of corporate priorities and performance.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

- 5.2.1 There are no resource implications as a result of these proposals.

5.3 Social Value

- 5.3.1 None in the context of this decision

5.4 Legal and Constitutional References

- 5.4.1 Council's Constitution, Article 7 - the Constitution and General Purposes Committee terms of reference includes responsibility "To keep under review all aspects of the Council's Constitution so as to ensure that it remains current and fit for purpose, and to make recommendations thereon to the Council".

5.5 Risk Management

- 5.5.1 The process of managing changes to the Constitution through the Constitution and General Purposes Committee ensures that the proposals are developed through Member participation and consideration.

5.6 Equalities and Diversity

5.6.1 The decision-making processes of the Council, as enshrined within the Constitution, need to be transparent and accessible to all sectors of the community.

5.7 **Corporate Parenting**

5.7.1 None in the context of this decision

5.8 **Consultation and Engagement**

5.8.1 None in context of this decision

5.8 **Insight**

5.8.1 None in the context of this decision.

6. **BACKGROUND PAPERS**

6.1 The currently adopted Constitution can be accessed here:

<http://barnet.moderngov.co.uk/ecCatDisplay.aspx?sch=doc&cat=13581&path=0>

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	Health and Wellbeing Board Thursday 29th September 2022
Title	Future of Health and Wellbeing Board
Report of	Director of Public Health and Prevention
Wards	All
Status	Public
Urgent	No
Key	No
Enclosures	None
Officer Contact Details	Claire O'Callaghan, Health and Wellbeing Policy Manager claire.o'callaghan@barnet.gov.uk

Summary

The Terms of Reference of the Barnet Health and Wellbeing Board was last reviewed in October 2018. This report presents the proposed changes to the Terms of Reference to reflect the changes to the Integrated Care System covering Barnet, the draft guidance on Health and Wellbeing Boards, and also to reflect the needs and direction of travel in 2022.

Officers Recommendations

- 1. To agree the changes to the Terms of Reference – including Membership - of Barnet Health and Wellbeing Board, prior to formal ratification at Constitution and General Purposes Committee and Full Council.**

1. Why this report is needed

- 1.1 The Terms of Reference of Barnet Health and Wellbeing Board was last reviewed in October 2018. There have been a number of changes to the partners in Barnet, most notably the introduction of the North Central London Integrated Care Board, which need to be reflected.

- 1.2 The Department of Health and Social Care released [draft guidance for Health and Wellbeing Boards](#) on 29th July 2022 for consultation. The draft guidance does not propose any change to the statutory role of Health and Wellbeing Boards, and the only change to the core membership is ensuring that the Integrated Care Board for the area has representation on the Board.
- 1.3 Therefore, it is proposed that some minor changes are made to the Terms of Reference of the Board. These changes are concentrated on updating the health sector membership, some minor changes to job titles and ensuring that the quorum for the Board covers main bodies. The Board’s function has remained unchanged. The table below lays out the precise amendments being proposed.

Current Terms of Reference	Proposed Changes to Terms of Reference
<p>FUNCTIONS</p> <p>(1) To jointly assess the health and social care needs of the population with NHS commissioners, and use the findings of a Barnet Joint Strategic Needs Assessment (JSNA) to inform all relevant local strategies and policies across partnership.</p> <p>(2) To agree a Health and Wellbeing Strategy (HWBS) for Barnet taking into account the findings of the JSNA and strategically oversee its implementation to ensure that improved population outcomes are being delivered.</p> <p>(3) To work together to ensure the best fit between available resources to meet the health and social care needs of the whole population of Barnet, by both improving services for health and social care and helping people to move as close as possible to a state of complete physical, mental and social wellbeing. Specific resources to be overseen include money for social care being allocated through the NHS; dedicated public health budgets; the Better</p>	<p>Add a new function:</p> <p>(1) To work (together with Barnet Borough Partnership) with Integrated Care Partnership (ICP) and Integrated Care Board (ICB) to determine the integrated approach that will best deliver holistic and streamlined care and prevention activities, including action on wider determinants in their communities.</p> <p>Change to (2) Add at the end of the paragraph: including North Central London Integrated Care Strategy</p> <p>Change to (3) Delete: “that improved population outcomes are being delivered”.</p> <p>Add the following after “to ensure”: improvement of population outcomes and plans to tackle health inequalities. The Joint Health and Wellbeing Strategy (JHWS) should directly inform the development of joint commissioning arrangements in the local area, and the co-ordination of NHS and local authority commissioning, including Better Care Fund plans.</p> <p>Change to (4)</p>

Current Terms of Reference	Proposed Changes to Terms of Reference
<p>Care Fund; and Section 75 partnership agreements between the NHS and the Council.</p> <p>(4) To provide collective leadership and enable shared decision making, ownership and accountability</p> <p>(5) To promote partnership and, as appropriate, integration, across all necessary areas, including joined-up commissioning plans and joined-up approach to securing external funding across the NHS, social care, voluntary and community sector and public health.</p> <p>(6) To explore partnership work across North Central London where appropriate.</p> <p>(7) Specific responsibilities for:</p> <ul style="list-style-type: none"> • Overseeing public health and promoting prevention agenda across the partnership • Developing further health and social care integration. 	<p>Change to (5)</p> <p>Change to (6)</p> <p>Change to (7)</p> <p>Change to (8)</p> <p>Add bullet point:</p> <ul style="list-style-type: none"> • Receiving regular reports on the North Central London Integrated Care Board and their partner NHS trusts and NHS foundation trusts, including joint capital resource use plans, ICB Annual reports, Forward Plans and Performance Assessments.
<p>MEMBERSHIP</p> <p>12</p> <p>Chair, Vice Chair, Members and substitutes appointed by Council.</p> <p>Vice Chair is Chair of Barnet CCG Governing Body</p> <p>Three Members of the Council</p> <p>Director of Public Health Strategic Director for Children & Young People Strategic Director for Adults, Communities & Health</p> <p>Barnet Clinical Commissioning Group – Board Members x 3</p> <p>Barnet Healthwatch representative</p>	<p>Amend to 14</p> <p>No changes proposed</p> <p>Amend to “Vice Chair is Clinical Lead (Barnet), North Central Integrated Care Board”</p> <p>No change</p> <p>Amend to: Director of Public Health and Prevention Executive Director, Children’s & Family Services Executive Director, Adults and Health</p> <p>Amend to: Two North Central London Integrated Care Board Members: Clinical Lead for Barnet, North Central London Integrated Care Board Director of Integration, Barnet Directorate, North Central London Integrated Care Board</p> <p>Add as voting members: Primary Care Provider Representative x1</p> <p>Health Service Provider Representatives x2</p> <p>No change</p>

Current Terms of Reference	Proposed Changes to Terms of Reference
Barnet voluntary and community sector representative Independent Chair of the Adults and Children's Safeguarding Boards (Non-Voting Member)	No change Remove the word "Children's"
SUBSTITUTION AND QUORUM Each member may nominate a substitute if they cannot attend. Requirement for proportionality is waived and voting rights allowed to members other than Members of the Council.	No change No change
QUORUM Quorum 3 The Quorum should consist of at least one Councillor and one health representative	No change Amend to: The Quorum should consist of at least one Councillor, one officer from North Central London Integrated Care Board, and one Council officer.

2. Reasons for recommendations

- 2.1 It is good practice to regularly review the Terms of Reference, in order to ensure that the functions of the Board are clear, and that the partnership runs smoothly.
- 2.2 The main areas of change to the Board membership and Quorum have been proposed in order to reflect the proposed updates in national guidance, and the recent changes in the NHS system covering Barnet.

3. Alternative options considered and not recommended

- 3.1 The current Terms of Reference could be retained unamended in the Council constitution. However, this is not recommended as the membership would not reflect the current partnership make up, and the impending final guidance.

4. Post decision implementation

- 4.1 If the Board agrees the changes, then a report will be taken to Constitution and General Purposes Committee on 6th October 2022, and Full Council on 1st November 2022 to formally ratify the changes.
- 4.2 The updated Terms of Reference will then be fully in place for the next Health and Wellbeing Board meeting on 19th January 2023.

5. Implications of decision

5.1 Corporate Priorities and Performance

- 5.1.1 Barnet Council is responsible for ensuring that its business is conducted in accordance with the law and proper standards, and that public money is safeguarded, properly accounted for, and used economically, efficiently and effectively. By keeping the Constitution under review, it ensures that the framework in which the Council is governed supports the delivery of corporate priorities and performance.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

- 5.2.1 There are no resource implications as a result of proposed Terms of Reference amendments.

5.3 Legal and Constitutional References

- 5.3.1 Council's Constitution, Article 7 - the Constitution and General Purposes Committee terms of reference includes responsibility "To keep under review all aspects of the Council's Constitution so as to ensure that it remains current and fit for purpose, and to make recommendations thereon to the Council".

5.4 Insight

- 5.4.1 Research on membership of other Health and Wellbeing Boards has been undertaken to support this paper.

5.5 Social Value

- 5.5.1 Not applicable

5.6 Risk Management

- 5.6.1 The process of managing changes to the Constitution through the Constitution and General Purposes Committee ensures that the proposals are developed through Member participation and consideration.
- 5.6.2 As the current guidance is in draft, there is a risk that the final guidance issued by the Department for Health and Social Care may introduce more significant changes to the Board's operation. However, the likelihood of this is thought to be small, and as the changes to the NHS have already happened (and there is no confirmed date for when final guidance will be issued), it is thought expedient to go ahead now with changes to the Terms of Reference.

5.7 Equalities and Diversity

- 5.7.1 The decision-making processes of the Council, as enshrined within the Constitution, need to be transparent and accessible to all sectors of the community.

5.8 Corporate Parenting

- 5.8.1 No direct or indirect impacts on the Council's Corporate Parenting role are envisaged.

5.9 Consultation and Engagement

5.9.1 Not applicable.

5.10 Environmental Impact

5.10.1 There are no direct environmental implications from noting the recommendations. Implementing the recommendations in the report will lead to a neutral impact on the Council's carbon and ecology impact.

6. Background papers

6.1 London Borough of Barnet Constitution, [| Barnet Council \(moderngov.co.uk\)](http://www.barnet.gov.uk)

6.2 Department of Health and Social Care, [Health and wellbeing boards: draft guidance for engagement - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/442424/Health_and_wellbeing_boards_draft_guidance_for_engagement_-_GOV.UK.pdf)

Body responsible	Functions	Membership
<p>Health and Wellbeing Board</p>	<p>(1) <u>To work (together with Barnet Borough Partnership) with Integrated Care Partnership (ICP) and Integrated Care Board (ICB) to determine the integrated approach that will best deliver holistic and streamlined care and prevention activities, including action on wider determinants in their communities.</u></p> <p>(2) To jointly assess the health and social care needs of the population with NHS commissioners and use the findings of a Barnet Joint Strategic Needs Assessment (JSNA) to inform all relevant local strategies and policies across partnership <u>including North Central London Integrated Care Strategy.</u></p> <p>(3) To agree a Health and Wellbeing Strategy (HWBS) for Barnet taking into account the findings of the JSNA and strategically oversee its implementation to ensure that improved population outcomes are being delivered <u>improvement of population outcomes and plans to tackle health inequalities. The Joint Health and Wellbeing Strategy (JHWS) should directly inform the development of joint commissioning arrangements in the local area, and the co-ordination of NHS and local authority commissioning, including Better Care Fund plans.</u></p> <p>(4) To work together to ensure the best fit between available resources to meet the health and social care needs of the whole population of Barnet, by both improving services for health and social care and helping people to move as close as possible to a state of complete physical, mental and social wellbeing. Specific resources to be overseen include money for social care being allocated through the NHS; dedicated public health budgets; the Better Care Fund; and Section 75 partnership agreements between the NHS and the Council.</p>	<p><u>1214</u></p> <p>Chair, Vice Chair, Members and substitutes appointed by Council.</p> <p>Vice Chair is <u>Clinical Lead (Barnet), North Central Integrated Care Board</u>Chair of Barnet CCG Governing Body</p> <p>Three Members of the Council</p> <p>Director of Public Health & <u>Prevention</u></p> <p>Strategic Director for Children & Young People<u>Executive Director for Children & Family Services</u></p> <p>Strategic Director for Adults, Communities & Health<u>Executive Director Adults & Health</u></p> <p><u>Two North Central London Integrated Care Board Members:</u> <u>Clinical Lead for Barnet, North Central London Integrated Care Board</u> <u>Director of Integration, Barnet Directorate, North Central London Integrated Care Board</u> <u>Barnet Clinical Commissioning Group – Board Members x 3</u></p> <p>Barnet Clinical Commissioning Group<u>Chief Officer</u></p>

	<p>(5) To provide collective leadership and enable shared decision making, ownership and accountability</p> <p>(6) To promote partnership and, as appropriate, integration, across all necessary areas, including joined-up commissioning plans and joined-up approach to securing external funding across the NHS, social care, voluntary and community sector and public health.</p> <p>(7) To explore partnership work across North Central London where appropriate.</p> <p>(8) Specific responsibilities for:</p> <ul style="list-style-type: none"> • Overseeing public health and promoting prevention agenda across the partnership • <u>Developing further health and social care integration.</u> • <u>Receiving regular reports on the North Central London Integrated Care Board and their partner NHS trusts and NHS foundation trusts, including joint capital resource use plans, ICB Annual reports, Forward Plans and Performance Assessments</u> 	<p><u>Primary Care Provider Representative x1</u></p> <p><u>Health Service Provider Representatives x2</u></p> <p>Barnet Healthwatch representative</p> <p>Barnet voluntary and community sector representative</p> <p>Independent Chair of the Adults and Children's Safeguarding Boards (Non-Voting Member)</p> <p>Each member may nominate a substitute if they cannot attend.</p> <p>Requirement for proportionality is waived and voting rights allowed to members other than Members of the Council.</p> <p>Quorum 3</p> <p><u>The Quorum should consist of at least one Councillor, one officer from North Central London Integrated Care Board, and one Council officer</u>The Quorum should consist of at least one Councillor and one health representative</p>
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Body responsible	Functions	Membership
<p>Health and Wellbeing Board</p>	<p>(1) To work (together with Barnet Borough Partnership) with Integrated Care Partnership (ICP) and Integrated Care Board (ICB) to determine the integrated approach that will best deliver holistic and streamlined care and prevention activities, including action on wider determinants in their communities.</p> <p>(2) To jointly assess the health and social care needs of the population with NHS commissioners and use the findings of a Barnet Joint Strategic Needs Assessment (JSNA) to inform all relevant local strategies and policies across partnership including North Central London Integrated Care Strategy.</p> <p>(3) To agree a Health and Wellbeing Strategy (HWBS) for Barnet taking into account the findings of the JSNA and strategically oversee its implementation to ensure improvement of population outcomes and plans to tackle health inequalities. The Joint Health and Wellbeing Strategy (JHWS) should directly inform the development of joint commissioning arrangements in the local area, and the co-ordination of NHS and local authority commissioning, including Better Care Fund plans.</p> <p>(4) To work together to ensure the best fit between available resources to meet the health and social care needs of the whole population of Barnet, by both improving services for health and social care and helping people to move as close as possible to a state of complete physical, mental and social wellbeing. Specific resources to be overseen include money for social care being allocated through the NHS; dedicated public health budgets; the Better Care Fund; and Section 75 partnership agreements between the NHS and the Council.</p>	<p>14</p> <p>Chair, Vice Chair, Members and substitutes appointed by Council.</p> <p>Vice Chair is Clinical Lead (Barnet), North Central Integrated Care Board</p> <p>Three Members of the Council</p> <p>Director of Public Health & Prevention</p> <p>Executive Director for Children & Family Services</p> <p>Executive Director Adults & Health</p> <p>Two North Central London Integrated Care Board Members: Clinical Lead for Barnet, North Central London Integrated Care Board Director of Integration, Barnet Directorate, North Central London Integrated Care Board</p> <p>Primary Care Provider Representative x1</p> <p>Health Service Provider Representatives x2</p> <p>Barnet Healthwatch representative</p> <p>Barnet voluntary and community sector representative</p>

	<p>(5) To provide collective leadership and enable shared decision making, ownership and accountability</p> <p>(6) To promote partnership and, as appropriate, integration, across all necessary areas, including joined-up commissioning plans and joined-up approach to securing external funding across the NHS, social care, voluntary and community sector and public health.</p> <p>(7) To explore partnership work across North Central London where appropriate.</p> <p>(8) Specific responsibilities for:</p> <ul style="list-style-type: none"> • Overseeing public health and promoting prevention agenda across the partnership • Developing further health and social care integration. • Receiving regular reports on the North Central London Integrated Care Board and their partner NHS trusts and NHS foundation trusts, including joint capital resource use plans, ICB Annual reports, Forward Plans and Performance Assessments 	<p>Independent Chair of the Adults Safeguarding Boards (Non-Voting Member)</p> <p>Each member may nominate a substitute if they cannot attend.</p> <p>Requirement for proportionality is waived and voting rights allowed to members other than Members of the Council.</p> <p>Quorum 3:</p> <p>The Quorum should consist of at least one Councillor, one officer from North Central London Integrated Care Board, and one Council officer</p>
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Fees and Charges

- 2.3.6 Changes to fees and charges should be included in the budget proposals submitted by theme Committees or the relevant committee as part of the budget setting process. Theme Committees and other committees refer all fees and charges to the Policy and Resources Committee. The Policy and Resources Committee reviews all fees and charges which then form part of the budget that is subject to public consultation. Subject to public consultation outcomes [and equality impact assessments](#), the Policy and Resources Committee recommends all fees and charges to Full Council for approval as part of the council's overall budget.

Full Council can approve in-year changes to fees and charges subject to them being reported to the relevant theme Committee or other relevant committee and any requirements relating to public consultation [and equality impact assessments](#) being undertaken.

Changes to annual tenant rents and service charges for the HRA and GF must be referred from Housing & Growth Committee to Policy and Resources Committee before tenants and leaseholders are issued with formal notices and bills ahead of the upcoming financial year.

The budget recommended by Policy and Resources Committee to Full Council will incorporate the latest projection of income from fees and charges. Full Council will approve all fees and charges [as part of the budget report](#).

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Fees and Charges

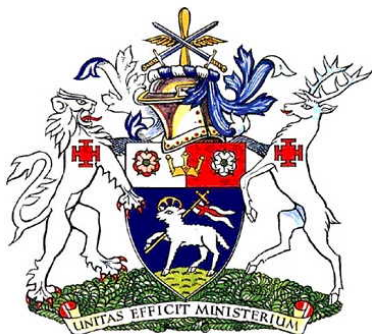
- 2.3.6 Changes to fees and charges should be included in the budget proposals submitted by theme Committees or the relevant committee as part of the budget setting process. Theme Committees and other committees refer all fees and charges to the Policy and Resources Committee. The Policy and Resources Committee reviews all fees and charges which then form part of the budget that is subject to public consultation. Subject to public consultation outcomes and equality impact assessments, the Policy and Resources Committee recommends all fees and charges to Full Council for approval as part of the council's overall budget.

Full Council can approve in-year changes to fees and charges subject to them being reported to the relevant theme Committee or other relevant committee and any requirements relating to public consultation and equality impact assessments being undertaken.

Changes to annual tenant rents and service charges for the HRA and GF must be referred from Housing & Growth Committee to Policy and Resources Committee before tenants and leaseholders are issued with formal notices and bills ahead of the upcoming financial year.

The budget recommended by Policy and Resources Committee to Full Council will incorporate the latest projection of income from fees and charges. Full Council will approve all fees and charges.

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Council
1st November 2022

Title	Referral report of the Policy & Resources Committee- Fees and Charges 2022/23 & 2023/24
Report of	Chair of Policy and Resources Committee
Wards	All
Status	Public
Urgent	No
Key	Yes
Enclosures	Appendix A – Fees & Charges January 2023
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Summary

A Business Planning Report was received by Policy and Resources Committee on 19 July 2022 outlining the council's updated Medium-Term Financial Strategy (MTFS) to 2026/27 and the future financial risks and challenges facing the council.

In line with the Council's priorities, the 19 July report outlined a project to maximise cost recovery for the council, through administration of fees and charges, where revised fees and charges will be effective from January 2023.

Subject to consultation and consideration of equality impact assessments, all revised fees and charges should be at cost recovery.

Policy and Resources Committee on 29th September 2022 approved the Fees and Charges as set out in Appendix A for recommendation to Full Council for consideration along with any consultation responses and equality impact assessment.

This report asks Council to approve the proposed fees and charges as set out in Appendix A. These proposals have been consulted on and are being referred by Policy and Resources Committee to Council for Council to consider and approve for implementation from 1 January 2023.

Officers Recommendations

That Council approve the proposed fees and charges for 2023/24 set out in Appendix A considering any consultation responses and equality impact assessments.

1. WHY THIS REPORT IS NEEDED

- 1.1 This report is required as part of the council's business planning process, to approve the implementation of the proposed Fees and Charges from January 2023.

2. STRATEGIC CONTEXT

2.1 Fees & Charges for January 2023

- 2.1.1 Fees and charges are reviewed on an annual basis to ensure that the costs of chargeable services are covered, and the council is achieving value for money. Appendix A sets out the proposed new and changed fees and charges from January 2023.

- 2.1.2 Theme Committees refer all fees and charges to the Policy and Resources Committee. All Fees and Charges were presented to Policy and Resources Committee on 29th September 2022. The committee reviewed all fees and charges and recommended these to Full Council for approval.

2.2 Fees & Charges

- 2.2.1 Fees and charges are reviewed on an annual basis to ensure that the costs of chargeable services are covered, and the council is achieving value for money.

- 2.2.2 All fees and charges should be full cost recovery where the legislative framework allows with:

- 2.2.2.1 consideration being given to how the fees and charges increases will be prioritised;
- 2.2.2.2 noting that some are driven by inflation so should be increased by the August inflation rate (Consumer Price Index (CPI) at around 10.1%;
- 2.2.2.3 noting that others are driven by demand, statutory prescription, and other factors; and

- 2.2.2.4 consideration being given to consultation/ Equalities Impact Assessment (EQIA) requirements.

2.3 Consultation

- 2.3.1 A consultation has taken place in respect of the proposed fees and charges. Due to the timing of the consultation the responses and key findings to the consultation will be reported back at Full Council on 1st November.

3. REASONS FOR RECOMMENDATIONS

- 3.1 Local Government continues to face significant reductions in funding and increased demand for services, as set out in the council's Medium-Term Financial Strategy (MTFS) to 2026/27 presented to Policy & Resources Committee on 29th September 2022. These challenges require longer term, robust financial and strategic planning, and the recommendations in this report support this.
- 3.2 By law, the council is required to set a balanced budget. These proposals are the best way of doing that by meeting financial requirement and delivering outcomes and ambitions for Barnet.

4. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 4.1 The alternative options are not to propose changes to fees and charges, or to increase the fees and charges by a lower percentage. This, however, is not considered to be good practice and may expose the council to the risk of not achieving a balanced budget, and under recovery on costs of providing services. There is a statutory requirement to set a balanced budget, so increases to fees and charges are in the council's best interests.

5. POST DECISION IMPLEMENTATION

- 5.1 Following approval of these recommendations the proposed fees and charges set out in Appendix A will be implemented from 1 January 2023.

6. IMPLICATIONS OF DECISION

6.1 Corporate Priorities and Performance

- 6.1.1 This report supports the administration's priorities. This includes the **outcomes** we want to achieve for the borough, the **priorities** we will focus limited resources on, and our **approach** for how we will deliver this.

6.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

- 6.2.1 In line with the Administration's priorities, the 19 July Policy and Resources Committee report outlined the council's focus on maximising income from Fees and Charges.
- 6.2.2 Council officers have revised fees and charges through the application of a full cost recovery model, the indexation of fees and charges to the level of inflation at around 10.1%, statutory prescription, or other means by which officers have benchmarked with other authorities to ensure the council is maximising cost recovery.
- 6.2.3 Revised fees and charges will be effective from January 2023.

6.3 Legal and Constitutional References

- 6.3.1 Section 151 of the Local Government Act 1972 states that: "without prejudice to section 111, every local authority shall make arrangements for the proper administration of their financial affairs and shall secure that one of their officers has responsibility for the administration of those affairs". Section 111 of the Local Government Act 1972, relates to the subsidiary powers of local authorities.
- 6.3.2 A link to the council's Financial Regulations can be found at (see section 2.3.6): [4 \(modern.gov.co.uk\)](http://modern.gov.co.uk), in which the following is stated:
- 6.3.3 - *Changes to fees and charges should be included in the budget proposals submitted by theme Committees or the relevant committee as part of the budget setting process. Theme Committees and other committees refer all fees and charges to the Policy and Resources Committee. The Policy and Resources Committee reviews all fees and charges which then form part of the budget that is subject to public consultation. Subject to public consultation outcomes, the Policy and Resources Committee recommends all fees and charges to Full Council for approval as part of the council's overall budget.*
- 6.3.4 Each fee or charge has its own legislative framework which determines whether it is based on cost recovery or gives guidance to how the fee or charges may be set.

6.4 Insight

- 6.4.1 None in the context of this report

6.5 Social Value

- 6.5.1 None are applicable to this report; however, the council must consider the requirements of the Public Services (Social Value) Act 2012 to try to maximise the social and local economic value it derives from its procurement spend. The

Barnet living wage is an example of where the council has considered its social value powers.

6.6 Risk Management

6.6.1 The Council has taken steps to improve its risk management processes by integrating the management of financial and other risks facing the organisation. The allocation of an amount to contingency is a step to mitigate the pressures that had yet to be quantified during the budget setting process.

6.6.2 The allocation of budgets from contingency seeks to mitigate financial risks which have materialised.

6.7 Equalities and Diversity

6.7.1 Equality and diversity issues are a mandatory consideration in the decision making of the council.

6.7.2 Decision makers should have due regard to the public sector equality duty in making their decisions. The Equality Act 2010 and the Public-Sector Equality Duty require elected Members to satisfy themselves that equality considerations are integrated into day-to-day business and that all proposals emerging from the business planning process have taken into consideration the impact, if any, on any protected group and what mitigating factors can be put in place. The equalities duties are continuing duties; they are not duties to secure a particular outcome. The public sector equality duty can be found at section 149 of the Equality Act 2010 as follows:

6.7.3 A public authority must, in the exercise of its functions, have due regard to the need to:

- eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;
- advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

6.7.4 Having due regard to the need to advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to:

- remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic;
- take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

- 6.7.5 The steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities.
- 6.7.6 Having due regard to the need to foster good relations between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to:
- Tackle prejudice, and
 - Promote understanding.
- 6.7.7 Compliance with the duties in this section may involve treating some persons more favourably than others; but that is not to be taken as permitting conduct that would otherwise be prohibited by or under this Act. The relevant protected characteristics are:
- Age
 - Disability
 - Gender reassignment
 - Pregnancy and maternity
 - Race,
 - Religion or belief
 - Sex
 - Sexual orientation
 - Marriage and Civil partnership
- 6.7.8 This is set out in the council's Equalities Policy together with our strategic Equalities Objective - as set out in our Equalities, Diversity and Inclusion Policy that state- that *'All communities will be treated equally, with understanding and respect. Both our council and our borough will be places where diversity is celebrated, and inequality is actively tackled, where people have equal opportunities and equal access to quality services'*.
- 6.7.9 Where there are changes to service delivery or changes to staff, the council will conduct and publish an equalities impact assessment (EqIA) where appropriate, to ensure that where persons are impacted, proper measures are considered to mitigate the effect as far as possible. The fees and charges proposed are not anticipated to have an impact on service delivery or customer satisfaction. Where necessary, proposals will not be implemented or agreed until members have fully considered the equality impacts and responses to any consultation.
- 6.8 Corporate Parenting**
- 6.8.1 In line with the Children and Social Work Act 2017, the council has a duty to consider Corporate Parenting Principles in all relevant decision-making. Promoting independence is priority of the council.
- 6.8.2 The Council has considered the Corporate Parenting Principles in the setting of fees and charges. The Council proposals have sought to protect front-line

social work and services to children in care and care leavers and in some cases, has invested in them.

6.9 Consultation and Engagement

6.9.1 As a matter of public law, the duty to consult with regards to proposals to vary, reduce or withdraw services will arise in four circumstances:

- where there is a statutory requirement in the relevant legislative framework
 - where the practice has been to consult, or, where a policy document states the council will consult, then the council must comply with its own practice or policy
 - exceptionally, where the matter is so important that there is a legitimate expectation of consultation
- Where consultation is required to complete an equalities impact assessment.

6.9.2 Regardless of whether the council has a duty to consult, if it chooses to consult, such consultation must be carried out fairly. In general, a consultation can only be considered as proper consultation if:

- comments are genuinely invited at the formative stage
- the consultation documents include sufficient reasons for the proposal to allow those being consulted to be properly informed and to give an informed response
- there is adequate time given to the consultees to consider the proposals
- there is a mechanism for feeding back the comments and those comments are considered by the decision-maker / decision-making body when making a final decision
- the degree of specificity with which, in fairness, the public authority should conduct its consultation exercise may be influenced by the identity of those whom it is consulting
- where relevant and appropriate, the consultation is clear on the reasons why and extent to which alternatives and discarded options have been discarded. The more intrusive the decision, the more likely it is to attract a higher level of procedural fairness.

6.9.3 The council performed a consultation on the proposed Fees and Charges from 28th September to 25th October 2022.

6.9.4 The consultation was published on Engage Barnet.

6.9.5 The consultation asked for views on all the proposed fees and charges set out in Appendix A.

6.9.6 Respondent's views were gathered via an online questionnaire. Paper copies and other alternative formats of the consultation were made available on request.

6.9.7 The consultation was promoted via the council's residents e-newsletter, Communities Together Network Newsletter and on Twitter.

6.9.8 Due to the timing of the consultation the responses and key findings to the consultation will be reported back at Full Council on 1st November.

6.10 **Environmental Impact**

6.10.1 None in the context of this report

7. **BACKGROUND PAPERS**

7.1 Policy and Resources Committee 19th July - [Revised Budget 2022/23 and Business Planning 2023-2027](#)

7.2 Policy and Resources Committee 29th September - [Business Planning 2023-2027 and in-year financial management 2022/23](#)

Appendix A - Fees and Charges 2023-24

Fees and Charges 2023/24

Department: **Re**
 Area: **Re Strategic Planning & Regen**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments	Additional detail for new charges / above inflation
Strategic Planning & Regen												
Re	SPR 1 Strategic Planning & Regen	Strategic Planning & Regen	Director of Place Assistant Director (Day Rates) Commissioning Director	0 - 20 Days	£1,000.25	£1,101.28	£101.03	10.10%	n/a	DRS Contract	Added role of Housing Development and Regeneration Manager	Increased in line with inflation 10.1%
Re	SPR 2 Strategic Planning & Regen	Strategic Planning & Regen	Director of Place Assistant Director (Day Rates) Commissioning Director	Projects 21 - 60 Days	£924.59	£1,017.97	£93.38	10.10%	n/a	DRS Contract	Added role of Housing Development and Regeneration Manager	Increased in line with inflation 10.1%
Re	SPR 3 Strategic Planning & Regen	Strategic Planning & Regen	Director of Place Assistant Director (Day Rates) Commissioning Director	Projects 60 days +	£875.72	£964.17	£88.45	10.10%	n/a	DRS Contract	Added role of Housing Development and Regeneration Manager	Increased in line with inflation 10.1%
Re	SPR 4 Strategic Planning & Regen	Strategic Planning & Regen	Director of Place Assistant Director (Hourly Rates) Commissioning Director	0 - 20 Days	£138.92	£152.96	£14.03	10.10%	n/a	DRS Contract	Added role of Housing Development and Regeneration Manager	Increased in line with inflation 10.1%
Re	SPR 5 Strategic Planning & Regen	Strategic Planning & Regen	Director of Place Assistant Director (Hourly Rates) Commissioning Director	Projects 21 - 60 Days	£128.41	£141.38	£12.97	10.10%	n/a	DRS Contract	Added role of Housing Development and Regeneration Manager	Increased in line with inflation 10.1%
Re	SPR 6 Strategic Planning & Regen	Strategic Planning & Regen	Director of Place Assistant Director (Hourly Rates) Commissioning Director	Projects 60 days +	£121.63	£133.91	£12.28	10.10%	n/a	DRS Contract	Added role of Housing Development and Regeneration Manager	Increased in line with inflation 10.1%
Re	SPR 7 Strategic Planning & Regen	Strategic Planning & Regen	Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Day Rates)	0 - 20 Days	£779.30	£858.01	£78.71	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 8 Strategic Planning & Regen	Strategic Planning & Regen	Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Day Rates)	Projects 21 - 60 Days	£721.18	£794.02	£72.84	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 9 Strategic Planning & Regen	Strategic Planning & Regen	Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Day Rates)	Projects 60 days +	£681.55	£750.39	£68.84	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 10 Strategic Planning & Regen	Strategic Planning & Regen	Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Hourly Rates)	0 - 20 Days	£108.24	£119.17	£10.93	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 11 Strategic Planning & Regen	Strategic Planning & Regen	Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Hourly Rates)	Projects 21 - 60 Days	£100.16	£110.28	£10.12	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 12 Strategic Planning & Regen	Strategic Planning & Regen	Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Hourly Rates)	Projects 60 days +	£94.66	£104.22	£9.56	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 13 Strategic Planning & Regen	Strategic Planning & Regen	Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Day Rates)	0 - 20 Days	£647.21	£712.58	£65.37	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 14 Strategic Planning & Regen	Strategic Planning & Regen	Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Day Rates)	Projects 21 - 60 Days	£598.34	£658.77	£60.43	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments	Additional detail for new charges / above inflation
Re	SPR 15 Strategic Planning & Regen	Strategic Planning & Regen	Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Day Rates)	Projects 60 days +	£566.64	£623.87	£57.23	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 16 Strategic Planning & Regen	Strategic Planning & Regen	Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Hourly Rate)	0 - 20 Days	£89.88	£98.96	£9.08	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 17 Strategic Planning & Regen	Strategic Planning & Regen	Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Hourly Rate)	Projects 21 - 60 Days	£83.10	£91.49	£8.39	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 18 Strategic Planning & Regen	Strategic Planning & Regen	Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Hourly Rate)	Projects 60 days +	£78.70	£86.65	£7.95	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 19 Strategic Planning & Regen	Strategic Planning & Regen	Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Day Rates)	0 - 20 Days	£548.90	£604.34	£55.44	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 20 Strategic Planning & Regen	Strategic Planning & Regen	Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Day Rates)	Projects 21 - 60 Days	£507.21	£558.43	£51.23	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 21 Strategic Planning & Regen	Strategic Planning & Regen	Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Day Rates)	Projects 60 days +	£480.78	£529.34	£48.56	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 22 Strategic Planning & Regen	Strategic Planning & Regen	Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Hourly Rates)	0 - 20 Days	£76.23	£83.93	£7.70	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 23 Strategic Planning & Regen	Strategic Planning & Regen	Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Hourly Rates)	Projects 21 - 60 Days	£70.44	£77.56	£7.11	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 24 Strategic Planning & Regen	Strategic Planning & Regen	Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Hourly Rates)	Projects 60 days +	£66.77	£73.51	£6.74	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 25 Strategic Planning & Regen	Strategic Planning & Regen	Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Day Rates)	0 - 20 Days	£450.27	£495.75	£45.48	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments	Additional detail for new charges / above inflation
Re	SPR 26 Strategic Planning & Regen	Strategic Planning & Regen	Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Day Rates)	Projects 21 - 60 Days	£416.07	£458.09	£42.02	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 27 Strategic Planning & Regen	Strategic Planning & Regen	Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Day Rates)	Projects 60 days +	£393.61	£433.36	£39.75	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 28 Strategic Planning & Regen	Strategic Planning & Regen	Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Hourly Rates)	0 - 20 Days	£62.54	£68.85	£6.32	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 29 Strategic Planning & Regen	Strategic Planning & Regen	Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Hourly Rates)	Projects 21 - 60 Days	£57.78	£63.62	£5.84	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 30 Strategic Planning & Regen	Strategic Planning & Regen	Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Hourly Rates)	Projects 60 days +	£54.66	£60.18	£5.52	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 31 Strategic Planning & Regen	Strategic Planning & Regen	Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Day Rates)	0 - 20 Days	£432.67	£476.37	£43.70	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 32 Strategic Planning & Regen	Strategic Planning & Regen	Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Day Rates)	Projects 21 - 60 Days	£400.22	£440.64	£40.42	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 33 Strategic Planning & Regen	Strategic Planning & Regen	Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Day Rates)	Projects 60 days +	£379.07	£417.36	£38.29	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 34 Strategic Planning & Regen	Strategic Planning & Regen	Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Hourly Rates)	0 - 20 Days	£60.09	£66.16	£6.07	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 35 Strategic Planning & Regen	Strategic Planning & Regen	Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Hourly Rates)	Projects 21 - 60 Days	£55.58	£61.19	£5.61	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 36 Strategic Planning & Regen	Strategic Planning & Regen	Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Hourly Rates)	Projects 60 days +	£52.64	£57.96	£5.32	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 37 Strategic Planning & Regen	Strategic Planning & Regen	Support Officer (Day Rates)	0 - 20 Days	£328.30	£361.46	£33.16	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 38 Strategic Planning & Regen	Strategic Planning & Regen	Support Officer (Day Rates)	Projects 21 - 60 Days	£303.80	£334.48	£30.68	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 39 Strategic Planning & Regen	Strategic Planning & Regen	Support Officer (Day Rates)	Projects 60 days +	£286.62	£315.57	£28.95	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 40 Strategic Planning & Regen	Strategic Planning & Regen	Support Officer (Hourly Rates)	0 - 20 Days	£45.59	£50.20	£4.60	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 41 Strategic Planning & Regen	Strategic Planning & Regen	Support Officer (Hourly Rates)	Projects 21 - 60 Days	£42.19	£46.45	£4.26	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 42 Strategic Planning & Regen	Strategic Planning & Regen	Support Officer (Hourly Rates)	Projects 60 days +	£39.81	£43.83	£4.02	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 43 Strategic Planning & Regen	Strategic Planning & Regen	Support (Day Rates)	0 - 20 Days	£231.42	£254.79	£23.37	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 44 Strategic Planning & Regen	Strategic Planning & Regen	Support (Day Rates)	Projects 21 - 60 Days	£213.98	£235.59	£21.61	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 45 Strategic Planning & Regen	Strategic Planning & Regen	Support (Day Rates)	Projects 60 days +	£202.09	£222.50	£20.41	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments	Additional detail for new charges / above inflation
Re	SPR 46 Strategic Planning & Regen	Strategic Planning & Regen	Support (Hourly Rates)	0 - 20 Days	£32.14	£35.39	£3.25	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 47 Strategic Planning & Regen	Strategic Planning & Regen	Support (Hourly Rates)	Projects 21 - 60 Days	£29.71	£32.71	£3.00	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 48 Strategic Planning & Regen	Strategic Planning & Regen	Support (Hourly Rates)	Projects 60 days +	£28.06	£30.89	£2.83	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Re**
 Area: **Private Sector Housing**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Private Sector Housing											
Re	EH 1 Completion of Works	Private Sector Housing	To carry out work(s) in default of a notice recipient	Per case	All costs to be recorded on an hourly rate up to £94.98 from non compliance visit and charged accordingly plus reasonable cost of works	All costs to be recorded on an hourly rate up to £104.57 from non compliance visit and charged accordingly plus reasonable cost of works	£9.59	10.10%	Local Government (Miscellaneous Provisions(Act 1982	Statutory cost recovery	Increased in line with inflation 10.1%
Re	EH 2 Completion of Works	Private Sector Housing	Empty Property Agency Service	Per case	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £184.37	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £202.99	£18.62	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 3 Completion of Works	Private Sector Housing	Voluntary Works In Default Service	Per case	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £184.37	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £202.99	£18.62	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 4 Home Improvement Agency Environmental Health	Private Sector Housing	Enquiry including historical data multiple addresses	Each	On enquiry		£0.00	0.00%	Regulation 8, Environmental Information Regulations 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 5 Housing Reports	Private Sector Housing	Inspection of house in multiple occupation and provision of inspection report e.g. HHSRS inspection to meet visa requirements or on a consultancy basis	Each	£333.96 plus hourly rate of up to £94.98 for revisits and/or additional advice	£367.69 plus hourly rate of up to £104.57 for revisits and/or additional advice	£33.73 £9.59	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 6 Housing Reports	Private Sector Housing	Housing Consultation fee	Each	£108.51 (additional fees charged over two hours at up to £94.98/hour)	£119.47 (additional fees charged over two hours at up to £104.57/hour)	£10.96 £9.59	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 7 Housing Reports	Private Sector Housing	Rent Repayment Order Support Service	Each	£108.51 (additional fees charged over two hours at up to £94.98/hour)	£119.47 (additional fees charged over two hours at up to £104.57/hour)	£10.96 £9.59	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 8 Housing Reports	Private Sector Housing	Inspection of single occupied dwelling and provision of inspection report e.g. HHSRS inspection to meet visa requirements or on a consultancy basis	Each	£266.54 plus hourly rate of up to £94.98 for revisits and/or additional advice	£293.46 plus hourly rate of up to £104.57 for revisits and/or additional advice	£26.92 £9.59	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 9 Housing Reports	Private Sector Housing	HMO Set Up Advice Service	Each	£487.78 plus hourly rate of up to £94.98 for revisits and/or additional advice	£537.05 plus hourly rate of up to £104.57 for revisits and/or additional advice	£49.27 £9.59	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 10 Housing Reports	Private Sector Housing	Fire risk assessment for standard HMO	Each	£650.02 for a standard HMO plus hourly rate of up to £94.98 for revisits and/or additional advice	£715.67 for a standard HMO plus hourly rate of up to £104.57 for revisits and/or additional advice	£65.65 £9.59	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 11 Housing Act	Private Sector Housing	Waiver of fee for notices i.e. Improvement Notice, Suspended Improvement Order, Prohibition Order, Emergency Prohibition Order, Suspended Prohibition Order, Emergency Remedial Action excluding the cost of all /any works completed/certificates obtained.	Each	Fee waived if accreditation secured with the London Landlord Accreditation Scheme within 3 months of notice/order service and membership number forwarded to LBB.	Fee waived if accreditation secured with the London Landlord Accreditation Scheme within 3 months of notice/order service and membership number forwarded to LBB.	NA	NA	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 12 Housing Act	Private Sector Housing	Service of an Improvement Notice	Each	£538 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£592.34 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£54.34 £9.49	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 13 Housing Act	Private Sector Housing	Service of a Suspended Improvement Notice	Each	£538 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£592.34 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£54.34 £9.49	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 14 Housing Act	Private Sector Housing	Service of a Prohibition Order	Each	£467 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£514.17 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£47.17 £9.49	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 15 Housing Act	Private Sector Housing	Service of a Suspended Prohibition Order	Each	£505.36 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£505.36 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£46.36 £9.49	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 16 Housing Act	Private Sector Housing	Service of an Emergency Prohibition Order	Each	£459 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£505.36 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£46.36 £9.49	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 17 Housing Act	Private Sector Housing	Service of a Demolition Order	Each	Cost of administration up to hourly rate of £94.98 plus reasonable cost of works	Cost of administration up to hourly rate of £104.57 plus reasonable cost of works	£9.59	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 18 Housing Act	Private Sector Housing	Taking Emergency Remedial Action	Each	£461 plus the reasonable cost of work	£506.63 plus the reasonable cost of work	£45.63	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 19 Housing Act	Private Sector Housing	Add on fee to notice/order cost if electrical certificate is obtained	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 20 Housing Act	Private Sector Housing	Add on fee to notice/order cost if a gas certificate is obtained	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 21 Housing Act	Private Sector Housing	Add on fee to notice/order cost if legal advice is obtained e.g. to interpret leasehold/freehold responsibilities	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 22 Housing Act	Private Sector Housing	Add on fee to notice/order cost if a structural engineers report is obtained	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 22b Housing Act	Private Sector Housing	Add on fee to notice/order cost if a fire engineers report or similar is required in relation to enforcement	Each	Actual fee plus administration costs of up to £54/hour	Actual fee plus administration costs of up to £60.34/hour	£5.46	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 23 Housing Act	Private Sector Housing	Copying grant files and postage	Each	£10.13	£11.15	£1.02	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 24 Housing Act	Private Sector Housing	Review of Suspended Prohibition Order	Each	£347.66	£382.78	£35.11	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 25 Housing Act	Private Sector Housing	Review of Suspended Improvement Notice	Each	£342.40	£376.98	£34.58	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 26 Housing Act	Private Sector Housing	Hazard Awareness Notice	Each	£316.06	£347.98	£31.92	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 27 Housing Act	Private Sector Housing	Copying enforcement files and postage	Each	11 pence per sheet plus postage costs.	11 pence per sheet plus postage costs.	£0.00	0.00%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 28 Mandatory HMO Licensing	Private Sector Housing	New Licence fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2)	£1,404.02	£1,546	£141.81	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£648.32	£714	£65.48	10.10%			
				Fee 2	£755.70	£832	£76.33	10.10%			
Re	EH 29 Mandatory HMO Licensing	Private Sector Housing	Assisted New Licence fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2)	£1,496.20	£1,647	£151.12	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£756.71	£833	£76.43	10.10%			
				Fee 2	£739.49	£814	£74.69	10.10%			
Re	EH 30 Mandatory HMO Licensing	Private Sector Housing	New Licence fee up to 5 units of accommodation (on-line application - when available) for 5 years	Per HMO (F1+F2)	£1,263.21	£1,391	£127.58	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£583.49	£642	£58.93	10.10%			
				Fee 2	£679.72	£748	£68.65	10.10%			
Re	EH 31 Mandatory HMO Licensing	Private Sector Housing	Assisted New Licence fee up to 5 units of accommodation (online application- when available) for 5 years	Per HMO (F1+F2)	£1,347.29	£1,483	£136.08	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£683.78	£753	£69.06	10.10%			
				Fee 2	£663.52	£731	£67.02	10.10%			
Re	EH 32 Mandatory HMO Licensing	Private Sector Housing	New HMO Licensing Fee for a 1 year licence (paper application)	Per HMO (F1+F2)	£844.84	£930	£85.33	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£633.13	£697	£63.95	10.10%			
				Fee 2	£211.72	£233	£21.38	10.10%			
Re	EH 33 Mandatory HMO Licensing	Private Sector Housing	New HMO Licensing Assisted fee for a 1 year licence (paper application)	Per HMO (F1+F2)	£981.60	£1,081	£99.14	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£769.88	£848	£77.76	10.10%			
				Fee 2	£211.72	£233	£21.38	10.10%			
Re	EH 34 Mandatory HMO Licensing	Private Sector Housing	New HMO Licensing Fee for a 1 year licence (on line application)	Per HMO (F1+F2)	£782.04	£861	£78.99	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£570.32	£628	£57.60	10.10%			
				Fee 2	£211.72	£233	£21.38	10.10%			
Re	EH 35 Mandatory HMO Licensing	Private Sector Housing	New HMO Licensing Assisted fee for a 1 year licence (on line application)	Per HMO (F1+F2)	£901.57	£993	£91.06	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£689.85	£760	£69.67	10.10%			
				Fee 2	£211.72	£233	£21.38	10.10%			
Re	EH 36 Mandatory HMO Licensing	Private Sector Housing	Discount for accredited landlords	Per HMO	10% off fee 1	10% off fee 1	£0.00	0.00%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 37 Mandatory HMO Licensing	Private Sector Housing	Discount for registered charities	Per HMO	10% off fee 1	10% off fee 1	£0.00	0.00%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 38 Mandatory HMO Licensing	Private Sector Housing	Renewal fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2)	£1,235.86	£1,360.68	£124.82	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£480.16	£528.66	£48.50	10.10%			
				Fee 2	£755.70	£832.03	£76.33	10.10%			
Re	EH 39 Mandatory HMO Licensing	Private Sector Housing	Assisted Renewal fee up to 5 units of accommodation (paper application)for 5 years	Per HMO (F1+F2)	£1,282.46	£1,411.99	£129.53	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£526.76	£579.96	£53.20	10.10%			
				Fee 2	£755.70	£832.03	£76.33	10.10%			
Re	EH 40 Mandatory HMO Licensing	Private Sector Housing	Renewal fee up to 5 units of accommodation (on-line application, when introduced) for 5 years	Per HMO (F1+F2)	£1,112.27	£1,224.61	£112.34	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£432.55	£476.24	£43.69	10.10%			
				Fee 2	£679.72	£748.37	£68.65	10.10%			
Re	EH 41 Mandatory HMO Licensing	Private Sector Housing	Assisted Renewal fee up to 5 units of accommodation (on-line application, when introduced)for 5 years	Per HMO (F1+F2)	£1,154.82	£1,271.46	£116.64	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£473.07	£520.85	£47.78	10.10%			
				Fee 2	£681.75	£750.61	£68.86	10.10%			
Re	EH 42 Mandatory HMO Licensing	Private Sector Housing	Renewal fee up to 5 units of accommodation (paper application) for 1 year	Per HMO (F1+F2)	£812.43	£894.49	£82.06	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£481.18	£529.78	£48.60	10.10%			
				Fee 2	£331.25	£364.71	£33.46	10.10%			
Re	EH 43 Mandatory HMO Licensing	Private Sector Housing	Assisted Renewal fee up to 5 units of accommodation (paper application)for 1 year	Per HMO (F1+F2)	£861.05	£948.02	£86.97	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£526.76	£579.96	£53.20	10.10%			
				Fee 2	£334.29	£368.05	£33.76	10.10%			
Re	EH 44 Mandatory HMO Licensing	Private Sector Housing	HMO Licensing Renewal fee for a 1 year licence (on line application, when introduced)	Per HMO (F1+F2)	£645.28	£710.45	£65.17	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£433.56	£477.35	£43.79	10.10%			
				Fee 2	£211.72	£233.10	£21.38	10.10%			

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 45 Mandatory HMO Licensing	Private Sector Housing	HMO Licensing Assisted Renewal fee for a 1 year licence (on line application, when introduced)	Per HMO (F1+F2)	£684.79	£753.95	£69.16	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£473.07	£520.85	£47.78	10.10%			
				Fee 2	£211.72	£233.10	£21.38	10.10%			
Re	EH 46 Mandatory HMO Licensing	Private Sector Housing	Fee associated with an abortive visit	Per HMO	£81.65	£89.90	£8.25	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 47 Mandatory HMO Licensing	Private Sector Housing	Each extra unit of accommodation over 5 units (assuming a standard fee is for up to a 5 room HMO)	Per unit	£26.84	£29.56	£2.71	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 48 Mandatory HMO Licensing	Private Sector Housing	Licence holder changing nominated manager	Per request	£0.00	£0.00	£0.00	0.00%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 49 Mandatory HMO Licensing	Private Sector Housing	Change in Licence holder	Per request	new application fee as per EH28 - EH35, above	new application fee as per EH28 - EH35, above	NEW	NEW	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 50 Mandatory HMO Licensing	Private Sector Housing	Recovery fee for dishonoured cheque	Each	£0.00	£0.00	NEW	NEW	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 51 Mandatory HMO Licensing	Private Sector Housing	HMO Licensing pre inspection refund (to cover preliminary administration costs)	Each licence	Fee 2 will not be charged and a refund will be considered if a property has not been inspected. £59.77 will be retained of Fee 1 to cover the Council's administrative costs.	Fee 2 will not be charged and a refund will be considered if a property has not been inspected. £65.81 will be retained of Fee 1 to cover the Council's administrative costs.	£6.04	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 52 Mandatory HMO Licensing	Private Sector Housing	HMO Licensing post inspection, where no paperwork is drafted refund (to cover preliminary administration costs and inspecting officer costs)	Each licence	Fee 2 will not be charged. £285.67 will be retained of Fee 1 to cover the Council's administrative costs.	Fee 2 will not be charged. £314.52 will be retained of Fee 1 to cover the Council's administrative costs.	£28.85	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 53 Mandatory HMO Licensing	Private Sector Housing	HMO Licensing post inspection refund when the property is found not to be licensable (to cover preliminary administration costs and inspection)	Each licence	Fee 2 will not be charged. £172.21 will be retained of Fee 1 to cover the Council's administrative costs.	Fee 2 will not be charged. £189.61 will be retained of Fee 1 to cover the Council's administrative costs.	£17.40	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 54 Mandatory HMO Licensing	Private Sector Housing	Refund clarification for revocations	Each licence	Where an HMO licence is revoked there is no refund	Where an HMO licence is revoked there is no refund	£0.00	0.00%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 55 Mandatory HMO Licensing	Private Sector Housing	HMO Licensing additional fee for failure to pay 2nd HMO licensing fee within 48 hours of request	Each licence	£15.70 on top of Fee 2	£17.29 on top of Fee 2	£1.59	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Home Improvement Agency											
Re	EH 152 Home Improvement Agency	Care and Repair	Full Home Improvement Agency service	Each	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at; less than £10k - 20% less than £15k - 19% less than £20k - 17% less than £75k - 15% more than £75k - 12.5% Minimum fee £250 (ex VAT)	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at; less than £10k - 20% less than £15k - 19% less than £20k - 17% less than £75k - 15% more than £75k - 12.5% Minimum fee £275 (ex VAT)	increase of £25 to minimum fee	10.00%	The Housing Renewal Grants (Services and Charges) Order 1996	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 153 Home Improvement Agency	Care and Repair	Assisted grant process	Each	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at; less than £10k - 15% less than £15k - 14% less than £20k - 12% more than £20k - 10% Minimum fee £250 (ex VAT)	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at; less than £10k - 20% less than £15k - 19% less than £20k - 17% less than £75k - 15% more than £75k - 12.5% Minimum fee £275 (ex VAT)	increase of £25 to minimum fee	10.00%	The Housing Renewal Grants (Services and Charges) Order 1996	Statutory Discretionary	Increased in line with inflation 10.1%

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Re**
 Area: **Land Charges**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Re	LC 1 Land Charges	Land Charges	Full Search	Each	£237.65	£261.65	£24.00	10.1%	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	Statutory Discretionary and Prescribed	Increased in line with inflation 10.1%
Re	LC 2 Land Charges	Land Charges	Expedited 24 hr Full Search	Each	£285.18	£313.98	£28.80	10.1%	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	Statutory Discretionary and Prescribed	Increased in line with inflation 10.1%
Re	LC 3 Land Charges	Land Charges	Certificate of Search (LLC1)	Each	£76.98	£84.75	£7.77	10.1%	Rule 14 and Schedule 3 item 6(b)(ii) Local Land Charges Rules 1977/985	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 4 Land Charges	Land Charges	Additional Enquiries (each)	Each	£52.44	£57.73	£5.29	10.1%	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 5 Land Charges	Land Charges	Extra Parcels of Land (each)	Each	£52.44	£57.73	£5.29	10.1%	Rule 14 and Schedule 3 item 6(b)(ii) Local Land Charges Rules 1977/985	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 6 Land Charges	Land Charges	CON29 ONLY	Each	£160.16	£176.33	£16.17	10.1%	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 7 Land Charges	Land Charges	Search refresh - within 93 days of original search	Each	£100.75	£110.92	£10.17	10.1%	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	Statutory Discretionary and Prescribed	Increased in line with inflation 10.1%
Personal Searches											
One Parcel of Land (view only)											
Re	LC 12 Land Charges	Land Charges	One Parcel of Land (copy of documentation provided)		£29.45	£32.42	£2.97	10.1%	s.8 Environmental Information Regulations 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 13 Land Charges	Land Charges	Extra Parcels of Land (each)	Each	£1.60	£1.76	£0.16	10.0%	s.8 Environmental Information Regulations 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Copy of Official Documentation											
Re	LC 14 Land Charges	Land Charges	Copies of Planning Decisions	Each	£32.81	£36.12	£3.31	10.1%	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008 / s93 of the Local Government Act 2003 - cost recovery	Discretionary	Increased in line with inflation 10.1%
Re	LC 15 Land Charges	Land Charges	Copies of Enforcement Notices	Each	£32.81	£36.12	£3.31	10.1%	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008 / s93 of the Local Government Act 2003 - cost recovery	Discretionary	Increased in line with inflation 10.1%
Re	LC 16 Land Charges	Land Charges	Tree Preservation Order Full Document	Each	£32.81	£36.12	£3.31	10.1%	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008 / s93 of the Local Government Act 2003 - cost recovery	Discretionary	Increased in line with inflation 10.1%
Re	LC 17 Land Charges	Land Charges	Listed Buildings	Each	£47.53	£52.33	£4.80	10.1%	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008 / s93 of the Local Government Act 2003 - cost recovery	Discretionary	Increased in line with inflation 10.1%
Re	LC 18 Land Charges	Land Charges	Light Obstruction Notices	Each	£43.91	£48.34	£4.43	10.1%	Local Land Charges Rules 1977/985, Rule 10 and Schedule 3 items 1-4	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 19 Land Charges	Land Charges	Repair Notices	Each	£42.11	£46.36	£4.25	10.1%	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/985	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 20 Land Charges	Land Charges	Improvement Grants	Each	£41.85	£46.07	£4.22	10.1%	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/986	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 21 Land Charges	Land Charges	Covenants	Each	£41.85	£46.07	£4.22	10.1%	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/987	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 22 Land Charges	Land Charges	Agreements	Each	£56.83	£62.56	£5.73	10.1%	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/988	Statutory Discretionary	Increased in line with inflation 10.1%

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Re	LC 23 Land Charges	Land Charges	Article 4 Directions	Each	£36.16	£39.81	£3.65	10.1%	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/989	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 24 Land Charges	Land Charges	Duplicate Searches	Each	£54.24	£59.71	£5.47	10.1%	s93 of the Local Government Act 2003	Discretionary	Increased in line with inflation 10.1%
CON29R Enquires of local authority (2007)											
Planning and Building Regulations											
1.1. Planning and building decisions and pending applications											
Which of the following relating to the property have been granted, issued or refused or (were applicable) are the subject of pending applications?											
Re	LC 25 Land Charges	Land Charges	(a) a planning permission *		£19.11	£21.04	£1.93	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 26 Land Charges	Land Charges	(b) a listed building consent *						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 27 Land Charges	Land Charges	(c) a conservation area consent *						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 28 Land Charges	Land Charges	(d) a certificate of lawfulness of existing use or development *						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 29 Land Charges	Land Charges	(e) a certificate of lawfulness of proposed use or development *						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 30 Land Charges	Land Charges	(f) building regulations approval		£19.11	£21.04	£1.93	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 31 Land Charges	Land Charges	(g) a building regulation completion certification						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 32 Land Charges	Land Charges	(h) any building regulations certificate or notice issued in respect of work carried out under a competent person self-certification scheme						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
1.2. Planning designations and proposals											
Re	LC 33 Land Charges	Land Charges	What designations of land use for the property or the area, and what specific proposals of the property, are contained in any existing or proposed development plan?		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Roads											
2.1 Roadways, footways and footpaths											
Which of the roads, footways and footpaths named in the application for this search (via boxes B and C) are:											
Re	LC 34 Land Charges	Land Charges	(a) highways maintainable at public expense *		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 35 Land Charges	Land Charges	(b) subject to adoption and, supported by a bond and bond waver		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 36 Land Charges	Land Charges	(c) to be made up by a local authority who will reclaim the cost from the frontages		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 37 Land Charges	Land Charges	(d) to be adopted by a local authority without reclaiming the cost from the frontages		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 38 Land Charges	Land Charges	2.2 Is any public right of way which abuts on, or crosses the property, shown in a definitive map or revised definitive map?		£19.37	£21.32	£1.95	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%

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Re	LC 39 Land Charges	Land Charges	2.3 Are there any pending applications to record a public right of way which abuts or crosses the property, on the register?		£19.37	£21.32	£1.95	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 40 Land Charges	Land Charges	2.4 Are there any legal orders to stop up, or divert, alter or create a public right of way which abuts on, or crosses the property, not yet implemented or shown on a revised definitive map?		£19.37	£21.32	£1.95	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 41 Land Charges	Land Charges	2.5 If so, please attach a plan showing the approximate route.		£19.37	£21.32	£1.95	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Other Matters											
3.1 Land required for public purposes											
Re	LC 42 Land Charges	Land Charges	Is the property included in the land required for public purposes?		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.2 Land to be acquired for road works											
Re	LC 43 Land Charges	Land Charges	Is the property included in land to be acquired for road works?		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.3 Drainage agreements and consents											
Do either of the following exist in relation to the property?									Barnet Council does not charge for this information		
(a) an agreement to drain buildings in combination into an existing sewer by means of a private sewer **									Barnet Council does not charge for this information		
(b) an agreement or consent for (i) a building, or (ii) extension to a building on the property, to be built over, or in the vicinity of a drain, sewer or disposal main? **									Barnet Council does not charge for this information		
3.4 Nearby road schemes											
Is the property (or will it be) within 200 metres of any of the following?											
Re	LC 44 Land Charges	Land Charges	(a) the centre line of a new trunk road or special road specified in any order, draft order or scheme		£19.63	£21.61	£1.98	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 45 Land Charges	Land Charges	(b) the centre line of a proposed alteration or improvement to an existing road involving construction of a subway, underpass flyover, footbridge, elevated road or dual carriageway		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 46 Land Charges	Land Charges	c) the outer limits of construction works for a proposed alteration or improvement to an existing road involving (i) construction of a roundabout (other than a mini roundabout) or (ii) widening by construction of one additional traffic lanes		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%

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Re	LC 47 Land Charges	Land Charges	(d) the outer limits of (i) construction of a new road to be built by a local authority (ii) an approved alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (iii) construction of a roundabout (other than a mini roundabout) or widening by construction or one or more additional traffic lanes.		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 48 Land Charges	Land Charges	(e) the centre line of the line proposed route of the new road under proposals published for public consultation		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Statutory - discretionary fee	Increased in line with inflation 10.1%
Re	LC 49 Land Charges	Land Charges	(f) the outer limits of (i) construction of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (ii) construction of a roundabout (other than a mini roundabout) (iii) widening by construction of one or		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.5. Nearby railway schemes											
Re	LC 50 Land Charges	Land Charges	Is the property (or will it be) within 200 metres of the centre line of a proposed railway, tram, light railway or monorail?		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.6. Traffic schemes											
Has a local authority approved but not yet implemented any of the following for the roads, footways and footpaths (named in box B) which abut the boundaries of the property?											Increased in line with inflation 10.1%
Re	LC 51 Land Charges	Land Charges	(a) permanent stopping up or diversion		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Statutory - discretionary fee	Increased in line with inflation 10.1%
Re	LC 52 Land Charges	Land Charges	(b) waiting or loading restrictions		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 53 Land Charges	Land Charges	(c) one way driving		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 54 Land Charges	Land Charges	(d) prohibition of driving		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 55 Land Charges	Land Charges	(e) pedestrianisation		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 56 Land Charges	Land Charges	(f) vehicle width or weight restriction		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 57 Land Charges	Land Charges	(g) traffic calming works including road humps		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 58 Land Charges	Land Charges	(h) residents parking controls		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%

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Re	LC 59 Land Charges	Land Charges	(i) minor road widening of improvement		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 60 Land Charges	Land Charges	(j) pedestrian crossings		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 61 Land Charges	Land Charges	(k) cycle tracks		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 62 Land Charges	Land Charges	(l) bridge building		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.7. Outstanding notices											
Do any statutory notices which relate to the following matters subsist in relation to the property other than those revealed in a response to any other enquiry in this form?											
Re	LC 63 Land Charges	Land Charges	(a) building works		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 64 Land Charges	Land Charges	(b) environment		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 65 Land Charges	Land Charges	(c) health and safety		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 66 Land Charges	Land Charges	(d) housing		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 67 Land Charges	Land Charges	(e) highways		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 68 Land Charges	Land Charges	(f) public health		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.8. Contravention of building regulations											
Re	LC 69 Land Charges	Land Charges	Has a local authority authorised in relation to the property any proceedings for the contravention of any provision contained in Building Regulations?		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.9 Notices, orders, directions and proceedings under Planning Acts											
Do any of the following subsist in relation to the property, or has a local authority decided to issue, serve, make or commence any of the following?											
Re	LC 70 Land Charges	Land Charges	(a) an enforcement notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 71 Land Charges	Land Charges	(b) a stop notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 72 Land Charges	Land Charges	(c) a listed building enforcement notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 73 Land Charges	Land Charges	(d) a breach of condition notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 74 Land Charges	Land Charges	(e) a planning contravention notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 75 Land Charges	Land Charges	(f) another notice relation to a breach of planning control		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 76 Land Charges	Land Charges	(g) a listed building repairs notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 77 Land Charges	Land Charges	(h) in the case of a listed building deliberately allowed to fall into disrepair, a compulsory purchase order with a direction for minimum compensation		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 78 Land Charges	Land Charges	(i) a building preservation notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 79 Land Charges	Land Charges	(j) a direction restricting permitted development		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 80 Land Charges	Land Charges	(k) an order revoking or modifying planning permission		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 81 Land Charges	Land Charges	(l) an order requiring discontinuance of use or alteration or removal of building works		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%

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Re	LC 82 Land Charges	Land Charges	(m) a tree preservation order		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 83 Land Charges	Land Charges	(n) proceedings to enforce a planning agreement or planning contribution		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.10 Community Infrastructure Levy											
Re	LC 84 Land Charges	Land Charges	(a) Is there a CIL charging schedule?		£18.60	£20.47	£1.87	10.1%	s93 of the Local Government Act 2003	Discretionary	Increased in line with inflation 10.1%
Re	LC 85 Land Charges	Land Charges	Yes - There are two charging schedules (i) Mayor of London CIL Charging Schedule (ii) London Borough of Barnet CIL Charging Schedule						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 86 Land Charges	Land Charges	(b) If, yes, do any of the following subsist in relation to the property, or has a Local Authority decided to issue, serve, make or commence any of the following?:		£18.60	£20.47	£1.87	10.1%	s93 of the Local Government Act 2003	Discretionary	Increased in line with inflation 10.1%
Re	LC 87 Land Charges	Land Charges	(i) a liability notice?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 88 Land Charges	Land Charges	(ii) a notice of chargeable development?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 89 Land Charges	Land Charges	(iii) a demand notice?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 90 Land Charges	Land Charges	(iv) a default liability notice?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 91 Land Charges	Land Charges	(v) an assumption of liability notice?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 92 Land Charges	Land Charges	(vi) a commencement notice?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 93 Land Charges	Land Charges	(c) Has any demand notice been suspended?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 94 Land Charges	Land Charges	(d) Has the Local Authority received full or partial payment of any CIL liability?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 95 Land Charges	Land Charges	(e) Has the Local Authority received any appeal against any of the above?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 96 Land Charges	Land Charges	(f) Has a decision been taken to apply for a liability order?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 97 Land Charges	Land Charges	(g) Has a liability order been granted?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 98 Land Charges	Land Charges	(h) Have any other enforcement measures been taken?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.11 Conservation area											
Do the following apply in relation to the property?											
Re	LC 99 Land Charges	Land Charges	(a) the making of the area a conservation area before 31 August 1974		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 100 Land Charges	Land Charges	(b) an unimplemented resolution to designate the area a conservation area		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.12 Compulsory purchase											

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Re	LC 101 Land Charges	Land Charges	Has any enforceable order or decision been made to compulsorily purchase or acquire the property?		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.13 Contaminated land											
Do any of the following apply (including any relating land adjacent to or adjoining the property which has been identified as contaminated land because it is in such a condition that harm or pollution of controlled waters might be caused on the property)?											
Re	LC 102 Land Charges	Land Charges	(a) a contaminated land notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 103 Land Charges	Land Charges	(b) in relation to a register maintained under section 78R of the Environmental Protection Act 1990		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 104 Land Charges	Land Charges	(i) a decision to make an entry						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 105 Land Charges	Land Charges	(ii) an entry						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 106 Land Charges	Land Charges	c) consultation with the owner or occupier of the property conducted under section 78G(3) of the Environmental Protection Act 1990 before the service of a remediation notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.14 Assets of Community Value											
Re	LC 107 Land Charges	Land Charges	(a) Has the property been nominated as an asset of community value?		£12.14	£13.36	£1.22	10.0%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 108 Land Charges	Land Charges	(i) Is it listed as an asset of community value?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 109 Land Charges	Land Charges	(ii) Was it excluded and placed on the "nominated but not listed" list?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 110 Land Charges	Land Charges	(iii) Has the listing expired?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 111 Land Charges	Land Charges	(iv) Is the Local Authority reviewing or proposing to review the listing?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 112 Land Charges	Land Charges	(v) Are there any subsisting appeals against the listing?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 113 Land Charges	Land Charges	(b) If the property is listed		£12.14	£13.36	£1.22	10.0%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 114 Land Charges	Land Charges	(i) Has the Local Authority decided to apply to the Land Registry for an entry or cancellation of a restriction in respect of listed land affecting the property?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 115 Land Charges	Land Charges	(ii) Has the Local Authority received a notice of disposal?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 116 Land Charges	Land Charges	(iii) Has a community interest group requested to be treated as a bidder?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
CON 290 Optional enquiries of the Local Authority (2007)											
Re	LC 117 Land Charges	Land Charges	4. Road proposals by private bodies		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 118 Land Charges	Land Charges	5. Advertisements		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Re	LC 119 Land Charges	Land Charges	6. Completion notices		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 120 Land Charges	Land Charges	7. Parks and Countryside		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 121 Land Charges	Land Charges	8. Pipelines		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 122 Land Charges	Land Charges	9. Houses in multiple occupation		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 123 Land Charges	Land Charges	10. Noise abatement		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 124 Land Charges	Land Charges	11. Urban development areas		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 125 Land Charges	Land Charges	12. Enterprise zones, Local Development Orders & BIDS		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 126 Land Charges	Land Charges	13. Inner urban improvement areas		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 127 Land Charges	Land Charges	14. Simplified planning zones		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 128 Land Charges	Land Charges	15. Land maintenance notices		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 129 Land Charges	Land Charges	16. Mineral Consultation and Safeguarding Areas		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 130 Land Charges	Land Charges	17. Hazardous substance consents		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 131 Land Charges	Land Charges	18. Environmental and pollution notices		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 132 Land Charges	Land Charges	19. Food safety notices		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 133 Land Charges	Land Charges	20. Hedgerow notices		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 134 Land Charges	Land Charges	21. Flood Defence and Land Drainage Consents		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 135 Land Charges	Land Charges	22. Common land and town or village greens		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department:
Area:

Estates
Colindale Offices

*Please note that these fees were previously charges by half or full day. This has been amended to reflect the lack of demand for this period. All charges are now hourly, with an average hourly rate for prior year identified for comparison purposes only.

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	2022/23 (hourly rate for comparis on only)	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Whole Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£84.62	£96.00	£11.38	13%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Whole Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£84.62	£116.50	£31.88	38%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Large Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£61.54	£71.00	£9.46	15%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Large Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£61.54	£85.50	£23.96	39%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Small Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£26.92	£30.50	£3.58	13%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Small Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£26.92	£36.50	£9.58	36%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Meeting Room 1	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£12.69	£25.00	£12.31	97%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Meeting Room 1	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£12.69	£30.00	£17.31	136%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Meeting Room 2	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£7.69	£14.50	£6.81	89%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Meeting Room 2	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£7.69	£17.50	£9.81	128%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Meeting Room 3	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£10.38	£20.50	£10.12	97%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Meeting Room 3	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£10.38	£24.50	£14.12	136%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Entire Facility	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£153.85	£156.00	£2.15	1%	s93 Local Government Act 2003/Localism Act	Discretionary	Sum of individual rooms at new rate
Entire Facility	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£153.85	£188.50	£34.65	23%	s93 Local Government Act 2003/Localism Act	Discretionary	Sum of individual rooms at new rate
Whole Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	£16.92	£19.00	£2.08	12%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Whole Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£16.92	£23.50	£6.58	39%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	2022/23 (hourly rate for comparison on only)	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Large Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	£12.31	£14.00	£1.69	14%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Large Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£12.31	£17.00	£4.69	38%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Small Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	£5.38	£6.00	£0.62	11%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Small Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£5.38	£7.50	£2.12	39%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Meeting Room 1	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	£2.54	£5.00	£2.46	97%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Meeting Room 1	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£2.54	£6.00	£3.46	136%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Meeting Room 2	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	£1.54	£3.00	£1.46	95%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Meeting Room 2	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£1.54	£3.50	£1.96	128%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Meeting Room 3	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	£2.08	£4.00	£1.92	93%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Meeting Room 3	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£2.08	£5.00	£2.92	141%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Entire Facility	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	£30.77	£31.00	£0.23	1%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Entire Facility	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£30.77	£38.00	£7.23	24%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Estates**
 Area: **Hendon Town Hall Parties, Fairs and Events**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	2022/23 (shown by hour)	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Council Chamber	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£65.00	£82.00	£17.00	26%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Council Chamber	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£65.00	£95.00	£30.00	46%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Council Chamber	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	n/a	£16.50	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	Concessionary Rates at HTH New in 23/24
Council Chamber	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	n/a	£19.00	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	Concessionary Rates at HTH New in 23/24
Committee rooms 1,2	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£34.62	£43.50	£8.88	26%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Committee rooms 1,2	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£53.08	£58.20	£5.12	10%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Committee rooms 1,2	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	n/a	£8.50	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	Concessionary Rates at HTH New in 23/24
Committee rooms 1,2	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	n/a	£11.50	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	Concessionary Rates at HTH New in 23/24
Heritage room	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£34.62	£43.50	£8.88	26%	s93 Local Government Act 2003/Localism Act	Discretionary	Former Committee Room 3 has been turned into the new Heritage Room
Heritage room	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£46.15	£58.20	£12.05	26%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Heritage room	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	n/a	£8.50	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	As above
Heritage room	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	n/a	£11.50	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	As above
Plus Kitchen hire	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£19.23	£21.00	£1.77	9%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Plus Kitchen hire	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£23.08	£27.50	£4.42	19%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Plus Kitchen hire	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	n/a	£4.00	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	Concessionary Rates at HTH New in 23/24

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	2022/23 (shown by hour)	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Plus Kitchen hire	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	n/a	£5.50	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	Concessionary Rates at HTH New in 23/24

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: Adults and Health
Area: Greenspaces

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
GT1	Events	Greenspaces	Community Events size 1-100	Per Event (Per Day)	£331.34	£342.94	£11.60	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT2	Events	Greenspaces	Community Events size 101-1,000	Per Event (Per Day)	£742.43	£768.42	£25.99	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT3	Events	Greenspaces	Community Events size 1,001-2,500	Per Event (Per Day)	£994.38	£1,029.18	£34.80	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT4	Events	Greenspaces	Community Events size 2,501-5,000	Per Event (Per Day)	£1,325.72	£1,372.12	£46.40	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT5	Events	Greenspaces	All Commercial Events and Community Event size 5,000 +	Per Event (Per Day)	Price on application	Price on application	No change	No change		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT6	Events	Greenspaces	Application Fee (Commercial)	Per Event	£78.00	£80.73	£2.73	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT7	Events	Greenspaces	Application Fee (Community Organisation)	Per Event	£0.00	£0.00	£0.00	0.0%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT8	Events	Greenspaces	Small Fun Fair (Up to 5 rides)	Per Day	£412.46	£426.89	£14.44	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT9	Events	Greenspaces	Medium Fun Fair (6-12 rides)	Per Day	£742.43	£768.41	£25.98	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT10	Events	Greenspaces	Large Fun Fair (13-19 rides)	Per Event	£1,319.87	£1,366.06	£46.20	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT11	Events	Greenspaces	Charity and Community Events	Per Day	80% discount	80% discount	No change	No change	Discount is applied to the appropriate full day rate based on size of event. Applies to GT1 to GT5	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT12	Events	Greenspaces	Non Trading Day costs for events	Per Day	25% discount	25% discount	No change	No change	Discount is applied to the appropriate full day rate based on size of event. Applies to GT1 to GT10	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT13	Events	Greenspaces	Late application fee (Within 4 weeks of a small - medium event)	Per Event	£57.20	£59.20	£2.00	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT14	Events	Greenspaces	Late application fee (Within 12 weeks of a medium - large event)	Per Event	£130.00	£134.55	£4.55	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT15	Events	Greenspaces	Banner costs	Per Week	£35.39	£36.63	£1.24	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT16	Fitness Bookings & Licences	Greenspaces	Sports course bookings (no pavilion) 2hrs max per day	Per Event	£27.00	£27.95	£0.95	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit.	
GT17	Fitness Bookings & Licences	Greenspaces	Sports course bookings (no pavilion) over 2hrs per day	Per Event	£88.06	£70.44	£2.38	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit.	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
GT18	Fitness Bookings & Licences	Greenspaces	Fitness programmes i.e. exercise classes. - Min. 20 session booking	Per Event	£13.42	£13.89	£0.47	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT19	Fitness Bookings & Licences	Greenspaces	Not for profit fitness programmes - i.e. volunteer led programmes	One off fee, every 6 months	£61.30	£63.44	£2.15	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT20	Fitness Bookings & Licences	Greenspaces	Fitness Instructors annual licence	Annual	£312.00	£322.92	£10.92	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	New Charge for annual licence for 121 fitness instructors in Parks and Open Spaces
GT21	Miscellaneous Fees and Charges	Greenspaces	Storage room rental small	Per Event	£18.97	£19.63	£0.66	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT22	Miscellaneous Fees and Charges	Greenspaces	Storage room rental large	Per Event	£31.80	£32.92	£1.11	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT23	Miscellaneous Fees and Charges	Greenspaces	Charge for bounced cheques	Per Event	£64.65	£66.91	£2.26	3.5%		Local Government Act 2003/Localism Act 2011	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT24	Miscellaneous Fees and Charges	Greenspaces	Site Hire (non sporting/non event use)	Hour	£79.01	£81.78	£2.77	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT25	Miscellaneous Fees and Charges	Greenspaces	Administration Fee	Hour	£26.34	£27.26	£0.92	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT26	Miscellaneous Fees and Charges	Greenspaces	Officer Fee	Hour	£31.61	£32.71	£1.11	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT27	Miscellaneous Fees and Charges	Greenspaces	Postage - per set of keys return and or collection	Per Event	£12.84	£13.29	£0.45	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT28	Parks Car Parks	Greenspaces	Hendon Park Short Stay Bays - Up to 30 mins	Per Visit	£0.00	£0.00	£0.00	0.0%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT29	Parks Car Parks	Greenspaces	Hendon Park Short Stay Bays - Up to 1 hour	Per Visit	£1.15	£1.25	£0.10	8.7%	Increased broadly inline with 10.1% rounded down to nearest 5p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT30	Parks Car Parks	Greenspaces	Hendon Park Short Stay Bays - Up to 2 hours	Per Visit	£1.70	£1.85	£0.15	8.8%	Increased broadly inline with 10.1% rounded down to nearest 5p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT31	Parks Car Parks	Greenspaces	Hendon Park Short Stay Bays - Up to 3 hours	Per Visit	£2.20	£2.40	£0.20	9.1%	Increased broadly inline with 10.1% rounded down to nearest 5p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT32	Parks Car Parks	Greenspaces	Hendon Park Long Stay Bays - Up to 4 hours	Per Visit	£5.60	£6.15	£0.55	9.8%	Increased broadly inline with 10.1% rounded down to nearest 5p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT33	Parks Car Parks	Greenspaces	Hendon Park Long Stay Bays - All Day	Per Visit	£6.70	£7.35	£0.65	9.7%	Increased broadly inline with 10.1% rounded down to nearest 5p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT34	Parks Car Parks	Greenspaces	Old Courthouse Rec - Up to 30 minutes	Per Visit	£0.00	£0.00	£0.00	0.0%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT35	Parks Car Parks	Greenspaces	Old Courthouse Rec - Up to 1 hour	Per Visit	£1.05	£1.15	£0.10	9.5%	Increased broadly inline with 10.1% rounded down to nearest 5p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
GT60	Pitches & Lettings	Greenspaces	Tennis per court - Adult	Hour	£7.92	£8.00	£0.08	1.0%	Tennis court charging is currently only applied to two locations and the actual fee charged for adults is £7.00 hence the reduced % increase	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT61	Pitches & Lettings	Greenspaces	Tennis per court - Concessionary Adult & Junior	Hour	£3.93	£4.00	£0.07	1.7%	Tennis court charging is currently only applied to two locations and the actual fee charged for adults is £3.60 hence the reduce % increase	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT62	Pitches & Lettings	Greenspaces	Tennis per court - Club/group bookings - Adult (Over 10 bookings VAT exempt)	Hour	£5.90	£6.67	£0.77	13.1%	This charge should be based on VAT saving from GS60. The charge has been amended to align with the correct fee structure	S19, Local Government (Miscellaneous Provisions) Act 1977	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT63	Pitches & Lettings	Greenspaces	Tennis per court - Club/group bookings - Concessionary Adults & Junior (Over 10 bookings VAT exempt)	Hour	£3.01	£3.34	£0.33	11.1%	This charge should be based on VAT saving from GS61. The charge has been amended to align with the correct fee structure	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT64	Pitches & Lettings	Greenspaces	Tennis Coaching annual licence	Annual	£208.00	£215.28	£7.28	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT65	Pitches & Lettings	Greenspaces	Cricket casual adult (Inc. Pavilion)	Game	£147.23	£152.38	£5.15	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT66	Pitches & Lettings	Greenspaces	Cricket casual junior (Inc. Pavilion)	Game	£74.77	£77.39	£2.62	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT67	Pitches & Lettings	Greenspaces	Cricket nets adult	Hour	£9.08	£9.40	£0.32	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT68	Pitches & Lettings	Greenspaces	Cricket nets junior	Hour	£4.45	£4.61	£0.16	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT69	Pitches & Lettings	Greenspaces	Netball/Multi sport court booking	Per game	£11.57	£11.97	£0.40	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT70	Pitches & Lettings	Greenspaces	Netball/Multi sport court	hour	£17.12	£17.72	£0.60	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT71	Pitches & Lettings	Greenspaces	Admin charge for changing dates etc	Per Event	£12.84	£13.29	£0.45	3.5%		Local Government Act 2003/Localism Act 2011	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT72	Pitches & Lettings	Greenspaces	Pavilion with event/sports booking per hour (min charge 2 hrs per day)	Per Event	£18.68	£19.33	£0.65	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT73	Pitches & Lettings	Greenspaces	Pavilion - without sport booking per hour (min charge 2 hrs per day)	Per Event	£37.93	£39.26	£1.33	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT74	Schools Pitches and lettings	Greenspaces	LBB Schools Rounders (Inc. pavilion)	Per Game	£25.67	£26.57	£0.90	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT75	Schools Pitches and lettings	Greenspaces	Non LBB Schools Rugby (Inc. pavilion)	Per Game	£35.51	£36.75	£1.24	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT76	Schools Pitches and lettings	Greenspaces	Pavilion hire for schools or groups such as cubs and scouts	Session (Max 2 Hours)	£18.68	£19.33	£0.65	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT77	Schools Pitches and lettings	Greenspaces	LBB Schools Cricket (Inc. pavilion)	Per Game	£41.69	£43.15	£1.46	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT78	Schools Pitches and lettings	Greenspaces	LBB Schools Football (Inc. pavilion)	Per Game	£27.00	£27.95	£0.95	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT79	Schools Pitches and lettings	Greenspaces	LBB Schools Rugby (Inc. pavilion)	Per Game	£29.38	£30.40	£1.03	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT80	Schools Pitches and lettings	Greenspaces	Non LBB Schools Cricket (Inc. pavilion)	Per Game	£44.82	£46.38	£1.57	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT81	Schools Pitches and lettings	Greenspaces	Non LBB Schools Football (Inc. pavilion)	Per Game	£32.15	£33.28	£1.13	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT82	Schools Pitches and lettings	Greenspaces	Non LBB Schools Rounders (Inc. pavilion)	Per Game	£28.16	£29.15	£0.99	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT83	Schools Pitches and lettings	Greenspaces	Site hire (Inc. pavilion) for events/sports days etc	Per Booking	£27.00	£27.95	£0.95	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT84	Schools Pitches and lettings	Greenspaces	Netball/Multi sport court booking	Per game	£9.08	£9.40	£0.32	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT85	Sports Markings	Greenspaces	Sports markings - mini soccer pitch, rounders, soft ball or similar (25% discount on additional marking on the same site)	Per Event	£115.94	£120.00	£4.06	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT86	Sports Markings	Greenspaces	Sports markings - 8x100m track similar	Per Event	£115.94	£120.00	£4.06	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
GT87	Sports Markings	Greenspaces	Sport markings - 200 m track	Per Event	£218.06	£225.69	£7.63	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT88	Sports Markings	Greenspaces	Sport markings - 400 m track	Per Event	£367.63	£380.71	£12.88	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT89	Sports Markings	Greenspaces	Additional markings (e.g. relay boxes, markers)	Per Event	£27.00	£27.95	£0.95	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT90	Sports Markings	Greenspaces	Over mark for sports markings	Per Event	£40.42	£44.50	£4.08	10.1%	Increased inline with 10.1% in order to ensure service cost are recovered.	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT91	Trees Fees and Charges	Greenspaces	Memorial Tree (Standard 45/65 litre, 12-14cm girth)	Per Tree, Species Varies	Price on application	Price on application	No change	No change		Local Government Act 2003/Localism Act 2071	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT92	Trees Fees and Charges	Greenspaces	Basic Inspection of trees already on the system for verification and/or management recommendations.	Per day	£335.40	£347.14	£11.74	3.5%		Local Government Act 2003/Localism Act 2067	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT93	Trees Fees and Charges	Greenspaces	Basic Inspection of trees already on the system for verification and/or management recommendations.	Per hour	£50.13	£51.88	£1.75	3.5%		Local Government Act 2003/Localism Act 2068	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT94	Trees Fees and Charges	Greenspaces	Intermediate Tree Inspection / survey. To include: • Identification • Plotting onto GIS system • Safety and condition assessment • Recommendations and management plans	Per hour	£78.18	£80.92	£2.74	3.5%		Local Government Act 2003/Localism Act 2069	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT95	Trees Fees and Charges	Greenspaces	Professional Tree Advice - Assessment of development impact on public trees	Per hour	£102.24	£105.82	£3.58	3.5%		Local Government Act 2003/Localism Act 2070	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: Customer & Place
 Area: Street Lighting, DLO & EV Charging

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges from 01/01/23	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
SL1	Install a Banner on a Street Light Column	Street Lighting	Charge applicable to attaching a banner with dual bracket arm to a lighting column	Each	£100.00 to £200.00 (Depending on volumes)	£100.00 to £200.00 (Depending on volumes)	£0.00	0.00%		s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	
SL2	Install a Banner on a Street Light Column, including design and printing	Street Lighting	Charge applicable to designing, printing and attaching a banner with dual bracket arm to a lighting column	Each	£350.00 to £500.00 (Depending on volumes)	£350.00 to £500.00 (Depending on volumes)	£0.00	0.00%		s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	
SL3	Rent of an approved Advertising Banner placed on Street Furniture	Advertising	Weekly Charge applicable to a banner being displayed on street furniture	Weekly Charge per banner	£250.00	£250.00	£0.00	0.00%		s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	
SL4	Electric Vehicle Charging	EV Charging	Per Kilowatt Hour charge for using the Electric Vehicle Charging points	Per Kilowatt Hour	Between 24p and 34p excl vat (depending on Charger Type)	Between 30p excl vat and 45p excl vat (depending on charger type)	6p to 11p excl vat	33.00%	Summer 22 Energy price increase well above inflation at 60% with additional increases expected in the Autumn and March 23. The % increase has been calculated based on the comparison between the proposed maximum charge in each period, so equates to the maximum potential increase.	s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	Energy prices rising above inflation.
SL5	Replacement 10 metre Lighting column	Street Lighting	Replacement double door 10 metre lighting column to accommodate additional attachments	Each	n/a	£3,000.00	n/a	n/a	Where a request is received to authorise attachments to lighting columns which cannot be accommodated without the column being replaced with a new double door column.	s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Customer & Place**
 Area: **Street Scene**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory proscribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
SS1	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 1100 litre bin including delivery. The bin remains property of the Council	Per Bin	£523.96	£550.00	£26.00	4.96%		s46 Environmental Protection Act 1990	Statutory Discretionary	
SS2	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 660 Litre bin including delivery. The bin remains property of the Council	Per Bin	£358.54	£363.52	£4.98	1.39%		s46 Environmental Protection Act 1991	Discretionary	
SS3	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 240 ltr black (refuse) bin including delivery. The bin remains property of the Council	Per Bin	£58.32	£61.31	£2.99	5.13%		s46 Environmental Protection Act 1992	Discretionary	
SS4	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 240 ltr blue (dry recycling) bin including delivery. The bin remains property of the Council	Per Bin	£41.86	£45.85	£3.99	9.53%		s46 Environmental Protection Act 1993	Discretionary	
SS5	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for additional 240 ltr blue (dry recycling) bin including delivery. The bin remains property of the Council	Per Bin	£58.32	£61.31	£2.99	5.13%		s46 Environmental Protection Act 1994	Discretionary	
SS6	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 240 ltr green (garden) bin including delivery. The bin remains property of the Council	Per Bin	£58.32	£61.31	£2.99	5.13%		s46 Environmental Protection Act 1995	Discretionary	
SS8	Recycling and Waste - 4 Wheeled Bins	Street Scene Service Delivery	Lid for 4 Wheeled bin	Per Lid	£90.30	£93.91	£3.61	4.00%		s46 & s47 Environmental Protection Act 1990	Statutory Discretionary	
SS9	Recycling and Waste - 2 Wheeled Bins	Street Scene Service Delivery	Lid for 2 Wheeled bin	Per Lid	£15.80	£16.43	£0.63	3.99%		s46 & s47 Environmental Protection Act 1991	Statutory Discretionary	
SS10	Recycling and Waste - 4 Wheeled Bins	Street Scene Service Delivery	Wheel for 4 Wheeled bin	Per Wheel	£20.33	£21.14	£0.81	3.98%		s46 & s47 Environmental Protection Act 1992	Statutory Discretionary	
SS11	Recycling and Waste - 2 Wheeled Bins	Street Scene Service Delivery	Wheel for 2 Wheeled bin	Per Wheel	£16.79	£17.46	£0.67	3.99%		s46 & s47 Environmental Protection Act 1993	Statutory Discretionary	
SS12	Bin Maintenance & Repair Works	Street Scene Service Delivery	Priced work as required by the client (cost defined by time, resources and parts used)	Per hour / Per unit	£80.86 per hour plus parts	£84.09 per hour plus parts	£3.23	4.00%		s46 & s47 Environmental Protection Act 1994	Discretionary	
SS13	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Bin supply, delivery, rental and maintenance - 4 wheeled bins (5 year contract with bin - year 1)	Per annum	£311.47	£323.92	£12.45	4.00%		s46 & s47 Environmental Protection Act 1995	Statutory Discretionary	
SS14	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Ongoing bin rental and maintenance - 4 wheeled bins (5 year new bin contract - years 2-5)	Per annum	£103.82	£107.97	£4.15	4.00%		s46 & s47 Environmental Protection Act 1996	Statutory Discretionary	
SS15	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Ongoing bin rental and maintenance - 4 wheeled bins (5 year contract - bins previously supplied)	Per annum	£76.91	£79.98	£3.07	3.99%		s46 & s47 Environmental Protection Act 1997	Statutory Discretionary	
SS16	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Bin supply, delivery, rental and maintenance - 2 wheeled bins (5 year contract with bin - year 1)	Per annum	£57.68	£59.98	£2.30	3.99%		s46 & s47 Environmental Protection Act 1998	Statutory Discretionary	
SS17	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Ongoing bin rental and maintenance - 2 wheeled bins (5 year contract with bin - years 2-5)	Per annum	£23.07	£23.99	£0.92	3.99%		s46 & s47 Environmental Protection Act 1999	Statutory Discretionary	
SS18	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Ongoing bin rental and maintenance - 2 wheeled bins (5 year contract - bins previously supplied)	Per annum	£19.22	£19.98	£0.76	3.95%		s46 & s47 Environmental Protection Act 2000	Statutory Discretionary	
SS19	Commercial Waste - Refuse Band A (Up to 70Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£903.92	£940.07	£36.15	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS20	Commercial Waste - Refuse Band B (Up to 20Kg)	Street Scene Service Delivery	240 Litre Bins	Per container	£446.48	£464.33	£17.85	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS21	Commercial Waste - Refuse Band B (Up to 30Kg)	Street Scene Service Delivery	360 Litre Bins	Per container	£561.53	£583.99	£22.46	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	New Charge for annual licence for 121 fitness instructors in Parks and Open Spaces
SS22	Commercial Waste - Refuse Band B (Up to 60Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	£821.75	£854.62	£32.87	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS23	Commercial Waste - Refuse Band B (Up to 100Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£1,087.44	£1,130.93	£43.49	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS24	Commercial Waste - Refuse Band C (Up to 100Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	£1,076.48	£1,119.53	£43.05	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS25	Commercial Waste - Refuse Band C (Up to 150Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£1,410.67	£1,467.09	£56.42	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS26	Commercial Waste - Recycling Band A (Up to 70Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£676.57	£703.63	£27.06	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS27	Commercial Waste - Recycling Band B (Up to 20Kg)	Street Scene Service Delivery	240 Litre Bins	Per container	£394.44	£410.21	£15.77	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS28	Commercial Waste - Recycling Band B (Up to 30Kg)	Street Scene Service Delivery	360 Litre Bins	Per container	£506.74	£527.00	£20.26	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS29	Commercial Waste - Recycling Band B (Up to 60Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	£651.91	£677.98	£26.07	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS30	Commercial Waste - Recycling Band B (Up to 100Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£791.62	£823.28	£31.66	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
SS31	Commercial Waste - Recycling Band C (Up to 100Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	£791.62	£823.28	£31.66	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS32	Commercial Waste - Recycling Band C (Up to 150Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£961.44	£999.89	£38.45	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS33	Commercial Waste - Food Waste	Street Scene Service Delivery	240 Litre Bins	Per container	£849.14	£883.10	£33.96	4.00%		s45(4), s47 Environmental Protection Act 1990	Statutory Discretionary	
SS34	Commercial Waste - Garden Waste	Street Scene Service Delivery	240 Litre Bins	Per container	£451.96	£225.98	£-225.98	-50.00%		s45(4), s47 Environmental Protection Act 1990	Statutory Discretionary	
SS35	Collection Only - Recycling & Waste (Schools)	Street Scene Service Delivery	240 Litre Bins	Per container	£388.96	£404.51	£15.55	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS36	Collection Only - Recycling & Waste (Schools)	Street Scene Service Delivery	360 Litre Bins	Per container	£460.18	£478.58	£18.40	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS37	Collection Only - Recycling & Waste (Schools)	Street Scene Service Delivery	660 Litre Bins	Per container	£586.18	£609.62	£23.44	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS38	Collection Only - Recycling & Waste (Schools)	Street Scene Service Delivery	1100 Litre Bins	Per container	£665.61	£692.23	£26.62	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS39	Commercial Collection Only Food Waste	Street Scene Service Delivery	140 Litre Bins	Per container	£388.96	£404.51	£15.55	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS40	Commercial Collection Only Food Waste	Street Scene Service Delivery	240 Litre Bins	Per container	£388.96	£404.51	£15.55	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS41	Commercial Collection Only Garden waste	Street Scene Service Delivery	240 Litre Bins	Per container	£388.96	£404.51	£15.55	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS42	Commercial Waste - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	1100 Litre Refuse Bins	Per container	£116.77	£121.44	£4.67	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS43	Commercial Waste - each additional container (including contaminated recycling)	Street Scene Service Delivery	1100 Litre Refuse Bins	Per container	£34.83	£36.22	£1.39	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS44	Commercial Waste - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	660 Litre Refuse Bins	Per container	£102.84	£106.95	£4.11	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS45	Commercial Waste - each additional container (including contaminated recycling)	Street Scene Service Delivery	660 Litre Refuse Bins	Per container	£20.89	£21.72	£0.83	3.97%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS46	Commercial Waste - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	360 Litre Refuse Bins	Per container	£95.87	£99.70	£3.83	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS47	Commercial Waste - each additional container (including contaminated recycling)	Street Scene Service Delivery	360 Litre Refuse Bins	Per container	£13.93	£14.48	£0.55	3.95%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS48	Commercial Waste - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	240 Litre Refuse Bins	Per container	£92.38	£96.07	£3.69	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS49	Commercial Waste - each additional container (including contaminated recycling)	Street Scene Service Delivery	240 Litre Refuse Bins	Per container	£10.45	£10.86	£0.41	3.92%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS50	Commercial Waste - attend & empty first container	Street Scene Service Delivery	1100 Litre Recycling Bins	Per container	£108.06	£112.38	£4.32	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS51	Commercial Waste - each additional container	Street Scene Service Delivery	1100 Litre Recycling Bins	Per container	£26.11	£27.15	£1.04	3.98%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS52	Commercial Waste - attend & empty first container	Street Scene Service Delivery	660 Litre Recycling Bins	Per container	£97.60	£101.50	£3.90	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS53	Commercial Waste - each additional container	Street Scene Service Delivery	660 Litre Recycling Bins	Per container	£15.66	£16.28	£0.62	3.96%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS54	Commercial Waste - attend & empty first container	Street Scene Service Delivery	360 Litre Recycling Bins	Per container	£92.38	£96.07	£3.69	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS55	Commercial Waste - each additional container	Street Scene Service Delivery	360 Litre Recycling Bins	Per container	£10.45	£10.86	£0.41	3.92%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS56	Commercial Waste - attend & empty first container	Street Scene Service Delivery	240 Litre Recycling Bins	Per container	£89.77	£93.36	£3.59	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS57	Commercial Waste - each additional container	Street Scene Service Delivery	240 Litre Recycling Bins	Per container	£9.03	£9.39	£0.36	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS58	Collection Only - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	1100 Litre Recycling/Refuse Bins	Per container	£93.55	£97.29	£3.74	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS59	Collection Only - each additional container (including contaminated recycling)	Street Scene Service Delivery	1100 Litre Recycling/Refuse Bins	Per container	£25.54	£26.56	£1.02	3.99%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS60	Collection Only - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	660 Litre Recycling/Refuse Bins	Per container	£88.91	£92.46	£3.55	3.99%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
SS61	Collection Only - each additional container (including contaminated recycling)	Street Scene Service Delivery	660 Litre Recycling/Refuse Bins	Per container	£15.32	£15.93	£0.61	3.98%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS62	Collection Only - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	360 Litre Recycling/Refuse Bins	Per container	£86.58	£90.04	£3.46	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS63	Collection Only - each additional container (including contaminated recycling)	Street Scene Service Delivery	360 Litre Recycling/Refuse Bins	Per container	£11.14	£11.58	£0.44	3.95%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS64	Collection Only - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	240 Litre Recycling/Refuse Bins	Per container	£85.43	£88.84	£3.41	3.99%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS65	Collection Only - each additional container (including contaminated recycling)	Street Scene Service Delivery	240 Litre Recycling/Refuse Bins	Per container	£8.59	£8.93	£0.34	3.96%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS66	Commercial Refuse	Street Scene Service Delivery	Refuse Sacks	Per 52	£90.39	£94.00	£3.61	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS67	Commercial Refuse	Street Scene Service Delivery	Refuse Sacks	Per 104	£173.12	£180.04	£6.92	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS68	Commercial Refuse	Street Scene Service Delivery	Refuse Sacks	Per 208	£328.70	£341.84	£13.14	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS69	Commercial Refuse	Street Scene Service Delivery	Premium Sacks	Per 52	£145.17	£150.97	£5.80	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS70	Commercial Refuse	Street Scene Service Delivery	Premium Sacks	Per 104	£282.68	£293.98	£11.30	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS71	Commercial Refuse	Street Scene Service Delivery	Premium Sacks	Per 208	£547.83	£569.74	£21.91	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS72	Commercial Recycling	Street Scene Service Delivery	Recycling Sacks	Per 52	£74.51	£77.49	£2.98	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS73	Commercial Recycling	Street Scene Service Delivery	Recycling Sacks	Per 104	£142.44	£148.13	£5.69	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS74	Commercial Recycling	Street Scene Service Delivery	Recycling Sacks	Per 208	£271.72	£282.58	£10.86	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS75	Commercial Recycling	Street Scene Service Delivery	Cardboard Recycling Strips	Per 50	£60.58	£63.00	£2.42	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS76	Commercial Recycling	Street Scene Service Delivery	Cardboard Recycling Strips	Per 100	£115.89	£120.52	£4.63	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS77	Commercial Recycling	Street Scene Service Delivery	Cardboard Recycling Strips	Per 200	£221.24	£230.08	£8.84	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS78	Commercial Bin Replacement	Street Scene Service Delivery	1100 Litre Bin - Lost/stolen/broken	Per unit	£360.98	£375.41	£14.43	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS79	Commercial Bin Replacement	Street Scene Service Delivery	660 Litre Bin - Lost/stolen/broken	Per unit	£214.09	£222.65	£8.56	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS80	Commercial Bin Replacement	Street Scene Service Delivery	360 Litre Bin - Lost/stolen/broken	Per unit	£71.32	£74.17	£2.85	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS81	Commercial Bin Replacement	Street Scene Service Delivery	240 Litre Bin - Lost/stolen/broken	Per unit	£45.49	£47.30	£1.81	3.98%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS82	Commercial Bin Delivery or Collection	Street Scene Service Delivery	4 wheeled bin	Per bin	£54.52	£56.70	£2.18	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS83	Commercial Bin Delivery or Collection	Street Scene Service Delivery	2 wheeled bin	Per bin	£27.12	£28.20	£1.08	3.98%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS84	Event/Fete Bins - delivery & collection from site	Street Scene Service Delivery	6 to 10 bins delivered & collected	Per event	£326.59	£339.65	£13.06	4.00%		s45-47 Environmental Protection Act 1990	Discretionary	
SS85	Event/Fete Bins - delivery & collection from site	Street Scene Service Delivery	Up to 5 bins delivered & collected	Per event	£218.61	£227.35	£8.74	4.00%		s45-47 Environmental Protection Act 1991	Discretionary	
SS86	Commercial Refuse - Compactor Skip	Street Scene Service Delivery	Weekly collection of up to a tonne of waste	Per annum	£15,855.48	£16,489.69	£634.21	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS87	Commercial Refuse - Compactor Skip	Street Scene Service Delivery	Overweight - only applied to weight after 1 tonne	Per tonne	£131.16	£136.40	£5.24	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS88	Collection Only - Compactor Skip	Street Scene Service Delivery	Collection only charge for additional collections	Per annum	£14,148.77	£14,714.72	£565.95	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS89	Barnet Allotments 12 Yard Skip (2 Weeks maximum on site)	Street Scene Service Delivery	Collection of up to a tonne of green waste	Per skip	£290.29	£301.90	£11.61	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS90	Barnet Allotments 12 Yard Skip (2 Weeks maximum on site)	Street Scene Service Delivery	Overweight - applied to weight after 1 tonne	Per tonne	£76.38	£79.43	£3.05	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS91	Barnet Allotments 12 Yard Skip(2 Weeks maximum on site)	Street Scene Service Delivery	Contaminated - applied to complete load	Per tonne	£54.52	£56.70	£2.18	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS92	Skip Charges - Internal Clients 12 Yard Skip (2 Weeks maximum on site)	Street Scene Service Delivery	Single collection - materials up to 1 tonnes	Per skip	£290.29	£301.90	£11.61	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS93	Skip Charges - Internal Clients(2 Weeks maximum on site)	Street Scene Service Delivery	Overweight - applied to weight after 1 tonne	Per tonne	£96.81	£100.68	£3.87	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS94	16 Yard Skip Charges - External clients(2 Weeks maximum on site)	Street Scene Service Delivery	Single collection - light/medium weights up to 1.5 tonnes	Per skip	£350.00	£364.00	£14.00	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS95	12 Yard Skip Charges - External clients(2 Weeks maximum on site)	Street Scene Service Delivery	Single collection - light/medium weights up to 1.25 tonnes	Per skip	£290.00	£301.60	£11.60	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS96	8 Yard Skip Charges - External clients(2 Weeks maximum on site)	Street Scene Service Delivery	Single collection - medium/heavy materials up to 1 tonnes	Per skip	£235.00	£244.40	£9.40	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
SS97	6 Yard Skip Charges - External clients(2 Weeks maximum on site)	Street Scene Service Delivery	Single collection - medium/heavy materials up to 0.75 tonnes	Per skip	£205.00	£213.20	£8.20	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS98	Skip Charges - External clients(2 Weeks maximum on site)	Street Scene Service Delivery	Overweight - applied to skip weights exceeding the prescribed limits	Per tonne	£131.16	£136.40	£5.24	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS99	Grab Lorry Hire - All clients	Street Scene Service Delivery	Grab Lorry Service Charge (minimum booking 3.5 hours)	Per hour	£105.35	£109.56	£4.21	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS100	Grab Lorry Hire - All clients	Street Scene Service Delivery	Grab Lorry Disposal costs	Per tonne	£131.16	£136.40	£5.24	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS101	Additional Commercial Waste Clearance Services	Street Scene Service Delivery	Priced work as required by the client (cost defined by tonnages, time taken and resources used)	Per tonne/ Per hour / Per unit	£129.48 per tonne plus resources	£134.65	£5.17	4.00%		s45-47 Environmental Protection Act 1990; s93 Local Government Act 2003	Discretionary	
SS102	Commercial Agreement Non-Payment	Street Scene Service Delivery	Stopped collections administration charge	Per process	£52.68	£54.78	£2.10	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS103	Commercial Agreement Non-Payment	Street Scene Service Delivery	Bin removal or bin return charge	Per action	£54.62	£56.80	£2.18	3.99%		s47 Environmental Protection Act 1990	Statutory Discretionary	
SS104	Bin Maintenance - commercial customers	Street Scene Service Delivery	4 wheeled bin charge	Per annum	£96.14	£99.98	£3.84	3.99%		s47 Environmental Protection Act 1991	Statutory Discretionary	
SS105	Bin Maintenance - commercial customers	Street Scene Service Delivery	2 wheeled bin charge	Per annum	£65.36	£67.97	£2.61	3.99%		s47 Environmental Protection Act 1992	Statutory Discretionary	
SS106	Bin Washing Service - commercial customers	Street Scene Service Delivery	4 wheeled bin charge	Per wash	£21.07	£21.91	£0.84	3.99%		s47 Environmental Protection Act 1993	Statutory Discretionary	
SS107	Bin Washing Service - commercial customers	Street Scene Service Delivery	2 wheeled bin charge	Per wash	£10.54	£10.96	£0.42	3.98%		s47 Environmental Protection Act 1994	Statutory Discretionary	
SS108	Clinical waste collection	Street Scene Service Delivery	Individual user in own home (per bag, sharp or box)	Per unit collected	Free	Free	£0.00	0.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS109	Clinical waste collection	Street Scene Service Delivery	Residential care homes or similar (per bag, sharps or box)	Per unit collected	£37.10	£38.58	£1.48	3.99%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS110	Removal of dead domestic animals (private dwellings)	Street Scene Service Delivery	Charge for removal	Per animal	£69.19	£72.64	£3.45	4.99%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS111	Graffiti removal	Street Scene Service Delivery	Charge for 1st square metre	Per area	£69.19	£72.64	£3.45	4.99%		s93 Local Government Act 2003	Discretionary	
SS112	Graffiti removal	Street Scene Service Delivery	Charge for each additional square metre	Per area	£81.37	£85.43	£4.06	4.99%		s93 Local Government Act 2004	Discretionary	
SS113	Commercial Agreement Administration	Street Scene Service Delivery	Customer initiated activity (account changes)	Per process	£26.33	£27.38	£1.05	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS114	Commercial Agreement Administration	Street Scene Service Delivery	Contract termination charge (un-notified)	Per process	10% of annual service costs	10% of annual service costs	£0.00	0.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS115	Bulky & electrical items collection (Domestic Households)	Street Scene Service Delivery	Prepaid charge for removal of up to 3 non electrical items of rubbish or furniture (an additional £10 for each subsequent item up to a maximum of 10 items)	Up to 3 items	£35 up to £105	£35 up to £105	£0.00	0.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS116	Bulky & electrical items collection (Domestic Households)	Street Scene Service Delivery	An additional item - up to 10	Per additional item	£10.00	£10.00	£0.00	0.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS117	Commercial Services Administration	Street Scene Service Delivery	Copy of WTN provided	Per Record	£10.40	£10.81	£0.41	3.94%		s45-47 Environmental Protection Act 1990; Local Government Act 2003	Discretionary	
SS118	Commercial Services Administration	Street Scene Service Delivery	Delivery of commercial refuse sacks	Per Delivery	£5.20	£5.40	£0.20	3.85%		s45-47 Environmental Protection Act 1990; Local Government Act 2003	Discretionary	
SS119	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Collection Only Band S2	1100 Litre Bins	£811.20	£843.64	£32.44	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS120	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Commercial Waste - Refuse Band A* (Up to 40Kg)	1100 Litre Bins	£774.43	£805.40	£30.97	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS121	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Commercial Waste - Refuse Band D (Up to 200Kg)	1100 Litre Bins	£1,678.64	£1,745.78	£67.14	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS122	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Commercial Waste - Recycling Band A* (Up to 40Kg)	1100 Litre Bins	£575.41	£598.42	£23.01	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS123	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Commercial Waste - Recycling Band D (Up to 200Kg)	1100 Litre Bins	£1,168.13	£1,214.85	£46.72	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS124	Skip Charges - All Clients	Street Scene Service Delivery	Skip Charges - All Clients - Skips Licensed to be on the street for up to 2 weeks	Skips	£60.00	£60.00	£0.00	0.00%		s139 Highways Act 1980; Local Authorities (Transport Charges) Regulations 1998;	Statutory Discretionary	
SS125	Skip Charges - All Clients	Street Scene Service Delivery	Skip Charges - All Clients - Skips Licencing Fee 1 month	Skips	£120.00	£120.00	£0.00	0.00%		s139 Highways Act 1980; Local Authorities (Transport Charges) Regulations 1998;	Statutory Discretionary	
SS126	Skip Charges - All Clients	Street Scene Service Delivery	Skip Charges - All Clients - Skips Parking Bay Suspension Fee	Per Skip/Day	£40.00	£40.00	£0.00	0.00%		s139 Highways Act 1980; Local Authorities (Transport Charges) Regulations 1998; s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS127	Skip Charges - All Clients	Street Scene Service Delivery	Skip Charges - All Clients - Skips Parking Bay Suspension Fee	Per Skip/Day	£55.00	£55.00	£0.00	0.00%		s139 Highways Act 1980; Local Authorities (Transport Charges) Regulations 1998; s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS128	Garden Waste	Street Scene Service Delivery	Chargeable Garden Waste Collection - 1st Bin annual charge	Per Container	£70.00	£70.00	£0.00	0.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
SS129	Garden Waste	Street Scene Service Delivery	Chargeable Garden Waste Collection - Per Additional Bin annual charge	Per Container	£50.00	£50.00	£0.00	0.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS130	Garden Waste	Street Scene Service Delivery	Chargeable Garden Waste Collection - 1st Bin Part Year Charge	Per Container	£40.00	£40.00	£0.00	0.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS131	Garden Waste	Street Scene Service Delivery	Chargeable Garden Waste Collection - Per Additional Bin Part Year Charge	Per Container	£30.00	£30.00	£0.00	0.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS132	Garden Waste	Street Scene Service Delivery	Removal of garden waste bin	Per Collection	£10.00	£10.00	£0.00	0.00%		s45 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS145	Class 4 MOT fees	Street Scene Service Delivery	Class 4 MOT fees	Per Test	Up to £54	£0.00	Up to £54			Charges capped by DVSA	Statutory Discretionary	
SS146	Class 4 (9 to 12 Seats) MOT fees	Street Scene Service Delivery	Class 4 (9 to 12 Seats) MOT fees	Per Test	Up to £57	£0.00	Up to £57			Charges capped by DVSA	Statutory Discretionary	
SS147	Class 5 MOT fees	Street Scene Service Delivery	Class 5 MOT fees	Per Test	Up to £59	£0.00	Up to £59			Charges capped by DVSA	Statutory Discretionary	
SS148	Class 7 MOT fees	Street Scene Service Delivery	Class 7 MOT fees	Per Test	Up to £58	£0.00	Up To £58			Charges capped by DVSA	Statutory Discretionary	
SS149	Class 4,5,7 MOT retest	Street Scene Service Delivery	Class 4,5,7 MOT retest	Per Test	Up to £20	£0.00	Up to £20			Charges capped by DVSA	Statutory Discretionary	
SS150	Vehicle Inspection, Repair and Maintenance work	Street Scene Service Delivery	Priced work as required by the client (cost defined by time, resources and parts used)	Per Hour	Up to £60 plus parts	£0.00	Up to £60 plus parts			s93 Local Government Act 2003	Discretionary	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Customer & Place**
 Area: **Parking**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or discretionary)
P1	Surrendered Vehicle Disposal	Parking	End of Life Surrender and disposal	Annual	£60.00	£66.00	£6.00	10.00%		Local Government Act 2003, s93;	Statutory discretionary
P2	Schools Permit	Parking	Annual	Annual	£190.00	£209.00	£19.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P3	Key Worker Permits	Parking	Annual	Annual	£190.00	£209.00	£19.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P4	Essential Service Vouchers	Parking	Full-day essential service vouchers	1 Day	£2.50	£2.80	£0.30	12.00%	Above inflation to round to the next suitable price point.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P5	Car Club Permits	Parking	To allow car club permit vehicles to park within the borough	Annual	£1,260.00	£1,387.50	£127.50	10.12%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P6	Restricted Car Park Permit	Parking	Restricted Off Street Location Annual Car Park Permit	Annual	£350.00	£385.50	£35.50	10.14%		Road Traffic Regulation Act 1984, s35	Statutory discretionary
P7	Resident Car Park Permit	Parking	Resident only bays in off street car parks	Annual	£200.00	£220.00	£20.00	10.00%		Road Traffic Regulation Act 1984, s35	Statutory discretionary
P8	Business Permit	Parking	Specific vehicle, g/CO2/km: 0	Annual	£200.00	£220.00	£20.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P9	Business Permit	Parking	Specific vehicle, g/CO2/km: 1-50	Annual	£262.50	£289.00	£26.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P10	Business Permit	Parking	Specific vehicle, g/CO2/km: 51-75	Annual	£472.50	£520.00	£47.50	10.05%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P11	Business Permit	Parking	Specific vehicle, g/CO2/km: 76-90	Annual	£525.00	£578.00	£53.00	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P12	Business Permit	Parking	Specific vehicle, g/CO2/km: 91-100	Annual	£525.00	£578.00	£53.00	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P13	Business Permit	Parking	Specific vehicle, g/CO2/km: 101-110	Annual	£525.00	£578.00	£53.00	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P14	Business Permit	Parking	Specific vehicle, g/CO2/km: 111-130	Annual	£577.50	£636.00	£58.50	10.13%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P15	Business Permit	Parking	Specific vehicle, g/CO2/km: 131-150	Annual	£577.50	£636.00	£58.50	10.13%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P16	Business Permit	Parking	Specific vehicle, g/CO2/km: 151-170	Annual	£656.25	£722.50	£66.25	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P17	Business Permit	Parking	Specific vehicle, g/CO2/km: 171-190	Annual	£656.25	£722.50	£66.25	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P18	Business Permit	Parking	Specific vehicle, g/CO2/km: 191-200	Annual	£656.25	£722.50	£66.25	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P19	Business Permit	Parking	Specific vehicle, g/CO2/km: 201-225	Annual	£787.50	£867.00	£79.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P20	Business Permit	Parking	Specific vehicle, g/CO2/km: 226-255	Annual	£787.50	£867.00	£79.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P21	Business Permit	Parking	Specific vehicle, g/CO2/km: 256+	Annual	£787.50	£867.00	£79.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P22	Business Permit Diesel Surcharge	Parking	Annual	Annual	£10.00	£11.00	£1.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P23	Business Permit	Parking	Any vehicle	Annual	£1,272.00	£1,400.50	£128.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P24	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 0	Annual	£500.00	£550.50	£50.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P25	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 1-50	Annual	£656.25	£722.50	£66.25	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P26	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 51-75	Annual	£1,181.25	£1,300.50	£119.25	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P27	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 76-90	Annual	£1,312.50	£1,445.00	£132.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P28	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 91-100	Annual	£1,312.50	£1,445.00	£132.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P29	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 101-110	Annual	£1,312.50	£1,445.00	£132.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P30	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 111-130	Annual	£1,443.75	£1,589.50	£145.75	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P31	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 131-150	Annual	£1,443.75	£1,589.50	£145.75	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P32	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 151-170	Annual	£1,640.63	£1,806.50	£165.87	10.11%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P33	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 171-190	Annual	£1,640.63	£1,806.50	£165.87	10.11%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P34	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 191-200	Annual	£1,640.63	£1,806.50	£165.87	10.11%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P35	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 201-225	Annual	£1,968.75	£2,167.50	£198.75	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P36	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 226-255	Annual	£1,968.75	£2,167.50	£198.75	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P37	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 256+	Annual	£1,968.75	£2,167.50	£198.75	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P38	Contractor Permit Diesel Surcharge	Parking	Annual	Annual	£10.00	£11.00	£1.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P39	Contractor Permit	Parking	Any vehicle	Annual	£3,152.00	£3,470.50	£318.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P40	Doctors	Parking	Doctors	Annual	£200.00	£220.00	£20.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P41	Builders	Parking	Specific vehicle	Monthly	£38.00	£42.00	£4.00	10.53%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P42	Builders	Parking	Specific vehicle	Annual	£310.00	£341.50	£31.50	10.16%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P43	Builders	Parking	Any vehicle	Monthly	£76.00	£83.50	£7.50	9.87%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P44	Builders	Parking	Any vehicle	Annual	£620.00	£682.50	£62.50	10.08%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P45	Carers	Parking	Annual	Annual	Free	Free	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P46	Religious Permit	Parking	First Vehicle	Annual	£40.00	£44.00	£4.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P47	Religious Permit Surcharge	Parking	2nd or 3rd vehicle	Annual	£30.00	£33.00	£3.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P48	Members	Parking	Member Permit	Annual	Free	As per resident permit				Road Traffic Regulation Act 1984, s46	Statutory discretionary
P49	Admin Fee	Parking	Amendments to existing permit	Each	£0.00	£0.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P50	Admin Fee	Parking	Permit refunds	Each	£0.00	£0.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P51	Bay Suspensions	Parking	One Bay Suspension for One Day	One Day	Admin Fee: £130, Resident £40, Paid parking bay £55	Admin Fee: £145, Resident £45, Paid parking bay £60	Admin Fee: £15 Resident: £5 Paid Parking bay: £5	Admin Fee: 11.1% Resident: 12.5% Paid Parking bay: 9.1%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P52	Resident Permit	Parking	g/CO2/km: 0	Annual	£15.00	£16.50	£1.50	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P53	Resident Permit	Parking	g/CO2/km: 1-50	Annual	£25.00	£27.50	£2.50	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P54	Resident Permit	Parking	g/CO2/km: 51-75	Annual	£25.00	£27.50	£2.50	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P55	Resident Permit	Parking	g/CO2/km: 76-90	Annual	£50.00	£55.00	£5.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P56	Resident Permit	Parking	g/CO2/km: 91-100	Annual	£50.00	£55.00	£5.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P57	Resident Permit	Parking	g/CO2/km: 101-110	Annual	£50.00	£55.00	£5.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P58	Resident Permit	Parking	g/CO2/km: 111-130	Annual	£65.55	£72.00	£6.45	9.84%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P59	Resident Permit	Parking	g/CO2/km: 131-150	Annual	£71.25	£78.50	£7.25	10.18%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P60	Resident Permit	Parking	g/CO2/km: 151-170	Annual	£85.50	£94.00	£8.50	9.94%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P61	Resident Permit	Parking	g/CO2/km: 171-190	Annual	£99.75	£110.25	£10.50	10.28%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P62	Resident Permit	Parking	g/CO2/km: 191-200	Annual	£114.00	£125.50	£11.50	10.09%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P63	Resident Permit	Parking	g/CO2/km: 201-225	Annual	£142.50	£157.00	£14.50	10.18%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P64	Resident Permit	Parking	g/CO2/km: 226-255	Annual	£171.00	£188.50	£17.50	10.23%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P65	Resident Permit	Parking	g/CO2/km: 256+	Annual	£182.25	£200.50	£18.25	10.01%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P66	Resident Permit	Parking	g/CO2/km: 0	3 Month	£3.75	£4.20	£0.45	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P67	Resident Permit	Parking	g/CO2/km: 1-50	3 Month	£6.25	£7.00	£0.75	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
P68	Resident Permit	Parking	g/CO2/km: 51-75	3 Month	£6.25	£7.00	£0.75	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P69	Resident Permit	Parking	g/CO2/km: 76-90	3 Month	£12.50	£14.00	£1.50	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P70	Resident Permit	Parking	g/CO2/km: 91-100	3 Month	£12.50	£14.00	£1.50	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P71	Resident Permit	Parking	g/CO2/km: 101-110	3 Month	£12.50	£14.00	£1.50	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P72	Resident Permit	Parking	g/CO2/km: 111-130	3 Month	£16.39	£18.25	£1.86	11.35%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P73	Resident Permit	Parking	g/CO2/km: 131-150	3 Month	£17.81	£19.75	£1.94	10.89%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P74	Resident Permit	Parking	g/CO2/km: 151-170	3 Month	£21.38	£23.75	£2.37	11.09%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P75	Resident Permit	Parking	g/CO2/km: 171-190	3 Month	£24.94	£27.75	£2.81	11.27%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P76	Resident Permit	Parking	g/CO2/km: 191-200	3 Month	£28.50	£31.50	£3.00	10.53%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P77	Resident Permit	Parking	g/CO2/km: 201-225	3 Month	£35.63	£39.50	£3.87	10.86%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P78	Resident Permit	Parking	g/CO2/km: 226-255	3 Month	£42.75	£47.25	£4.50	10.53%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P79	Resident Permit	Parking	g/CO2/km: 256+	3 Month	£45.56	£50.25	£4.69	10.29%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P80	Resident Permit Surcharge	Parking	2, 3 or 4th vehicle	Annual	£25.00	£27.50	£2.50	10.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P81	Resident Permit Surcharge	Parking	2, 3 or 4th vehicle	3 Month	£6.25	£7.00	£0.75	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P82	Resident Permit Diesel Surcharge	Parking	Annual	Annual	£10.00	£11.00	£1.00	10.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P83	Resident Permit Diesel Surcharge	Parking	Annual	3 Month	£2.50	£2.80	£0.30	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P84	Resident Permit 7 seater discount	Parking		Each	As 2020/21	As 2022/23	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P85	Resident Visitor Vouchers - Virtual	Parking	All resident permit zones, except Event Day, visitor vouchers. Sold in batches of 4 visitor vouchers, minimum purchase is 12 vouchers with a maximum per household of 200 in any 12 month period. Limit applies across virtual and printed.	Day	£1.10	£1.20	£0.10	9.09%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P86	Resident Visitor Vouchers - Printed	Parking	All resident permit zones, except Event Day, visitor vouchers. Sold in batches of 4 visitor vouchers, minimum purchase is 12 vouchers with a maximum per household of 200 in any 12 month period. Limit applies across virtual and printed.	Day	£1.25	£1.40	£0.15	12.00%	Above inflation to round to the next suitable price point.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P87	Event Day Visitor Vouchers	Parking	Event Day controlled parking zone visitor vouchers with a maximum per household or workplace of 88 in any 12 month period.	12 Month Period	£1.10	£1.20	£0.10	9.09%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P88	On Street Parking Charges	Parking	Payment to Park	As per location, local signage and Traffic Management Order 2019-20	As 2020/21	As 2022/23 plus 10.1%	£0.00	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P89	Off Street Parking Charges	Parking	Payment to Park	As per location, local signage and Traffic Management Order 2019-20	As 2020/21	As 2022/23 plus 10.1%	£0.00	10.10%		Road Traffic Regulation Act 1984, s35	Statutory discretionary
P90	Parking Voucher	Parking	Sold in batches of 4	one hour	£2.56	£2.80	£0.24	9.38%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P91	Parking Voucher	Parking	Sold in batches of 4	half hour	£1.28	£1.40	£0.12	9.38%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P92	Business Permit Charity Discount	Parking	Discount for applicants who receive charitable business rates relief	Each	50%	As 2022-23		0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P93	Admin Fee	Parking	Administration fee associated with setting up each property with limit on number of permits allowed on the permit system - for developments of up to 100 units	Each	25	£27.50	£2.50	10.00%		Local Government Act 2003, s93;	Discretionary
P94	Admin Fee	Parking	Administration fee associated with setting up each property with limit on number of permits allowed on the permit system - for developments of 101 to 250 units	Each	20	£22.00	£2.00	10.00%		Local Government Act 2003, s93;	Discretionary

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
P95	Admin Fee	Parking	Administration fee associated with setting up each property with limit on number of permits allowed on the permit system - for developments of 251 units and upwards	Each	15	£16.50	£1.50	10.00%		Local Government Act 2003, s93;	Discretionary

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: Re
Area: Highways

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 1 Highways	Highways	Unlicensed Skip found on the highway	Each	£338.51	£372.70	£34.19	10.10%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998; Section 140 Highways Act 1980	Statutory Discretionary	
Re	HW 2 Highways	Highways	Traffic sensitive site inspection charge Skips	Each	£67.25	£74.05	£6.79	10.10%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 3 Highways	Highways	Licence to erect or retain on or over a highway any scaffolding or other structure	Each	£202.88	£223.37	£20.49	10.10%		s.169 Highways Act 1980 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 4 Highways	Highways	Licence to erect a hoarding or fence and site inspections to monitor compliance	Each	£202.88	£223.37	£20.49	10.10%		s.172&173 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 5 Highways	Highways	Licence to construct works, cellars, cranes, portacabins, temporary crossovers, vaults or pavement lights under or on a street	Each	£202.88	£223.37	£20.49	10.10%		For buildings/construction over highway - s.177 Highways Act 1980 For buildings/construction under highway (incl cellars) - s.179 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 6 Highways	Highways	Licence to temporarily deposit materials in a street or to make an excavation in it and the undertaking of site inspections to monitor compliance	Each	£202.88	£223.37	£20.49	10.10%		s.171, s171A Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretion	
Re	HW 8 Highways	Highways	Vehicle Crossover - On occasions where it is necessary for obstructions to be considered for removal in order for a crossover to be constructed such as a tree or lighting column, thereby necessitating a site visit by a tree officer/lighting engineer.	Each	£161.41	£177.71	£16.30	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 9 Highways	Highways	Rechargeable construction Works - Vehicle Crossovers, Street Lighting, Highway Construction, Sign supply and installation etc.	Each	£271.26	£298.65	£27.40	10.10%		s. 184 and s.278 Highways Act 1980; and reg. 4, Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 11 Highways	Highways	Section 50 Street works licence	Per licence	£583.99	£642.97	£58.98	10.10%		s.50 and Sch. 3 Para. 2 New Roads and Street Works Act 1991	Statutory discretionary	
Re	HW 12 Highways	Highways	Section 50 Street works licence - additional phases of works on previously excavated sites	per application	£260.05	£286.31	£26.26	10.10%		s.50 and Sch. 3 Para. 2 New Roads and Street Works Act 1991	Statutory discretionary	
Re	HW 13 Highways	Highways	Memorial Seat/bench, up to 6ft in length, including on-going care for 10 years (minimum bench cost £1438.91 dependant on material availability)	Each Bench	up to £1306.91 plus £625 fixings and installation plus £500 on going care	up to £1438.91 plus £688 fixings and installation plus £550 on going care	£245.00	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	
Re	HW 14 Highways	Highways	Type 1 Bronze Plaque 152 x 63mm Flush Fitted	Each	£240.44	£264.72	£24.28	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	
Re	HW 15 Highways	Highways	Type 2 Bronze Plaque 152 x 63mm Flush Fitted	Each	£284.86	£313.63	£28.77	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	
Re	HW 16 Highways	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application initial meeting to discuss proposed developments.	Each	£678.14	£746.63	£68.49	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	
Re	HW 17 Highways	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application advice or Pre-approval meeting to discuss proposed development and the scope of adoptable highway works in connection with new developments	Hourly Rate up to Snr Eng.	£145.72	£160.43	£14.72	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	
Re	HW 18 Highways	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application advice or Pre-approval meeting to discuss proposed development and the scope of adoptable highway works in connection with new developments	Hourly Rate above Snr Eng.	£226.42	£249.29	£22.87	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	
Re	HW 19 Highways	Highways	The alteration of parking layout through Traffic Management Order (TMO) processes. Charge covers the public consultation, advertising and one TMO alteration	Each	£1,527.60	£1,681.89	£154.29	10.10%		reg. 4 and Sch. 1 Para. 1 Tables 1 & 2 Local Authorities (Transport Charges) Regulations 1998; Road Traffic Regulation Act 1984; Local Government Act 2003	Statutory Discretionary	
Re	NEW HW19b	Highways	Finalisation of the TMO - 1 TMO alteration	Each	£738.84	£813.47	£74.62	10.10%		reg. 4 and Sch. 1 Para. 1 Tables 1 & 2 Local Authorities (Transport Charges) Regulations 1998; Road Traffic Regulation Act 1984; Local Government Act 2003	Statutory Discretionary	
Re	NEW HW19c	Highways	Review and respond to any objections received	Each	£221.24	£243.58	£22.35	10.10%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 20 Highways	Highways	Enquiries on Highway matters requiring an official response. To cover all enquiries including GIS, Traffic Management Order, traffic schemes, accident data, rights of way and similar	Each	£244.35	£269.03	£24.68	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 20b	Highways	Enquiries on Highway matters requiring an official response. To cover all enquiries including GIS, Traffic Management Order, traffic schemes, accident data, rights of way and similar items or queries over and above those set out in HW20.	Per item	£79.01	£86.99	£7.98	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	
Re	HW 23 Highways	Highways	Section 38, 278 and 106 Highway Work : Technical approval of highway layout & construction details and the supervision of adoptable highway works in connection with new estate roads offered for adoption. These works are carried out under Section 38 / 278 of the Highways Act 1980 and / or Section 106 of the Town and Country Planning Act by Agreement. Highest percentage figure used when works cost in under £400,000. Lowest percentage used when works cost £1m to £2m. When works cost over £2m they are subject to individual negotiation. The Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will also be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	12%, 15.5% and 20.5%	12%, 15.5% and 20.5%	£0.00	0.00%		S. 278 Highways Act 1980	Statutory Discretionary	
Re	HW 24 Highways	Highways	Minor Offsite Highways Work : Technical approval of highway layout & construction details and the supervision of highway works on the public highway for minor offsite highways work necessitated by the new development. Under section 184 of the Highways Act 1980, the charges relate to each access created or closed. This fee applies for all new developments (two or more units) requiring light / heavy duty crossovers, temporary habitual crossings, accesses serving multiple dwellings, commercial or industrial development, accesses to car park / forecourt, accesses for emergency and refuse vehicles or single access that forms part of a multiple property development to facilitate site construction or permanent accesses for the new development. The Council levies a fixed charge per access / crossover created or redundant crossover reinstated. Total fees are calculated based on the number of accesses, crossovers and redundant crossovers which need to be created, realigned or reinstated on the public highway for the whole development. The fees cover costs associated with Officer time and the administration, site assessment, technical approval, estimation of highway works refundable deposit, inspection and certification of the works and covers staff cost from the time of application made to the completion of highway works. The fees do not include the costs of carrying out the works or costs associated with lowering of services affected by development proposals	Each	£3,392.94	£3,735.63	£342.69	10.10%		The Highways Act 1980 - S184	Statutory discretionary	
Re	HW 25 Highways	Highways	Highway Licences : Processing of Licences under the Highways Act 1980 on new developments (i.e. under Sections 142;177;179, etc.) Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	£4,250.42	£4,679.72	£429.29	10.10%		Highways Act 1980 - Sections 142; 177; 179; s.179 application fee charged under Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory discretionary	
Re	HW 26 Highways	Highways	Processing of Stopping Up Order Under Section 247 of Town & Country Planning Act 1990 - Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	£5,548.42	£6,108.81	£560.39	10.10%		s.247 Town and Country Planning Act 1990	Statutory discretionary	
Re	HW 27 Highways	Highways	Processing of Stopping Up Order Under the Highways Act 1980 - Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	£8,720.54	£9,601.32	£880.77	10.10%		Statutory Discretionary - s.177 Highways Act 1980	Statutory discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 28 Highways	Highways	Processing of Notification for Transport for London approval under TMA 2004. Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	£4,250.42	£4,679.72	£429.29	10.10%		s.278 Highways Act 1980	Statutory discretionary	
Re	HW 29 Highways	Highways	Consideration of a request to construct a vehicle crossover, where works are arranged by the authority via the highways term contractor	Each	£199.52	£219.67	£20.15	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 30 Highways	Highways	Minimum deposit related to an application for a licence to erect or retain on or over a highway any scaffolding or other structure	Each	£617.61	£679.99	£62.38	10.10%		s.169 Highways Act 1980 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 31 Highways	Highways	Minimum deposit related to an application to erect a hoarding or fence and site inspections to monitor compliance	Each	£617.61	£679.99	£62.38	10.10%		s.172&173 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 32 Highways	Highways	Minimum deposit in relation to a request to construct works, cellars, cranes, portacabins, temporary crossovers, vaults or pavement lights under or on a street	Each	£617.61	£679.99	£62.38	10.10%		For buildings/construction over highway - s.177 Highways Act 1980 For buildings/construction under highway (incl cellars) - s.179 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 33 Highways	Highways	Minimum deposit in relation to an application to temporarily deposit materials in a street or to make an excavation in it and the undertaking of site inspections to monitor compliance	Each	£271.20	£298.59	£27.39	10.10%		s.171 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretion	
Re	HW 34 Highways	Highways	Vehicle Crossover Legal Agreement	Each	£216.33	£238.18	£21.85	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 35 Highways	Highways	Vehicle Crossover White Line - Process Application	Each	£172.62	£190.05	£17.43	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 36 Highways	Highways	Vehicle Crossover White Line Installation	Each	£190.55	£209.80	£19.25	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	NEW HW 36a	Highways	Vehicle crossover White Line Installation - markings over 5m for every additional metre	Each	£21.07	£23.20	£2.13	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 38 Highways	Highways	Licence to place skip on the highway	Each	£30.26	£33.32	£3.06	10.10%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 39 Highways	Highways	Renewal for expired skip licence	Each	£30.26	£33.32	£3.06	10.10%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 41 Highways	Highways	Private Street Name Plate - Quote and Specification Fee	Each	£129.58	£142.67	£13.09	10.10%		Localism Act 2011	Discretionary	
Re	HW 42 Highways	Highways	Temporary Traffic Regulation Order - 14.1 Road Traffic Regulation Act- Extension per month - The additional fee is applied each month between months 4 and 18 of an order period to enable further co-ordination, permitting and network management functions	Each	£208.00	£229.01	£21.01	10.10%		The Road Traffic Regulation Act - S14	Statutory Discretionary	
Re	HW 43 Highways	Highways	Damage to Highways - Recharges Recharge cost of repairs to damage caused to the public highway by building works. S133 Highways Act 1980	Per incident	Cost + 40%	Cost + 40%	£0.00	0.00%		The Highways Act 1980 - S133	Statutory Discretionary	
Re	HW 44 Highways	Highways	Failure to secure lighting or safety markings on a skip. Penalty for no lighting of safety markings on a builders skip deposited on the highway. S139 (4) (a) Highways Act 1980	Per incident	£104.00	£114.50	£10.50	10.10%		London Local Authorities and Transport for London Act 2003 Sch. 4	Statutory prescribed	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 45 Highways	Highways	Failure to clearly mark owners details on a skip. Penalty for not clearly marking the owner of a skip on the public highway. S139 (4) (b) Highways Act 1980	Per incident	£104.00	£114.50	£10.50	10.10%		London Local Authorities and Transport for London Act 2003 Sch. 4	Statutory prescribed	
Re	HW 46 Highways	Highways	Depositing or storing building materials on the public highway without a licence. Penalty for depositing or storing building materials on the public highway without a licence. S148 (a) & (c) Highways Act 1980	Per incident	£104.00	£114.50	£10.50	10.10%		Highways Act (1980) S.148(b), FPN provision by Schedule 4 of the London Local Authorities and Transport for London Act 2003	Statutory prescribed	
Re	HW 47 Highways	Highways	Erection of a scaffold or any other structure on the public highway without a licence. Penalty for the erection of a scaffold or any other structure on the public highway without a licence. S169 (5) Highways Act 1980	Per incident	£104.00	£114.50	£10.50	10.10%		Highways Act (1980) S.169(5), FPN provision by Schedule 4 of the London Local Authorities and Transport for London Act 2003	Statutory prescribed	
Re	HW 48 Highways	Highways	Affixing a sign or banner upon the public highway without authorisation. Penalty for erecting or fixing a sign on the public highway, tree or highway structure without authorisation. S132 (1) Highways Act 1980	Per incident	£104.00	£114.50	£10.50	10.10%		Highways Act (1980) S.169(5), FPN provision by Schedule 4 of the London Local Authorities and Transport for London Act 2003 The Highways Act 1980 - S132 (1)	Statutory prescribed	
Re	HW 49 Highways	Highways	Crane over-sailing licence. The minimum licence period is 3 months and each individual licence costs £1568.88. Once the licence has expired you will be required to apply for a new licence should you require longer than 3 months.	Per incident	£1,424.96	£1,568.88	£143.92	10.10%		s.169/s.179 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	To properly and robustly manage extensions of these licences it is necessary to apply the same rigour as is required for the initial application. The existing weekly renewal fee does not cover the cost of the work required to do this and multiple weekly extensions are an inefficient means of administering this process
Re	HW 50 Rechargeable Works	Rechargeable Works	Provide and place new salt bin, inc. salt	Item	£412.49	£454.15	£41.66	10.10%		Localism Act 2011	Discretionary	
Re	HW 51 Rechargeable Works	Rechargeable Works	Replace damaged salt bin, inc. salt refill	Item	£412.49	£454.15	£41.66	10.10%		Localism Act 2011	Discretionary	
Re	HW 52 Rechargeable Works	Rechargeable Works	Salt refill of bin	Item	£164.77	£181.41	£16.64	10.10%		Localism Act 2011	Discretionary	
Re	HW 54 Rechargeable Works	Rechargeable Works	Anything done to temporarily restrict or prohibit traffic in order to facilitate a Special Event or similar whether on or off-street. Includes site meetings, making and advertising temporary traffic orders and erecting street notice. Excludes signs/road markings. This is a fee to cover initial consideration including site inspection, consultations, estimate preparation and processing costs only. The cost of physical construction work will be a separate composite unit rate based on contractor's tendered rate plus 30% overhead costs to cover detailed design, drafting and advertising traffic order/notice(s). Supervision and admin costs. Note: Discretionary charges or a waiver of fees may be applied in instances where the Council considers it appropriate – for example Charity events.	Per order	£232.02	£255.46	£23.43	10.10%		Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Re	HW 55 Rechargeable Works	Rechargeable Works	Approval to carry out a traffic count on borough roads	Each	£364.29	£401.08	£36.79	10.10%		Localism Act 2011	Discretionary	
Re	HW 56 Rechargeable Works	Rechargeable Works	Anything done to restrict or prohibit traffic on a road in order to carry out works on or near the road. Includes making temporary traffic orders, advertising, providing notification of the restrictions and making, erecting, maintaining diversion signs, barriers etc. to implement the road closure and removal thereof.	Per order	£4,486.93	£4,940.11	£453.18	10.10%		Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Re	HW 57 Rechargeable Works	Rechargeable Works	Anything done to temporarily restrict or prohibit traffic in order to carry out works on or near the road. Includes site meetings, making and advertising temporary traffic orders and erecting street notice. Excludes signs/road markings	Per order	£2,289.98	£2,521.27	£231.29	10.10%		Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Re	HW 58 Rechargeable Works	Rechargeable Works	Anything done to temporarily restrict or prohibit traffic in order to carry out works on or near the road when restriction is required without delay. Includes site meetings, making temporary traffic notices and erecting street notices. Excludes signs/road markings	Per order	£1,878.62	£2,068.36	£189.74	10.10%		Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Re	HW 59 Rechargeable Works	Rechargeable Works	Consideration of a request to place a traffic sign to indicate the route to specified land or premises and the placing of such a sign	Per Sign	£388.95	£428.23	£39.28	10.10%		Localism Act 2011	Discretionary	
Re	NEW HW 59a	Rechargeable Works	Consideration, quotation and specification to place a traffic sign to indicate the route to specified land or premises and the placing of such a sign	Per Sign	£155.57	£171.29	£15.71	10.10%		Localism Act 2011	Discretionary	
Re	HW 60 Rechargeable Works	Rechargeable Works	Provide traffic flow data from automatic traffic counters or previously conducted manual counts	Each	£476.38	£524.49	£48.11	10.10%		Localism Act 2011	Discretionary	
Re	HW 75 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - material and depth failure	Per failure	£145.93	£160.67	£14.74	10.10%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 76 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 1 layer	Per failure	£188.62	£207.68	£19.05	10.10%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 77 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 2 layers	Per failure	£233.80	£257.42	£23.61	10.10%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 78 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 3 layers	Per failure	£278.97	£307.15	£28.18	10.10%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 79 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 4 layers	Per failure	£324.15	£356.89	£32.74	10.10%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 80 Rechargeable Works	Rechargeable Works	Commutated Sums for Highways	Unit depends on the Assets Adopted	Commutated Sum rates calculated based on ADEPT Guidelines	Commutated Sum rates calculated based on ADEPT Guidelines	N/A	N/A		s.278 Highways Act 1980	statutory discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 81 - Highways	Highways	Consideration of a request to construct a vehicle crossover, where works are arranged to the authority via the highways term contractor where the contractor is already onsite undertaking a footway relay.	Each	£146.91	£161.75	£14.84	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 82 - Highways	Highways	Construction cost of residential crossover (per sq. metre)	Per sq. Metre	£182.00	£200.38	£18.38	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 082a -Highways	Highways	Construction cost of residential crossover (per sq. metre) where works are carried by the authority via the highways term contractor where the contractor is already onsite undertaking a footway relay.	Per sq. Metre		£150.29	NEW			s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	Construction costs discounted by 25% when where the contractor is already onsite undertaking a footway relay.
Re	HW 83 - Highways	Highways PUBLIC PATH ORDERS	Stage 1 Process Application. Check application, site visit, map preparation, initial consultation, correspondence and prepare committee report. Legal advice if required will be charged at £150 per hour (an estimate of costs will be provided before works start) Additional time dealing with consultee responses will be charged at £40 per hour (an estimate of costs to be provided before works start)	per path	up to £955	up to £1051.45	£96.45	10.10%		HW Act 1980 sections 26, 118 and 119 Local Authorities (Recovery of Costs for Public Path Orders) Regulation 1993 (as amended).	statutory costs recovery	
Re	HW 84 - Highways	Highways PUBLIC PATH ORDERS	Stage 2 – Order Making. Prepare Order, Notice, and statement. Sign and seal Order. Distribute Order to all consultees and advertise (28 days consultation period) and advertise on Barnet website. Post, check and remove notices. Respond to queries and seek to overcome objections charged at £40 per hour. Additional site meetings if required charged at £110 per visit. Forward to Secretary of State if objections upheld and follow due process with possible Public Inquiry (non-chargeable work)	per order	up to £685	up to £754.19	£69.19	10.10%		HW Act 1980 sections 26, 118 and 119 Local Authorities (Recovery of Costs for Public Path Orders) Regulation 1993 (as amended).	statutory costs recovery	
Re	HW 85 - Highways	Highways PUBLIC PATH ORDERS	Stage 3 & 4 – Confirmation of Order/Legal Event Order Confirm works completed to agreed standard, Sign confirmed Order, draft confirmation notice. Quality control check. Distribute Order. Post notices on site, check and remove. Advertise notice of confirmation of order (cost not included, advertising cost will be charged at the prevailing rate). Send copies to prescribed organisations. Amend Definitive Map and Statement. Produce Legal event Order (LEO) and sign and seal 2 copies	per order	up to £550	£605.55	£55.55	10.10%		HW Act 1980 sections 26, 118 and 119 Local Authorities (Recovery of Costs for Public Path Orders) Regulation 1993 (as amended).	statutory costs recovery	
Re	HW 86 - Highways	Highways PUBLIC PATH ORDERS	Stage 5 Certification. Confirm works completed to agreed standard as detailed in Certificate of Works plus any additional agreements. Draft certificate, advertise (advertising cost not included, advertising cost will be charged at the prevailing rate) and send to all on consultation list including applicant, landowners and Ordnance Survey.	per certificate	up to £245	£269.75	£24.75	10.10%		HW Act 1980 sections 26, 118 and 119 Local Authorities (Recovery of Costs for Public Path Orders) Regulation 1993 (as amended).	statutory costs recovery	
Re	HW 87 - Highways	Highways Act S31(6)	Deposit of first declaration, statement and map £245. Deposit of subsequent declarations within expiry period of first deposit (20 years) £245. Multiple areas of land may require more than one application and more than one fee. In the event of a joint application under s15A(1) of the Commons Act additional fees may apply for that element for which an estimate of costs will be provided before works commence	per landholding	£225.00	£247.73	£22.73	10.10%		Section 31(6) (Highways Act 1980) s.93 Local Government Act 2003 and s.1 Localism Act 2011	Discretionary	
Re	HW 88 - Highways	Highways -Eruv Licence	Significant Eruv Licence renewal - 5 year licence plus legal fees charged at £150 per hour (an estimate of costs will be provided before works start)	per Eruv area	£1,648.00	£1,814.45	£166.45	10.10%		s169 Highways Act 1980 Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Re	HW 89 - Highways	Highways -Eruv Licence	Significant Eruv Licence new - 5 year licence minimum fee £1814.45 dependant on size of area, complexity, number of roadways affected and number of wires and poles required (plus legal fees charged at £150 per hour an estimate of costs will be provided before works start)	per Eruv area	£1,648.00	£1,814.45	£166.45	10.10%		Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Re	HW 90 -Highways	Highways -Eruv Licence	Small Eruv Licence - 5 year licence up to £1841.45 dependant on size of area, complexity, number of roadways affected and number of wires and poles required (plus legal fees charged at £150 per hour an estimate of costs will be provided before works start)	per Eruv area	upto £1648.00	£1,814.45	£166.45	10.10%		Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 2	Statutory Discretionary	
Re	HW 91 Highways	Highways	Private Street Name Plate - Supply and Installation on supporting poles, posts or wall	Each	up to 714.60	£786.77	£72.17	10.10%		s.93 Local Government Act 2003; Localism Act 2011	Discretionary	
Re	TSL 57 Trading Standards and Licensing	Trading Standards and Licensing	Demarcation of a street trading pitch by insertion of studs into the footway or road	Per stud	£22.88	£25.19	£2.31	10.10%		s.32 London Local Authorities Act 1990.	Statutory Discretionary	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Re**
 Area: **Environmental health**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Environmental Health												
Re	EH 1 Completion of Works	Environmental Health	To carry out work(s) in default of a notice recipient	Per case	All costs to be recorded on an hourly rate up to £94.98 from non compliance visit and charged accordingly plus reasonable cost of works	All costs to be recorded on an hourly rate up to £104.57 from non compliance visit and charged accordingly plus reasonable cost of works	£9.59	10.10%		Local Government (Miscellaneous Provisions) Act 1982	Statutory cost recovery	
Re	EH 2 Completion of Works	Environmental Health	Empty Property Agency Service	Per case	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £184.37	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £202.99	£18.62	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 3 Completion of Works	Environmental Health	Voluntary Works In Default Service	Per case	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £184.37	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £202.99	£18.62	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 4 Home Improvement Agency Environmental Health	Environmental Health	Enquiry including historical data multiple addresses	Each	On enquiry		£0.00	0.00%		Regulation 8, Environmental Information Regulations 2004	Statutory Discretionary	
Re	EH 5 Housing Reports	Environmental Health	Inspection of house in multiple occupation and provision of inspection report e.g. HHSRS inspection to meet visa requirements or on a consultancy basis	Each	£333.96 plus hourly rate of up to £94.98 for revisits and/or additional advice	£367.69 plus hourly rate of up to £104.57 for revisits and/or additional advice	£33.73 £9.59	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 6 Housing Reports	Environmental Health	Housing Consultation fee	Each	£108.51 (additional fees charged over two hours at up to £94.98/hour)	£119.47 (additional fees charged over two hours at up to £104.57/hour)	£10.96 £9.59	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 7 Housing Reports	Environmental Health	Rent Repayment Order Support Service	Each	£108.51 (additional fees charged over two hours at up to £94.98/hour)	£119.47 (additional fees charged over two hours at up to £104.57/hour)	£10.96 £9.59	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 8 Housing Reports	Environmental Health	Inspection of single occupied dwelling and provision of inspection report e.g. HHSRS inspection to meet visa requirements or on a consultancy basis	Each	£266.54 plus hourly rate of up to £94.98 for revisits and/or additional advice	£293.46 plus hourly rate of up to £104.57 for revisits and/or additional advice	£26.92 £9.59	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 9 Housing Reports	Environmental Health	HMO Set Up Advice Service	Each	£487.78 plus hourly rate of up to £94.98 for revisits and/or additional advice	£537.05 plus hourly rate of up to £104.57 for revisits and/or additional advice	£49.27 £9.59	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 10 Housing Reports	Environmental Health	Fire risk assessment for standard HMO	Each	£650.02 for a standard HMO plus hourly rate of up to £94.98 for revisits and/or additional advice	£715.67 for a standard HMO plus hourly rate of up to £104.57 for revisits and/or additional advice	£65.65 £9.59	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 11 Housing Act	Environmental Health	Waiver of fees for notices i.e. Improvement Notice, Suspended Improvement Order, Prohibition Order, Emergency Prohibition Order, Suspended Prohibition Order, Emergency Remedial Action excluding the cost of all /any works completed/certificates obtained.	Each	umber forwarded to LBB.	umber forwarded to LBB.	NA	NA		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 12 Housing Act	Environmental Health	Service of an Improvement Notice	Each	£538 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£592.34 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£54.34 £9.49	10.10%		section 49 Housing Act 2004	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 13 Housing Act	Environmental Health	Service of a Suspended Improvement Notice	Each	£538 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£592.34 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£54.34 £9.49	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 14 Housing Act	Environmental Health	Service of a Prohibition Order	Each	£467 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£514.17 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£47.17 £9.49	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 15 Housing Act	Environmental Health	Service of a Suspended Prohibition Order	Each	£459 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£505.36 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£46.36 £9.49	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 16 Housing Act	Environmental Health	Service of an Emergency Prohibition Order	Each	£459 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£505.36 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£46.36 £9.49	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 17 Housing Act	Environmental Health	Service of a Demolition Order	Each	Cost of administration up to hourly rate of £94.98 plus reasonable cost of works	Cost of administration up to hourly rate of £104.57 plus reasonable cost of works	£9.59	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 18 Housing Act	Environmental Health	Taking Emergency Remedial Action	Each	reasonable cost of work	reasonable cost of work	£45.63	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 19 Housing Act	Environmental Health	Add on fee to notice/order cost if electrical certificate is obtained	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 20 Housing Act	Environmental Health	Add on fee to notice/order cost if a gas certificate is obtained	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 21 Housing Act	Environmental Health	Add on fee to notice/order cost if legal advice is obtained e.g. to interpret leasehold/freehold responsibilities	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 22 Housing Act	Environmental Health	Add on fee to notice/order cost if a structural engineers report is obtained	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 22b Housing Act	Environmental Health	Add on fee to notice/order cost if a fire engineers report or similar is required in relation to enforcement	Each	n costs of up to £54/hour	osts of up to £60.34/hour	£5.46	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 23 Housing Act	Environmental Health	Copying grant files and postage	Each	£10.13	£11.15	£1.02	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 24 Housing Act	Environmental Health	Review of Suspended Prohibition Order	Each	£347.66	£382.78	£35.11	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 25 Housing Act	Environmental Health	Review of Suspended Improvement Notice	Each	£342.40	£376.98	£34.58	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 26 Housing Act	Environmental Health	Hazard Awareness Notice	Each	£316.06	£347.98	£31.92	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 27 Housing Act	Environmental Health	Copying enforcement files and postage	Each	sheet plus postage costs.	sheet plus postage costs.	£0.00	0.00%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 28 Mandatory HMO Licensing	Environmental Health	New Licence fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2)	£1,404.02	£1,546	£141.81	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£648.32	£714	£65.48	10.10%				
				Fee 2	£755.70	£832	£76.33	10.10%				
Re	EH 29 Mandatory HMO Licensing	Environmental Health	Assisted New Licence fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2)	£1,496.20	£1,647	£151.12	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£756.71	£833	£76.43	10.10%				
				Fee 2	£739.49	£814	£74.69	10.10%				
Re	EH 30 Mandatory HMO Licensing	Environmental Health	New Licence fee up to 5 units of accommodation (on-line application - when available) for 5 years	Per HMO (F1+F2)	£1,263.21	£1,391	£127.58	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£583.49	£642	£58.93	10.10%				
				Fee 2	£679.72	£748	£68.65	10.10%				

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 31 Mandatory HMO Licensing	Environmental Health	Assisted New Licence fee up to 5 units of accommodation (online application- when available) for 5 years	Per HMO (F1+F2)	£1,347.29	£1,483	£136.08	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£883.78	£753	£89.06	10.10%				
				Fee 2	£663.52	£731	£67.02	10.10%				
Re	EH 32 Mandatory HMO Licensing	Environmental Health	New HMO Licensing Fee for a 1 year licence (paper application)	Per HMO (F1+F2)	£844.84	£930	£85.33	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£633.13	£697	£63.95	10.10%				
				Fee 2	£211.72	£233	£21.38	10.10%				
Re	EH 33 Mandatory HMO Licensing	Environmental Health	New HMO Licensing Assisted fee for a 1 year licence (paper application)	Per HMO (F1+F2)	£981.60	£1,081	£99.14	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£769.88	£848	£77.76	10.10%				
				Fee 2	£211.72	£233	£21.38	10.10%				
Re	EH 34 Mandatory HMO Licensing	Environmental Health	New HMO Licensing Fee for a 1 year licence (on line application)	Per HMO (F1+F2)	£782.04	£861	£78.99	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£570.32	£628	£57.60	10.10%				
				Fee 2	£211.72	£233	£21.38	10.10%				
Re	EH 35 Mandatory HMO Licensing	Environmental Health	New HMO Licensing Assisted fee for a 1 year licence (on line application)	Per HMO (F1+F2)	£901.57	£993	£91.06	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£689.85	£760	£69.67	10.10%				
				Fee 2	£211.72	£233	£21.38	10.10%				
Re	EH 36 Mandatory HMO Licensing	Environmental Health	Discount for accredited landlords	Per HMO	10% off fee 1	10% off fee 1	£0.00	0.00%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 37 Mandatory HMO Licensing	Environmental Health	Discount for registered charities	Per HMO	10% off fee 1	10% off fee 1	£0.00	0.00%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 38 Mandatory HMO Licensing	Environmental Health	Renewal fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2)	£1,235.86	£1,360.68	£124.82	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£480.16	£528.66	£48.50	10.10%				
				Fee 2	£755.70	£832.03	£76.33	10.10%				
Re	EH 39 Mandatory HMO Licensing	Environmental Health	Assisted Renewal fee up to 5 units of accommodation (paper application)/for 5 years	Per HMO (F1+F2)	£1,282.46	£1,411.99	£129.53	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£526.76	£579.96	£53.20	10.10%				
				Fee 2	£755.70	£832.03	£76.33	10.10%				
Re	EH 40 Mandatory HMO Licensing	Environmental Health	Renewal fee up to 5 units of accommodation (on-line application, when introduced) for 5 years	Per HMO (F1+F2)	£1,112.27	£1,224.61	£112.34	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£432.55	£476.24	£43.69	10.10%				
				Fee 2	£679.72	£748.37	£68.65	10.10%				
Re	EH 41 Mandatory HMO Licensing	Environmental Health	Assisted Renewal fee up to 5 units of accommodation (on-line application, when introduced)/for 5 years	Per HMO (F1+F2)	£1,154.82	£1,271.46	£116.64	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£473.07	£520.85	£47.78	10.10%				
				Fee 2	£681.75	£750.61	£68.86	10.10%				
Re	EH 42 Mandatory HMO Licensing	Environmental Health	Renewal fee up to 5 units of accommodation (paper application) for 1 year	Per HMO (F1+F2)	£812.43	£894.49	£82.06	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£481.18	£529.78	£48.60	10.10%				
				Fee 2	£331.25	£364.71	£33.46	10.10%				
Re	EH 43 Mandatory HMO Licensing	Environmental Health	Assisted Renewal fee up to 5 units of accommodation (paper application)/for 1 year	Per HMO (F1+F2)	£861.05	£948.02	£86.97	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£526.76	£579.96	£53.20	10.10%				
				Fee 2	£334.29	£368.05	£33.76	10.10%				
Re	EH 44 Mandatory HMO Licensing	Environmental Health	HMO Licensing Renewal fee for a 1 year licence (on line application, when introduced)	Per HMO (F1+F2)	£645.28	£710.45	£65.17	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£433.56	£477.35	£43.79	10.10%				
				Fee 2	£211.72	£233.10	£21.38	10.10%				

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 45 Mandatory HMO Licensing	Environmental Health	HMO Licensing Assisted Renewal fee for a 1 year licence (on line application, when introduced)	Per HMO (F1+F2)	£684.79	£753.95	£69.16	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£473.07	£520.85	£47.78	10.10%				
				Fee 2	£211.72	£233.10	£21.38	10.10%				
Re	EH 46 Mandatory HMO Licensing	Environmental Health	Fee associated with an abortive visit	Per HMO	£81.65	£89.90	£8.25	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 47 Mandatory HMO Licensing	Environmental Health	Each extra unit of accommodation over 5 units (assuming a standard fee is for up to a 5 room HMO)	Per unit	£26.84	£29.56	£2.71	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 48 Mandatory HMO Licensing	Environmental Health	Licence holder changing nominated manager	Per request	£0.00	£0.00	£0.00	0.00%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 49 Mandatory HMO Licensing	Environmental Health	Change in Licence holder	Per request	per EH28 - EH35, above	per EH28 - EH35, above	NEW	NEW		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 50 Mandatory HMO Licensing	Environmental Health	Recovery fee for dishonoured cheque	Each	£0.00	£0.00	NEW	NEW		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 51 Mandatory HMO Licensing	Environmental Health	HMO Licensing pre inspection refund (to cover preliminary administration costs)	Each licence	ci's administrative costs.	ci's administrative costs.	£6.04	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 52 Mandatory HMO Licensing	Environmental Health	HMO Licensing post inspection, where no paperwork is drafted refund (to cover preliminary administration costs and inspecting officer costs)	Each licence	ci's administrative costs.	ci's administrative costs.	£28.85	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 53 Mandatory HMO Licensing	Environmental Health	HMO Licensing post inspection refund when the property is found not to be licensable (to cover preliminary administration costs and inspection)	Each licence	ci's administrative costs.	ci's administrative costs.	£17.40	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 54 Mandatory HMO Licensing	Environmental Health	Refund clarification for revocations	Each licence	evoked there is no refund	evoked there is no refund	£0.00	0.00%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 55 Mandatory HMO Licensing	Environmental Health	HMO Licensing additional fee for failure to pay 2nd HMO licensing fee within 48 hours of request	Each licence	£15.70 on top of Fee 2	£17.29 on top of Fee 2	£1.59	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
Food, Health & Safety												
Re	EH 56 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - Per person	Per person	£72.00	£72.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 57 Food Safety Courses	Food, Health and Safety	Level 3 Award in Food Safety - Supervising food safety in catering.	Per person	£355.00	£355.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 58 Food Safety Courses	Food, Health and Safety	Level 3 Award in Food Safety - Supervising food safety in catering. - Block bookings by organisations	Per session	price on request	poa	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 59 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - Council Services	Per person	£62.00	£62.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 60 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - examination resit.	Per person	£35.00	£35.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 61 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - Refresher - Per person	Per person	£55.00	£55.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 62 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - Group Courses - Block Bookings	Per session	price on request	poa	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 63 Food Safety Courses	Food, Health and Safety	Administration charge for cancelled courses (minimum of 24 hours before course, otherwise full fee for no show)	Per person/session as applicable	30% of course fee	no change	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 64 Food Safety Courses	Food, Health and Safety	Level 1 Award in Food Safety	Per person	£50.00	£50.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 65 Food Safety Courses	Food, Health and Safety	Food Allergen training	Per person	£25.00	£25.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 66 Food Safety Courses	Food, Health and Safety	Level 1 Award in Food Safety - block bookings	per course	price on request	poa	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 67 Food Safety Courses	Food, Health and Safety	Food Allergen training courses - block bookings	per course	price on request	poa	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 68 Health and Safety at Work Courses	Food, Health and Safety	Health & Safety at Work Courses	Per person	£72.00	£72.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 69 Health and Safety at Work Courses	Food, Health and Safety	Health & Safety at Work Courses	Registered Charities	£72.00	£72.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 70 Health and Safety at Work Courses	Food, Health and Safety	Health & Safety at Work Courses	Council Services	£62.00	£62.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 71 Health and Safety at Work Courses	Food, Health and Safety	Level 2 Certificate in Health and Safety Group Courses - Block Bookings	Per session	price on request	poa	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	

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Re	EH 72 Health and Safety at Work Courses	Food, Health and Safety	Administration charge for cancelled courses (minimum of 24 hours before course, otherwise full fee for no show)		30% of course fee	no change	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 73 Miscellaneous Food Business Charges	Food, Health and Safety	Safer Food Better Business (SFBB) Pack (Sent by post)	Each	£18.50	£20.37	£1.87	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 74 Miscellaneous Food Business Charges	Food, Health and Safety	Safer Food Better Business (SFBB) Pack (Collected)	Each	£15.00	£16.52	£1.52	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 75 Miscellaneous Food Business Charges	Food, Health and Safety	Safer Food Better Business diary	Each	£10.00	£11.01	£1.01	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 76 Miscellaneous Food Business Charges	Food, Health and Safety	Requested Food Hygiene Rating Scheme Re-rating Inspection	Per inspection	£243.00	£267.54	£24.54	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 77 Miscellaneous Food Business Charges	Food, Health and Safety	Unsound Food (Business and Commercial premises) - collection and disposal	Per seizure/voluntary surrender		Actual cost of disposal + 30% transport and admin fee	no change	£0.00	0.00%	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 78 Miscellaneous Food Business Charges	Food, Health and Safety	Food Export Certificates	Per certificate		Actual cost of officer time at officer hourly rate (minimum 1 hour)	no change	£0.00	0.00%		Discretionary	
Re	EH 79 Miscellaneous Food Business Charges	Food, Health and Safety	Expenses arising from additional official controls	Hourly rate		Actual cost of officer time at officer hourly rate (minimum 1 hour)	no change	£0.00	0.00%		Discretionary	
Re	EH 80 Miscellaneous Food Business Charges	Food, Health and Safety	Sampling of Private Water Supplies (The Private Water Supplies (England) Regulations 2016)			Actual laboratory analytical fees and sampling visit charges [based on officer hourly rates] up to statutory maximums	no change	£0.00	0.00%	The Private Water Supplies (England) Regulations 2016 sch.5 para. 1	Statutory cost recovery	
Environmental Health Licensing Fees												
Re	EH 81 Dangerous wild animals (Dangerous Wild Animals Act 1976)	Environmental Health Licensing Fees	New	Each	£105 application fee £410 licence fee	£115.60 application fee £451.41 licence fee	£10.60 £41.41	10.1% 10.1%		s.1(2)(e) Dangerous Wild Animals Act 1976	Statutory Discretionary	
Re	EH 82 Dangerous wild animals (Dangerous Wild Animals Act 1976)	Environmental Health Licensing Fees	Renewal	Each	£105 application fee £400 licence fee	£114.50 application fee £440.40 licence fee	£9.50 £40.40	10.1% 10.1%		s.1(2)(e) Dangerous Wild Animals Act 1976	Statutory Discretionary	
Re	EH 83 Dangerous wild animals (Dangerous Wild Animals Act 1976)	Environmental Health Licensing Fees	Zoo (Zoo Licensing Act 1981)	Each	Costs incurred including administration costs	Costs incurred including administration costs	£0.00	0.00%		s.1(2)(e) Dangerous Wild Animals Act 1976	Statutory Discretionary	
Band A - Low risk and non-invasive treatments, including manicure, pedicure, ear and nose piercing using a single use piercing gun designed for the purpose, and sun beds												
Re	EH 84 Licence for Massage and Special Treatments (including cosmetic)	piercing)	New licence	Each	£160 Application fee £100 licence fee	£176.16 Application £110.10 licence	£16.16 £10.10	10.1% 10.1%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 85 Licence for Massage and Special Treatments (including cosmetic)	piercing)	Renewal licence	Each	£107 Application fee £100 licence	£117.81 Application fee £110.10 licence	£10.81 £10.10	10.1% 10.1%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band B - medium risk non-invasive treatments including some beauty treatments and therapeutic treatments, head, neck and below the knee massage.												
Re	EH 86 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	New licence	Each	£249 Application fee £100 licence	£274.15 Application fee £110.10 licence	£25.15 £10.10	10.1% 10.1%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 87 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	Renewal licence	Each	£198 application £100 licence fee	£218 application £110.10 licence fee	£20 £10.10	10.1% 10.1%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band C - Higher risk or invasive treatments, including body massage (other than described in Band B), electrolysis, acupuncture, tattooing, saunas and laser/intense pulsed light treatments.												
Re	EH 88 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	New licence	Each	£360 application £100 licence fee	£396.36 application £110.10 licence fee	£36.36 £10.10	10.1% 10.1%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 89 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	Renewal licence	Each	£320 application £100 licence fee	£352.32 application £110.10 licence fee	£32.32 £10.10	10.1% 10.1%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 90 Transfer and Variation Fee	Environmental Health Licensing Fees	Band A	Each	£65.50	£72.12	£6.62	10.10%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 91 Transfer and Variation Fee	Environmental Health Licensing Fees	Band B	Each	£84.00	£92.48	£8.48	10.10%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 92 Transfer and Variation Fee	Environmental Health Licensing Fees	Band C	Each	£102.00	£112.30	£10.30	10.10%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 93 Transfer and Variation Fee	Environmental Health Licensing Fees	Additional licensing fee for Laser Removal of hair and intense pulsed light treatments	Each	£78.00	£85.88	£7.88	10.10%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 94 Transfer and Variation Fee	Environmental Health Licensing Fees	Administration fee on all aborted licence applications	Each	£0.00	£0.00	£0.00	0.00%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 95 Primary Authority Services	Environmental Health Licensing Fees	Annual fee per subject area	Per annum	Up to £750 each area of regulation	no charge	£0.00	0.00%		Regulatory Enforcement and Sanctions ACT 2008	Cost recovery	
Re	EH 96 Primary Authority Services	Environmental Health Licensing Fees	Primary authority work	Per hour	Up to £60 per hour	Up to £66 per hour	£6.00	10.00%		Regulatory Enforcement and Sanctions ACT 2008	Cost recovery	
Re	EH 97 Special Treatment Licences	Environmental Health Licensing Fees	EH Special Treatment Licences - Sole trader based at home	each application	£10 discount on licence fee for all new and renewal applications	£10 discount on licence fee for all new and renewal applications	£0.00	0.00%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 98 Animal Welfare	Environmental Health Licensing Fees	Licence application fee under	per application	£130.00	£143.13	£13.13	10.10%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 99 Animal Welfare	Environmental Health Licensing Fees	inspections fee animal boarding	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 100 Animal Welfare	Environmental Health Licensing Fees	inspection fee home boarding	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 101 Animal Welfare	Environmental Health Licensing Fees	inspection fee breeding establishments	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 102 Animal Welfare	Environmental Health Licensing Fees		per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 103 Animal Welfare	Environmental Health Licensing Fees	inspection fee performing animals	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 104 Animal Welfare	Environmental Health Licensing Fees		per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 105 Animal Welfare	Environmental Health Licensing Fees	inspection fee riding establishments >30 horses	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 106 Animal Welfare	Environmental Health Licensing Fees	inspection fee riding establishments >15 & <30 horses	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 107 Animal Welfare	Environmental Health Licensing Fees	inspection fee riding establishments ,15 horses	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 108 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - New Application	Each	Fee 1 £131 plus inspection fee 2 Annual fee £155	Fee 1 £144.23 plus inspection fee 2 Annual fee £170.66	£13.23 £15.66	10.1% 10.1%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 109 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Variation of Licence	Each Application	£130 plus inspection fee (if required)	£143.13 plus inspection fee (if required)	£13.13	10.10%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 110 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Transfer	Each Application	£130.00	£143.13	£13.13	10.10%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 111 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Change of details	Each Application	£21.00	£23.12	£2.12	10.10%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 112 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Duplicate Licence	Each Application	£21.00	£23.12	£2.12	10.10%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 113 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Request revisit	Each Application	£41.50 plus inspection fee	£45.69 plus inspection fee	£4.19	10.10%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 114 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Annual Fee	On Grant of application and annually on grant date	£156.00	£171.76	£15.76	10.10%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 115 Pest Control	Environmental Health Licensing Fees	Rats	Per treatment	£156.50	£172.31	£15.81	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 116 Pest Control	Environmental Health Licensing Fees	Mice	Per treatment	£156.50	£172.31	£15.81	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 117 Pest Control	Environmental Health Licensing Fees	Cockroaches	Per treatment	£156.50	£172.31	£15.81	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 118 Pest Control	Environmental Health Licensing Fees	Bed Bugs for a 2 bedroom property	Per treatment	£242.00	£266.44	£24.44	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 119 Pest Control	Environmental Health Licensing Fees	Bed Bugs (per additional bedroom)	Per treatment	£52.50	£57.80	£5.30	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 120 Pest Control	Environmental Health Licensing Fees	Fleas	Per treatment	£151.50	£166.80	£15.30	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 121 Pest Control	Environmental Health Licensing Fees	Exotic Ants	Per treatment	£202.00	£222.40	£20.40	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 122 Pest Control	Environmental Health Licensing Fees	Wasps	Per treatment	£73.50	£80.92	£7.42	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 123 Pest Control	Environmental Health Licensing Fees	Domestic crawling insects (Carpet beetles, larder beetles, etc.)	Per treatment	£151.50	£166.80	£15.30	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 124 Pest Control	Environmental Health Licensing Fees	Garden Ants	Per treatment	£151.50	£166.80	£15.30	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 125 Pest Control	Environmental Health Licensing Fees	Squirrels	Per Treatment	£293.50	£323.14	£29.64	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 126 Pest Control	Environmental Health Licensing Fees	Site pest assessment (where treatment not requested)	Per visit	Deleted	Deleted	Deleted	Deleted		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 127 Pest Control	Environmental Health Licensing Fees	Call out fee for advice (refundable against the full cost of treatment)	Per visit	£30.00	£33.03	£3.03	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 128 Pest Control	Environmental Health Licensing Fees	Discount for Barnet residents (homeowners) receiving Means Tested Benefits	Per treatment	35% off list price	35% off list price	£0.00	0.00%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 129 Pest Control	Environmental Health Licensing Fees	Commercial Premises and monitoring contracts	Per annual contract	Price on application	Price on application	£0.00	0.00%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 130 Pest Control	Environmental Health Licensing Fees	Discounted charges on any pest control treatment when booked concurrently for more than one premises	Per block treatment	Price on application	Price on application	£0.00	0.00%		S93 - Local Government Act / Localism Act 2012	Discretionary	
Pollution Prevention and Control Act 1999												
									set by DEFRA			
Re	EH 131 Environmental Permit	Pollution Prevention and Control Act 1999	Application Standard	each	£1,650.00	£1,650.00	£0.00	0.00%	set by DEFRA			
Re	EH 132 Environmental Permit	Pollution Prevention and Control Act 1999	Application Reduced fee	each	£155.00	£155.00	£0.00	0.00%	set by DEFRA			
Re	EH 133 Environmental Permit	Pollution Prevention and Control Act 1999	Application Petrol vapour I&II	each	£257.00	£257.00	£0.00	0.00%	set by DEFRA			
Re	EH 134 Environmental Permit	Pollution Prevention and Control Act 1999	Application Vehicle refinishers	each	£362.00	£362.00	£0.00	0.00%	set by DEFRA			
Re	EH 135 Environmental Permit	Pollution Prevention and Control Act 1999	Application Mobile screening and crushing plant for 1st and 2nd permits	1st & 2nd applications	£1,650 (985 3rd to 7th, 485 subsequent applications)	£1,650 (985 3rd to 7th, 485 subsequent applications)	£0.00	0.00%	set by DEFRA			
Re	EH 136 Environmental Permit	Pollution Prevention and Control Act 1999	Fee operating without a permit	each	£1,188.00	£1,188.00	£0.00	0.00%	set by DEFRA			
Re	EH 137 Environmental Permit	Pollution Prevention and Control Act 1999	Late payment fee	each	£52.00	£52.00	£0.00	0.00%	set by DEFRA			
Re	EH 138 Environmental Permit	Pollution Prevention and Control Act 1999	Annual subsistence charge		Low = £772 / Medium = £1,161 / High = £1,747	Low = £772 / Medium = £1,161 / High = £1,747	£0.00	0.00%	set by DEFRA			

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 139 Environmental Permit	Pollution Prevention and Control Act 1999	Standard	each	Low = £772 / Medium = £1,161 / High = £1,747	Low = £772 / Medium = £1,161 / High = £1,747	£0.00	0.00%	set by DEFRA			
Re	EH 140 Environmental Permit	Pollution Prevention and Control Act 1999	Reduced fee	each	Low = £79 / Medium = £158 / High = £237	Low = £79 / Medium = £158 / High = £237	£0.00	0.00%	set by DEFRA			
Re	EH 141 Environmental Permit	Pollution Prevention and Control Act 1999	Petrol vapour I&II	each	Low = £113 / Medium = £226 / High = £341	Low = £113 / Medium = £226 / High = £341	£0.00	0.00%	set by DEFRA			
Re	EH 142 Environmental Permit	Pollution Prevention and Control Act 1999	Vehicle refinishers	each	Low = £228 / Medium = £365 / High = £548	Low = £228 / Medium = £365 / High = £548	£0.00	0.00%	set by DEFRA			
Re	EH 143 Environmental Permit	Pollution Prevention and Control Act 1999	Mobile screening and crushing plant for 1st and 2nd permits	each	Low = £626 / Medium = £1034 / High = £1,551	Low = £626 / Medium = £1034 / High = £1,551	£0.00	0.00%	set by DEFRA			
Re	EH 144 Environmental Permit	Pollution Prevention and Control Act 1999	Standard Transfer and substantial change	each	Std Transfer = £169 / Partial transfer = £497 / Sub. Change = £1050	Std Transfer = £169 / Partial transfer = £497 / Sub. Change = £1050	£0.00	0.00%	set by DEFRA			
Re	EH 145 Environmental Permit	Pollution Prevention and Control Act 1999	Reduced fee Transfer and substantial change	each	Red. Fee Transfer = £78 / Partial Transfer = £47 / Substantial change = £112	Red. Fee Transfer = £78 / Partial Transfer = £47 / Substantial change = £112	£0.00	0.00%	cost from gradko not a huge increase			
Re	EH 146 Environmental Permit	Pollution Prevention and Control Act 1999	Adopt a tube scheme p/a		£144.00	£158.54	£14.54	10.10%				
Re	EH 147 General Consultancy Fees	Pollution Prevention and Control Act 1999	Specialist Environmental Health Advice/Consultancy in Barnet	Per hour	Up to £120	Up to £120	£0.00	0.00%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 148 General Consultancy Fees	Pollution Prevention and Control Act 1999	Specialist Environmental Health Advice/Consultancy in Barnet	Per Day	Up to £600 plus expenses	Up to £660.60 plus expenses	£60.60	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Charges made for the seizure, removal and detention of equipment.												
Re	EH 149 Noise Act 1996	Pollution Prevention and Control Act 1999	Seizure, removal and storage of seized equipment	Each	£182.00	£200.38	£18.38	10.10%		Sch. 1 Noise Act 1996	Statutory Discretionary	
Re	EH 150 Contaminated Land Enquiries	Pollution Prevention and Control Act 1999	Basic Enquiry	Each	£54.00	£59.45	£5.45	10.10%		Regulation 8, Environmental Information Regulations 2004	Statutory Discretionary	
Re	EH 151 Contaminated Land Enquiries	Pollution Prevention and Control Act 1999	Enquiry including historical data multiple addresses	Each	£123.00	£135.42	£12.42	10.10%		Regulation 8, Environmental Information Regulations 2004	Statutory Discretionary	
Home Improvement Agency												
Re	EH 152 Home Improvement Agency	Care and Repair	Full Home Improvement Agency service	Each	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at: less than £10k - 20% less than £15k - 19% less than £20k - 17% less than £75k - 15% more than £75k - 12.5% Minimum fee £250 (ex VAT)	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at: less than £10k - 20% less than £15k - 19% less than £20k - 17% less than £75k - 15% more than £75k - 12.5% Minimum fee £275 (ex VAT)	increase of £25 to minimum fee	10.00%		The Housing Renewal Grants (Services and Charges) Order 1996	Statutory Discretionary	
Re	EH 153 Home Improvement Agency	Care and Repair	Assisted grant process	Each	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at: less than £10k - 15% less than £15k - 14% less than £20k - 12% more than £20k - 10% Minimum fee £250 (ex VAT)	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at: less than £10k - 20% less than £15k - 19% less than £20k - 17% less than £75k - 15% more than £75k - 12.5% Minimum fee £275 (ex VAT)	increase of £25 to minimum fee	10.00%		The Housing Renewal Grants (Services and Charges) Order 1996	Statutory Discretionary	
Online Training												
Re	EH 154 Online Training	Environmental Health	Food Safety Level 1	Per Course	£20.00	£20.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 155 Online Training	Environmental Health	Food Safety Level 2	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 156 Online Training	Environmental Health	Food Safety Level 3	Per Course	£175.00	£175.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 157 Online Training	Environmental Health	Food Safety Level 2 Manufacturing	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 158 Online Training	Environmental Health	Introduction to Allergens	Per Course	£20.00	£20.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 159 Online Training	Environmental Health	Health and Safety Level 1	Per Course	£20.00	£20.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 160 Online Training	Environmental Health	Health and Safety Level 2	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 161 Online Training	Environmental Health	Health and Safety Level 3	Per Course	£175.00	£175.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 162 Online Training	Environmental Health	Manual Handling	Per Course	£20.00	£20.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 163 Online Training	Environmental Health	Level 2 Award for Personal Licence Holders	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 164 Online Training	Environmental Health	Level 2 Fire Safety	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 165 Online Training	Environmental Health	Level 2 Customer Service	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 166 Online Training	Environmental Health	Level 2 Understanding Stewarding at Spectator Events	Per Course	£95.00	£95.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 167 Online Training	Environmental Health	Level 2 Spectator Safety	Per Course	£115.00	£115.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 168 Online Training	Environmental Health	Level 2 Warehousing and Storage	Per Course	£80.00	£80.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 169 Online Training	Environmental Health	Care Certificate	Per Course	£35.00	£35.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 170 Online Training	Environmental Health	Emergency First Aid at Work	Per Course	£10.00	£10.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 171 Online Training	Environmental Health	First Aid at Work	Per Course	£15.00	£15.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 172 Online Training	Environmental Health	An Introduction to Fire Safety in the Workplace	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 173 Online Training	Environmental Health	Communication	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 174 Online Training	Environmental Health	Equality and Diversity	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 175 Online Training	Environmental Health	Managing Conflict	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 176 Online Training	Environmental Health	Self-Awareness and Personal Development	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 177 Online Training	Environmental Health	Teamworking	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 178 Online Training	Environmental Health	Environmental awareness	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 179 Online Training	Environmental Health	GDPR	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 180 Online Training	Environmental Health	Fraud and Fraud Awareness	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 181 Online Training	Environmental Health	An Introduction to the Bribery Act	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 182 Online Training	Environmental Health	Stress management	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 183 Online Training	Environmental Health	Money Laundering	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 184 Online Training	Environmental Health	Safe use and control of Anaphylaxis and Autoinjectors	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 185 Online Training	Environmental Health	Display screen equipment (DSE)	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: Re
 Area: Cem and Crem

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
A. Grave purchase for LBB Residents:												
Re	C&C 1 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (7'6" x 3' 6") - grave pre-purchase only - LBB Residents	Each	£7,935.00	£8,736.00	£801.00	10.09%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 2 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' grave (7'6" x 3' 6") for immediate use - LBB Residents	Each	£5,678.00	£6,251.00	£573.00	10.09%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 3 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (6'6" x 2' 6") grave pre-purchase only - LBB Residents	Each	£3,967.00	£4,368.00	£401.00	10.11%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 4 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' grave (6'6" x 2' 6") for immediate use - LBB Residents	Each	£2,834.00	£3,120.00	£286.00	10.09%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Half size grave for burial of ashes (Ash Grave)Note there are a limited number of these and no new 1/2 graves will be created.												
Re	C&C 5 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (3'6" x 3'6") - half grave pre-purchase only - LBB Residents	Each	£3,967.00	£4,368.00	£401.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 6 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' grave (3'6" x 3'6") half grave for immediate use - LBB Residents	Each	£2,834.00	£3,120.00	£286.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 7 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (3'0" x 2' 6") - half grave pre-purchase only - LBB Residents	Each	£1,963.00	£2,161.00	£198.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 8 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' grave (3'0" x 2' 6") half grave for immediate use - LBB Residents	Each	£1,389.00	£1,529.00	£140.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
B. Grave purchase for Non-LBB Residents:												
Re	C&C 9 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (7'6" x 3' 6") grave pre-purchase only - Non LBB Residents	Each	£17,108.00	£18,836.00	£1,728.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 10 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' grave (7'6" x 3' 6") for immediate use - Non LBB Residents	Each	£10,686.00	£11,765.00	£1,079.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 11 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (6'6" x 2' 6") grave pre-purchase only - Non LBB Residents	Each	£9,058.00	£9,973.00	£915.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 12 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (6'6" x 2' 6") for immediate use - Non LBB Residents	Each	£5,730.00	£6,309.00	£579.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Half size grave for burial of ashes (Ash Grave)Note there are a limited number of these and no new 1/2 graves will be created.												
Re	C&C 13 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (3'6" x 3'6") - half grave pre-purchase only - Non LBB Residents	Each	£7,820.00	£8,610.00	£790.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 14 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (3'6" x 3' 6") half grave for immediate use - Non LBB Residents	Each	£4,846.00	£5,335.00	£489.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 15 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (3'0" x 2' 6") - half grave pre-purchase only - Non LBB Residents	Each	£3,801.00	£4,185.00	£384.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 16 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (3'0" x 2' 6") half grave for immediate use - Non LBB Residents	Each	£2,366.00	£2,605.00	£239.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
C. Mausoleums (Single price for LBB residents and non-residents)												
Re	C&C 17 Cemetery and Crematorium	Cemetery and Crematorium	Mausoleum pre-purchase	Each	£22,750.00	£25,048.00	£2,298.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	

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Re	C&C 18 Cemetery and Crematorium	Cemetery and Crematorium	Mausoleum space for immediate use	Each	£16,500.00	£18,167.00	£1,667.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 19 Cemetery and Crematorium	Cemetery and Crematorium	Construction of Mausoleum	Each	£13,300.00	£14,643.00	£1,343.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 20 Cemetery and Crematorium	Cemetery and Crematorium	Community Mausoleum	Each	£10,000.00	£7,990.00	-£2,010.00	-20.10%	Reduced following benchmarking	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
D. Burial Vaults												
Re	C&C 21 Cemetery and Crematorium	Cemetery and Crematorium	Burial Vault (Resident)	Each	£12,000.00	£9,990.00	-£2,010.00	-16.75%	Reduced following benchmarking	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 22 Cemetery and Crematorium	Cemetery and Crematorium	Burial Vault (Non resident)	Each	£18,000.00	£14,000.00	-£4,000.00	-22.22%	Reduced following benchmarking	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
E. Interments (Single price for LBB Residents and non-Residents)												
Re	C&C 23 Cemetery and Crematorium	Cemetery and Crematorium	Interment - Persons over 16 years of age (single depth)	Each	£946.00	£1,042.00	£96.00	10.15%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 24 Cemetery and Crematorium	Cemetery and Crematorium	Interment - pre-dug grave	Each	£705.00	£775.00	£70.00	9.93%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 26 Cemetery and Crematorium	Cemetery and Crematorium	Interment - Additional charge for each additional coffin depth (up to maximum of 4)	Each	£268.00	£295.00	£27.00	10.07%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 27 Cemetery and Crematorium	Cemetery and Crematorium	Burial of Ashes into a private grave at minimum depth without movement of memorial/landing (see separate charge for removal of memorial)	Each	£499.00	£549.00	£50.00	10.02%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 28 Cemetery and Crematorium	Cemetery and Crematorium	Public interment - Persons over 16 years of age	Each	£584.00	£643.00	£59.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
F. General Burial Fees												
Re	C&C 31 Cemetery and Crematorium	Cemetery and Crematorium	Exhumation of Deceased	Each	£1,537.00	£1,692.00	£155.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 32 Cemetery and Crematorium	Cemetery and Crematorium	Removal and/or replacing of memorials (all parts of the cemetery) kerbs and landing unto 4ft 6	Each	£315.00	£347.00	£32.00	10.16%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 33 Cemetery and Crematorium	Cemetery and Crematorium	Removal and/or replacing of memorials (all parts of the cemetery) over 4ft 6	Each	Price on application	Price on application	£0.00	0.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 34 Cemetery and Crematorium	Cemetery and Crematorium	Additional charge for a Weekend or Bank Holiday Burial.	Each	£268.00	£295.00	£27.00	10.07%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 35 Cemetery and Crematorium	Cemetery and Crematorium	Additional charge for a Weekend or bank Holiday Burial for cremated remains	Each	£140.00	£154.00	£14.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 36 Cemetery and Crematorium	Cemetery and Crematorium	Shroud Burials	Each	£230.00	£253.00	£23.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	

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Re	C&C 37 Cemetery and Crematorium	Cemetery and Crematorium	Casket Burial	Each	£326.00	£359.00	£33.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 38 Cemetery and Crematorium	Cemetery and Crematorium	Grave Lease Extension Resident 'B' class per year (minimum of 5 years)	Each	£25.00	£27.00	£2.00	8.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 39 Cemetery and Crematorium	Cemetery and Crematorium	Grave Lease Extension Non Resident 'A' Class per year (minimum of 5 years)	Each	£102.00	£112.00	£10.00	9.80%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 40 Cemetery and Crematorium	Cemetery and Crematorium	Grave Lease Extension Non Resident 'B' Class per year (minimum of 5 years)	Each	£50.00	£55.00	£5.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 41 Cemetery and Crematorium	Cemetery and Crematorium	Decking style temporary wooden grave surround standard 'A' Class grave (7'6" x 3' 6")	Each	£184.00	£203.00	£19.00	10.33%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 42 Cemetery and Crematorium	Cemetery and Crematorium	Decking style temporary wooden grave surround for 'B' Class grave (6'6" x 2' 6")	Each	£151.00	£166.00	£15.00	9.93%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 43 Cemetery and Crematorium	Cemetery and Crematorium	Decking style temporary wooden grave surround for 'A' Class - Ash Grave (3'6" x 3'6")	Each	£100.00	£110.00	£10.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 44 Cemetery and Crematorium	Cemetery and Crematorium	Decking style temporary wooden grave surround for 'B' Class - Ash Grave (3'0" x 2' 6")	Each	£89.00	£98.00	£9.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 45 Cemetery and Crematorium	Cemetery and Crematorium	Washing of Half size Kerb and Landing and Headstone only	Each	£69.00	£76.00	£7.00	10.14%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 46 Cemetery and Crematorium	Cemetery and Crematorium	Washing of Full Size Kerb and Landing Memorial including Headstone	Each	£117.00	£129.00	£12.00	10.26%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 47 Cemetery and Crematorium	Cemetery and Crematorium	Raise and Level of Headstone and Half Size kerb and Landing	Each	£86.00	£95.00	£9.00	10.47%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 48 Cemetery and Crematorium	Cemetery and Crematorium	Raise and Level of Headstone and Full size Kerb and Landing	Each	£117.00	£129.00	£12.00	10.26%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 49 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Seat, 6ft, inclusive of plaque up to 60 letters maximum inscription. (no on-going care) for placement on a pre-owned grave subject to payment of additional permit fee.	Each	£1,494.00	£1,645.00	£151.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
G. Permits												
Permit for erecting new monuments, memorials, grave stones and tablets for the right to erect or place on private graves (including first inscription)												
Re	C&C 50 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Headstone with kerbs	Each	£347.00	£382.00	£35.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 51 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Headstone only	Each	£268.00	£295.00	£27.00	10.07%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	

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Re	C&C 52 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Conversion of existing Headstone to include kerbs	Each	£113.00	£124.00	£11.00	9.73%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 53 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Memorial in the form of a vase, tablet, seat or bench or wooden cross etc.	Each	£92.00	£101.00	£9.00	9.78%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 54 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Renovation or additional inscription	Each	£113.00	£124.00	£11.00	9.73%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 55 Cemetery and Crematorium	Cemetery and Crematorium	Retrospective permit application	Each	2 x permit normal fee	2 x permit normal fee	£0.00	0.00%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
H. Annual Planting etc. and General Attention of Private Graves (per single grave space)												
Re	C&C 56 Cemetery and Crematorium	Cemetery and Crematorium	Planting Evergreen shrubs only	Each	£225.00	£248.00	£23.00	10.22%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 57 Cemetery and Crematorium	Cemetery and Crematorium	Turfing only	Each	£163.00	£179.00	£16.00	9.82%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 58 Cemetery and Crematorium	Cemetery and Crematorium	Planting - Seasonal Bedding	Each	£336.00	£370.00	£34.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 59 Cemetery and Crematorium	Cemetery and Crematorium	Turfing or Moulding (No maintenance)	Each	£92.00	£101.00	£9.00	9.78%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 60 Cemetery and Crematorium	Cemetery and Crematorium	Provision of a wooden cross including brass plaque	Each	£178.00	£196.00	£18.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 61 Cemetery and Crematorium	Cemetery and Crematorium	1 Yr full grave maintenance to include seasonal bedding and 1 washing of headstone.	Each	£383.00	£422.00	£39.00	10.18%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 62 Cemetery and Crematorium	Cemetery and Crematorium	1 Yr full grave maintenance to include seasonal bedding and 1 washing of full size kerb and landing.	Each	£431.00	£475.00	£44.00	10.21%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
I. Transfer of Grave Ownership												
Re	C&C 63 Cemetery and Crematorium	Cemetery and Crematorium	Transfer by Probate, Letters of Administration, or Private Statutory Declaration	Each	£82.00	£90.00	£8.00	9.76%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 64 Cemetery and Crematorium	Cemetery and Crematorium	Transfer by Assignment, Assent, Hendon Statutory Declaration or Renunciation	Each	£135.00	£149.00	£14.00	10.37%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 65 Cemetery and Crematorium	Cemetery and Crematorium	Transfer by combination of Probate, Letters of Administration, or Private Statutory Declaration and Assignment, Assent, Hendon Statutory Declaration or Renunciation	Each	£199.00	£219.00	£20.00	10.05%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 66 Cemetery and Crematorium	Cemetery and Crematorium	Duplicate of Deed of Ownership	Each	£26.00	£28.00	£2.00	7.69%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	

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Re	C&C 67 Cemetery and Crematorium	Cemetery and Crematorium	Duplicate of Cremation Certificate	Each	£15.00	£16.00	£1.00	6.67%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
J. Cremation Fees												
Re	C&C 68 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekday (Funeral Directors Not holding an account)	Each	£763.00	£840.00	£77.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
Re	C&C 69 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekend and bank Holidays (Funeral Directors Not holding an account)	Each	£884.00	£973.00	£89.00	10.07%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
Re	C&C 70 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekday (Funeral Directors holding an account)	Each	£681.00	£750.00	£69.00	10.13%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
Re	C&C 71 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekends and bank Holidays (Funeral Directors holding an account)	Each	£804.00	£885.00	£81.00	10.07%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
Re	C&C 72 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekends and bank Holidays + 2 hours in North chapel	Each	£1,440.00	£1,585.00	£145.00	10.07%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
Re	C&C 73 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekday between 09:00-09:45	Each	£405.00	£446.00	£41.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
Re	C&C 76 Cemetery and Crematorium	Cemetery and Crematorium	Public Health Cremations	Each	£230.00	£253.00	£23.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
K. Memorials - memorial gardens												
Re	C&C 77 Cemetery and Crematorium	Cemetery and Crematorium	Standard Rose Bush 3 yr. lease	Each	£252.00	£277.00	£25.00	9.92%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 78 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Rose Bush and Plaque 3 yr. lease	each	£194.00	£214.00	£20.00	10.31%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 79 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Rose Bush renewable 3 yr. lease	each	£326.00	£359.00	£33.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 80 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Rose Standard and Plaque 3 yr. lease	each	£394.00	£434.00	£40.00	10.15%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 81 Cemetery and Crematorium	Cemetery and Crematorium	Rose Plaque	each	£146.00	£161.00	£15.00	10.27%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 82 Cemetery and Crematorium	Cemetery and Crematorium	Columbarium Niche (10 year lease)	Each	£1,790.00	£1,971.00	£181.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 83 Cemetery and Crematorium	Cemetery and Crematorium	Placing additional urn in same niche	Each	£176.00	£194.00	£18.00	10.23%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	

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Re	C&C 84 Cemetery and Crematorium	Cemetery and Crematorium	Lily Pond tablet (10 year lease)	Each	£683.00	£752.00	£69.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 85 Cemetery and Crematorium	Cemetery and Crematorium	Cleaning of Lily Pond tablet	Each	£67.00	£74.00	£7.00	10.45%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 86 Cemetery and Crematorium	Cemetery and Crematorium	Leather Panel Scheme (10 year lease, Max 60 letters)	Each	£189.00	£208.00	£19.00	10.05%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 87 Cemetery and Crematorium	Cemetery and Crematorium	Wall tablet in Book of Remembrance Hall (10 Yr lease)	Each	£1,115.00	£1,228.00	£113.00	10.13%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 88 Cemetery and Crematorium	Cemetery and Crematorium	Old Memorial - Inscriptions	Each	£3.99	£4.35	£0.36	8.92%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 89 Cemetery and Crematorium	Cemetery and Crematorium	Entry in Book of Remembrance consisting of 2 lines	Each	£173.00	£190.00	£17.00	9.83%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 90 Cemetery and Crematorium	Cemetery and Crematorium	Entry in Book of Remembrance consisting of 5 lines	Each	£247.00	£272.00	£25.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 91 Cemetery and Crematorium	Cemetery and Crematorium	Copy of Book of Remembrance - 2 lines	Each	£82.00	£90.00	£8.00	9.76%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 92 Cemetery and Crematorium	Cemetery and Crematorium	Book of Remembrance copy 5 lines	Each	£134.00	£146.00	£12.00	8.96%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 93 Cemetery and Crematorium	Cemetery and Crematorium	Armorial bearing or badges (these may be engrossed in the Book of Remembrance only if accompanied by an inscription of at least 5 lines)	Each	£336.00	£370.00	£34.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 94 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Jewellery	Each	£43.00	£47.00	£3.90	9.07%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
L. Urns and Caskets												
M. Ashes strewing and storage												
Re	C&C 95 Cemetery and Crematorium	Cemetery and Crematorium	Strewing of Ashes when returned to Hendon after 12 month of cremation	Each	£124.00	£137.00	£13.00	10.48%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 96 Cemetery and Crematorium	Cemetery and Crematorium	Strewing of Ashes when cremated elsewhere	Each	£163.00	£179.00	£16.00	9.82%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 97 Cemetery and Crematorium	Cemetery and Crematorium	Long-term storage of Ashes per month	Each	£27.00	£29.00	£2.00	7.41%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 98 Cemetery and Crematorium	Cemetery and Crematorium	Long-term storage of Ashes per year	Each	£273.00	£301.00	£28.00	10.26%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	

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N. Chapel Hire and Organist Fees												
Re	C&C 99 Cemetery and Crematorium	Cemetery and Crematorium	Fee for Organ Music and Services of Organist	Each	£66.00	£73.00	£7.00	10.61%	Rounded to be as near to inflation assumed to be 10.1%	s15 (1) (a) The Local Authorities' Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 100 Cemetery and Crematorium	Cemetery and Crematorium	Use of Chapel for additional ½ hour Service	Each	£125.00	£138.00	£13.00	10.40%	Rounded to be as near to inflation assumed to be 10.1%	s15 (1) (a) The Local Authorities' Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 101 Cemetery and Crematorium	Cemetery and Crematorium	Use of Chapel plus Organist for additional ½ hour Service	Each	£194.00	£214.00	£20.00	10.31%	Rounded to be as near to inflation assumed to be 10.1%	s15 (1) (a) The Local Authorities' Cemeteries Order 1977	Statutory Discretionary	
O. Web access to services												
Re	C&C 102 Cemetery and Crematorium	Cemetery and Crematorium	Live video streaming of funeral services and provision of DVD	Each	£263.00	£290.00	£27.00	10.27%	Rounded to be as near to inflation assumed to be 10.1%	s15 (1) (a) The Local Authorities' Cemeteries Order 1977	Statutory Discretionary	
P. Anniversary Services												
Re	C&C 103 Cemetery and Crematorium	Cemetery and Crematorium	Placing of flowers etc. at key anniversary dates for the client. Take photograph and e mail client picture of placed memorial (excludes cost of flowers)	Each	£100.00	£110.00	£10.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Q. Memorial Bird Boxes												
Re	C&C 104 Cemetery and Crematorium	Cemetery and Crematorium	Bird	Each	£15.00	£16.00	£1.00	6.67%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 105 Cemetery and Crematorium	Cemetery and Crematorium	Bat	Each	£35.00	£38.00	£3.00	8.57%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 106 Cemetery and Crematorium	Cemetery and Crematorium	Owl	Each	£60.00	£66.00	£6.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 107 Cemetery and Crematorium	Cemetery and Crematorium	Tawny Owl	Each	£120.00	£132.00	£12.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 108 Cemetery and Crematorium	Cemetery and Crematorium	Bird (with memorial plaque)	Each	£25.00	£27.00	£2.00	8.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 109 Cemetery and Crematorium	Cemetery and Crematorium	Bat (with memorial plaque)	Each	£45.00	£49.00	£4.00	8.89%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 110 Cemetery and Crematorium	Cemetery and Crematorium	Owl (with memorial plaque)	Each	£70.00	£77.00	£7.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 111 Cemetery and Crematorium	Cemetery and Crematorium	Tawny Owl (with memorial plaque)	Each	£130.00	£143.00	£13.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
R. New Memorials												
Re	C&C 114 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (5 year lease) (includes 1st standard inscription)	Each	£833.00	£917.00	£84.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	

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Re	C&C 115 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (10 year lease) (includes 1st standard inscription)	Each	£1,080.00	£1,189.00	£109.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 116 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (15 year lease) (includes 1st standard inscription)	Each	£1,250.00	£1,376.00	£126.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 117 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (20 year lease) (includes 1st standard inscription)	Each	£1,500.00	£1,652.00	£152.00	10.13%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 118 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (30 year lease) (includes 1st standard inscription)	Each	£2,000.00	£2,202.00	£202.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 119 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (50 year lease) (includes 1st standard inscription)	Each	£2,916.00	£3,211.00	£295.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 120 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (75 year lease) (includes 1st standard inscription)	Each	£5,000.00	£5,505.00	£505.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 121 Cemetery and Crematorium	Cemetery and Crematorium	Photo inscription	Each	£150.00	£165.00	£15.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 122 Cemetery and Crematorium	Cemetery and Crematorium	Additional inscription	per letter	£2.80	£3.05	£0.25	8.93%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 123 Cemetery and Crematorium	Cemetery and Crematorium	Additional ashes interment	Each	£250.00	£275.00	£25.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 126 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 2000 (5 year lease) (includes 1st standard inscription)	Each	£833.00	£917.00	£84.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 127 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 2000 (10 year lease) (includes 1st standard inscription)	Each	£1,080.00	£1,189.00	£109.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 128 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 2000 (15 year lease) (includes 1st standard inscription)	Each	£1,250.00	£1,376.00	£126.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 129 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 2000 (20 year lease) (includes 1st standard inscription)	Each	£1,500.00	£1,652.00	£152.00	10.13%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 130 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 2000 (30 year lease) (includes 1st standard inscription)	Each	£2,000.00	£2,202.00	£202.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 131 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 2000 (50 year lease) (includes 1st standard inscription)	Each	£2,916.00	£3,211.00	£295.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	

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Re	C&C 132 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 2000 (75 year lease) (includes 1st standard inscription)	Each	£5,000.00	£5,505.00	£505.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 133 Cemetery and Crematorium	Cemetery and Crematorium	Flower posey Holder	Each	£62.50	£69.00	£6.50	10.40%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 134 Cemetery and Crematorium	Cemetery and Crematorium	Photo inscription	Each	£150.00	£165.00	£15.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 136 Cemetery and Crematorium	Cemetery and Crematorium	Additional ashes interment	Each	£250.00	£275.00	£25.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 137 Cemetery and Crematorium	Cemetery and Crematorium	Single vase block (10 Year lease) (includes 1 standard inscription)	Each	£375.00	£413.00	£38.00	10.13%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 138 Cemetery and Crematorium	Cemetery and Crematorium	Single vase block (15 Year lease) (includes 1 standard inscription)	Each	£520.00	£573.00	£53.00	10.19%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 139 Cemetery and Crematorium	Cemetery and Crematorium	Single vase block (20 Year lease) (includes 1 standard inscription)	Each	£625.00	£688.00	£63.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 140 Cemetery and Crematorium	Cemetery and Crematorium	Single vase block (30 Year lease) (includes 1 standard inscription)	Each	£830.00	£914.00	£84.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 141 Cemetery and Crematorium	Cemetery and Crematorium	Single vase block (50 Year lease) (includes 1 standard inscription)	Each	£1,210.00	£1,332.00	£122.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 142 Cemetery and Crematorium	Cemetery and Crematorium	Single vase block (75 Year lease) (includes 1 standard inscription)	Each	£1,730.00	£1,905.00	£175.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 143 Cemetery and Crematorium	Cemetery and Crematorium	Photo inscription	Each	£150.00	£165.00	£15.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 145 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbian plaque (10 Year lease) (includes 1 standard inscription)	Each	£375.00	£413.00	£38.00	10.13%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 146 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbian plaque (15 Year lease) (includes 1 standard inscription)	Each	£465.00	£512.00	£47.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 147 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbian plaque (20 Year lease) (includes 1 standard inscription)	Each	£555.00	£611.00	£56.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 148 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbian plaque (30 Year lease) (includes 1 standard inscription)	Each	£740.00	£815.00	£75.00	10.14%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	

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Re	C&C 149 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbian plaque (50 Year lease) (includes 1 standard inscription)	Each	£1,075.00	£1,184.00	£109.00	10.14%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 150 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbian plaque (75 Year lease) (includes 1 standard inscription)	Each	£1,540.00	£1,696.00	£156.00	10.13%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 151 Cemetery and Crematorium	Cemetery and Crematorium	Photo inscription	Each	£75.00	£83.00	£8.00	10.67%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 153 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (5 year lease) (includes 1st standard inscription)	Each	£1,750.00	£1,927.00	£177.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 154 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (10 year lease) (includes 1st standard inscription)	Each	£2,275.00	£2,505.00	£230.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 155 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (15 year lease) (includes 1st standard inscription)	Each	£2,625.00	£2,890.00	£265.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 156 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (20 year lease) (includes 1st standard inscription)	Each	£3,150.00	£3,468.00	£318.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 157 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (30 year lease) (includes 1st standard inscription)	Each	£4,200.00	£4,624.00	£424.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 158 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (50 year lease) (includes 1st standard inscription)	Each	£6,125.00	£6,744.00	£619.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 159 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (75 year lease) (includes 1st standard inscription)	Each	£8,750.00	£9,634.00	£884.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 160 Cemetery and Crematorium	Cemetery and Crematorium	Additional memorials from catalogue	Each	Price on application		£0.00	0.00%		s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 161 Cemetery and Crematorium	Cemetery and Crematorium	Lease renewal	Each	75% of the current new lease price		£0.00	0.00%		s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
S. Spring bulbs to be planted by cemetery staff												
Re	C&C 162 Cemetery and Crematorium	Cemetery and Crematorium	Crocus (15 bulbs)	Each	£8.33	£9.08	£0.75	9.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 163 Cemetery and Crematorium	Cemetery and Crematorium	Crocus (50 bulbs)	Each	£25.00	£27.00	£2.00	8.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 164 Cemetery and Crematorium	Cemetery and Crematorium	Crocus (100 bulbs)	Each	£41.66	£46.00	£4.34	10.42%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 165 Cemetery and Crematorium	Cemetery and Crematorium	Crocus (200 bulbs)	Each	£66.66	£73.00	£6.34	9.51%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	

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Re	C&C 166 Cemetery and Crematorium	Cemetery and Crematorium	Daffodil (15 bulbs)	Each	£12.50	£13.60	£1.10	8.80%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 167 Cemetery and Crematorium	Cemetery and Crematorium	Daffodil (50 bulbs)	Each	£33.33	£36.00	£2.67	8.01%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 168 Cemetery and Crematorium	Cemetery and Crematorium	Daffodil (100 bulbs)	Each	£58.33	£64.00	£5.67	9.72%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 169 Cemetery and Crematorium	Cemetery and Crematorium	Daffodil (200 bulbs)	Each	£100.00	£110.00	£10.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 170 Cemetery and Crematorium	Cemetery and Crematorium	Tulip (15 bulbs)	Each	£8.33	£9.08	£0.75	9.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 171 Cemetery and Crematorium	Cemetery and Crematorium	Tulip (50 bulbs)	Each	£25.00	£27.00	£2.00	8.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 172 Cemetery and Crematorium	Cemetery and Crematorium	Tulip (100 bulbs)	Each	£41.66	£46.00	£4.34	10.42%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 173 Cemetery and Crematorium	Cemetery and Crematorium	Tulip (200 bulbs)	Each	£66.66	£73.00	£6.34	9.51%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 174 Cemetery and Crematorium	Cemetery and Crematorium	Other varieties can be purchased	Each	Price on application		£0.00	0.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Traffic Control												
Re	C&C 175 Cemetery and Crematorium	Cemetery and Crematorium	Traffic Management	Per funeral	£250.00	£275.00	£25.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Milesplit New Cemetery												
All fees and charges currently charged at Hendon Cemetery & Crematorium will be replicated at Milesplit New Cemetery as applicable.												

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Re**
 Area: **Trading Standards and Licensing**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	TSL 166 Trading Standards and Licensing	Trading Standards and Licensing	Verification or calibration of weights and measures equipment	Per officer hour	£100	£109.00	£9.00	9.00%		Weights and Measures Act - s.11 Weights and Measures Act 1985	Statutory Discretionary	
Re	TSL 36 Trading Standards and Licensing	Trading Standards and Licensing	Licence to store explosives, by virtue of regulation 27 of, and Schedule 5 to, the 2021 Regulations. Split by lower bracket and upper bracket (determined by net explosive quantity).	Per application (1-5 years)	1 Year: £111 / £189 2 Years: £144 / £248 3 Years: £177 / £311 4 Years: £211 / £382 5 Years: £243 / £432	1 Year: £111 / £189 2 Years: £144 / £248 3 Years: £177 / £311 4 Years: £211 / £382 5 Years: £243 / £432	£0.00	0.00%	statutory maximum for each type (1-5 years) as set by HSE	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch.7, Part 2	Statutory prescribed	
Re	TSL 37 Trading Standards and Licensing	Trading Standards and Licensing	Renewal of licence to store explosives	Per application (1-5 years)	1 Year: £55 / £88 2 Years: £88 / £150 3 Years: £123 / £211 4 Years: £155 / £272 5 Years: £189 / £333	1 Year: £55 / £88 2 Years: £88 / £150 3 Years: £123 / £211 4 Years: £155 / £272 5 Years: £189 / £333	£0.00	0.00%	statutory maximum for each type (1-5 years) as set by HSE	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch.7, Part 2	Statutory prescribed	
Re	TSL 38 Trading Standards and Licensing	Trading Standards and Licensing	Varying the name of licensee or address of site	Per application	£37	£37	£0.00	0.00%	statutory maximum for each type (1-5 years) as set by HSE	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch.7, Part 2	Statutory prescribed	
Re	TSL 39 Trading Standards and Licensing	Trading Standards and Licensing	Transfer of licence	Per application	£37	£37	£0.00	0.00%	statutory maximum for each type (1-5 years) as set by HSE	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch.7, Part 2	Statutory prescribed	
Re	TSL 40 Trading Standards and Licensing	Trading Standards and Licensing	Replacement of licence if lost	Per application	£37	£37	£0.00	0.00%	statutory maximum as set by HSE	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch.7, Part 2	Statutory prescribed	
Re	TSL 41 Trading Standards and Licensing	Trading Standards and Licensing	Any other kind of variation	Per application	The reasonable cost of the licensing authority of having the work carried out	The reasonable cost of the licensing authority of having the work carried out	£0.00	0.00%	statutory maximum as set by HSE	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch.7, Part 2	Statutory Discretionary	
Re	TSL 42 Trading Standards and Licensing	Trading Standards and Licensing	All year round sale of fireworks	Per application	£500	£500	£0.00	0.00%	statutory maximum as set by HSE	The Fireworks Regulations 2004	Statutory Prescribed	
Re	TSL 44 Trading Standards and Licensing	Trading Standards and Licensing	Sex Establishments - new	Per application	£2370 Fee 1. £1141 Fee 2. £1229	£2609.37 Fee 1. £1256.24 Fee 2. £1353.13	£239.77 £115.24 £124.13	10.1% 10.1% 10.1%		Local Governemt (Miscellaneous Provisions) Act 1982 - Sch. 3 Para. 19 of the 1982 Act	Statutory Discretionary	
Re	TSL 45 Trading Standards and Licensing	Trading Standards and Licensing	Sex Establishments - renewal	Per application	£2370 Fee 1. £1141 Fee 2. £1229	£2609.37 Fee 1. £1256.24 Fee 2. £1353.13	£239.77 £115.24 £124.13	10.1% 10.1% 10.1%		Local Governemt (Miscellaneous Provisions) Act 1982 - Sch. 3 Para. 19 of the 1982 Act	Statutory Discretionary	
Re	TSL 46 Trading Standards and Licensing	Trading Standards and Licensing	Hypnotism	Per Event	£22	£24.22	£2.22	10.10%		s2A Hypnotism Act 1952	Statutory Discretionary	
Re	TSL 47 Trading Standards and Licensing	Trading Standards and Licensing	Street Trading – Permanent licences	Per application	£572 Fee 1. £122 Fee 2. £450	£629.77 Fee 1. £134.32 Fee 2. £495.45	£57.77 £12.32 £45.45	10.1% 10.1% 10.1%		s.32 London Local Authorities Act 1990.	Statutory Discretionary	
Re	TSL 48 Trading Standards and Licensing	Trading Standards and Licensing	Street Trading – Temporary Licences	Per application	£416 per 6 months Fee1. £100 Fee2. £316 £187 up to 2 months Fee 1. £100 Fee2. £87	£458.02 per 6 months Fee1. £110.10 Fee2. £347.92 £205.89 up to 2 months Fee 1. £110.10 Fee 2. £95.79	£42.02 per 6 months Fee1. £10.10 Fee2. £31.92 £18.89 up to 2 months Fee 1. £10.10 Fee2. £8.79	10.1% per 6 months Fee1. 10.1% Fee2. 10.1% 10.1% up to 2 months Fee 1. 10.1% Fee2. 10.1%		s.32 London Local Authorities Act 1990.	Statutory Discretionary	
Re	TSL 51 Trading Standards and Licensing	Trading Standards and Licensing	Permanent Street Market Traders Licence	Per month	£15.00	£16.52	£1.52	10.10%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 52 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 1: Less than 30 traders. Per event up to 7 days	Per trader, per event	£18.00	£19.82	£1.82	10.10%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 53 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 1: Less than 30 traders. One day event	Per trader	£15.00	£16.52	£1.52	10.10%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 54 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 2: More than 30 traders. Per event up to 7 days	Per trader, Per event	£12.00	£13.21	£1.21	10.10%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 55 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 2: More than 30 traders. One Day event	Per trader	£10.00	£11.01	£1.01	10.10%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 56 Trading Standards and Licensing	Trading Standards and Licensing	Licence to place an Advertising or 'A' Board on the public highway	Per application	£145 Fee 1 £104 Fee 2 £41	£159.64 Fee 1 £114.5 Fee 2 £45.14	£14.64 £10.50 £4.14	10.1% 10.1% 10.1%		s.115F(1) Highways Act 1980	Statutory Discretionary	
Re	TSL 57 Trading Standards and Licensing	Trading Standards and Licensing	Demarcation of a street trading pitch by insertion of studs into the footway or road	Per stud	£22.88	£25.19	£2.31	10.10%		s.32 London Local Authorities Act 1990.	Statutory Discretionary	
Re	TSL 58 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence New	Per application	£624 Fee 1 £129 Fee 2 £495	£687.03 Fee 1 £142.03 Fee 2 £545	£63.03 £13.03 £50	10.1% 10.1% 10.1%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 59 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence variation	Per application	£247 Fee 1 £115 Fee 2 £132	£271.95 Fee 1 £126.62 Fee 2 £145.33	£24.95 £11.62 £13.33	10.1% 10.1% 10.1%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	TSL 60 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence Renewal	Per application	£488 Fee 1 £123 Fee 2 £365	£537.29 Fee 1 £135.42 Fee 2 £401.87	£49.29 £12.42 £36.87	10.1% 10.1% 10.1%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 61 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence Duplicate licence	Per application	21.5		£23.67	£2.17	10.10%	Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 62 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence - Change of details	Per application	32.5		£35.78	£3.28	10.10%	Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 63 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence New	Per application	£289 Fee 1 £116 Fee 2 £173	£318.19 Fee 1 £127.72 Fee 2 £190.47	£29.19 £11.72 £17.47	10.1% 10.1% 10.1%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 64 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence Variation	Per application	£140 Fee 1 £110 Fee 2 £30	£154.14 Fee 1 £121.11 Fee 2 £33.03	£14.14 £11.11 £3.03	10.1% 10.1% 10.1%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 65 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence renewal	Per application	£218 Fee 1 £113 Fee 2 £105	£240.02 Fee 1 £124.41 Fee 2 £115.61	£22.02 £11.41 £10.61	10.1% 10.1% 10.1%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 66 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence duplicate	Per application	£21.50		£23.67	£2.17	10.10%	Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 67 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence - Change of details	Per application	£32.50		£35.78	£3.28	10.10%	Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Sports Grounds												
Re	TSL 68 Trading Standards and Licensing	Trading Standards and Licensing	Fee for issue/amendment of a safety certificate for a designated stand under Safety at Sports Ground Act 1975.	Per application	£3,454.00		£3,802.85	£348.85	10.10%	Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1987	Statutory Cost Recovery	
Re	TSL 69 Trading Standards and Licensing	Trading Standards and Licensing	Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987: Total capacity of sport ground 500-999	Per application	£931.00		£1,025.03	£94.03	10.10%	Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1988	Statutory Cost Recovery	
Re	TSL 70 Trading Standards and Licensing	Trading Standards and Licensing	Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987: § Total capacity of sport ground 1000-4999	Per application	£1,684.00		£1,854.08	£170.08	10.10%	Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1989	Statutory Cost Recovery	
Re	TSL 71 Trading Standards and Licensing	Trading Standards and Licensing	Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987: § Total capacity of sport ground 5000-9999	Per application	£3,449.00		£3,797.35	£348.35	10.10%	Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1990	Statutory Cost Recovery	
Re	TSL 72 Trading Standards and Licensing	Trading Standards and Licensing	Fees for transfer of either a regulated stand or safety certificate	Per application	£1,158.00		£1,274.96	£116.96	10.10%	Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1991	Statutory Cost Recovery	
Re	TSL 73 Trading Standards and Licensing	Trading Standards and Licensing	Fee for replacement or cancellation of either a regulated stand or safety certificate	Per application	£56.00		£61.66	£5.66	10.10%	Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1992	Statutory Cost Recovery	
Film classification												
Re	TSL 74 Trading Standards and Licensing	Trading Standards and Licensing	Fee for classification of a film	per film	£105.00		£115.61	£10.61	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	
Gambling												
Re	TSL 75 Trading Standards and Licensing	Trading Standards and Licensing	New Bingo Premises	Per application	£1,144.00		£1,259.54	£115.54	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee £1,750]
Re	TSL 76 Trading Standards and Licensing	Trading Standards and Licensing	New Adult Gaming Centre	Per application	£1,144.00		£1,000.00	£-144.00	-12.59%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,000
Re	TSL 77 Trading Standards and Licensing	Trading Standards and Licensing	New Betting Premises Track	Per application	£1,144.00		£1,250.00	£106.00	9.27%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,250
Re	TSL 78 Trading Standards and Licensing	Trading Standards and Licensing	New Family Entertainment Centre	Per application	£1,144.00		£1,000.00	£-144.00	-12.59%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,000
Re	TSL 79 Trading Standards and Licensing	Trading Standards and Licensing	New Betting Premises (Other)	Per application	£1,144.00		£1,259.54	£115.54	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee is £1,500]
Annual fees												
Re	TSL 80 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises annual fee	Annual fee	£603.00		£663.90	£60.90	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum £1,000 annual fee]
Re	TSL 81 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre annual fee	Annual fee	£603.00		£663.90	£60.90	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum £1,000 annual fee]
Re	TSL 82 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track annual fee	Annual fee	£603.00		£663.90	£60.90	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum £1,000 annual fee]
Re	TSL 83 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre annual fee	Annual fee	£603.00		£663.90	£60.90	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum £750 annual fee]
Re	TSL 84 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) annual fee	Annual fee	£603.00		£663.90	£60.90	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum £1000 annual fee]
Provisional Statement												
Re	TSL 85 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises Provisional Statement	Per application	£1,112.00		£1,224.31	£112.31	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee of £3,500]
Re	TSL 86 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre Provisional Statement	Per application	£1,112.00		£1,224.31	£112.31	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee of £2000]
Re	TSL 87 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track Provisional Statement	Per application	£950.00		£1,045.95	£95.95	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee of £2,500]
Re	TSL 88 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre Provisional Statement	Per application	£950.00		£1,045.95	£95.95	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee of £2000]
Re	TSL 89 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) Provisional Statement	Per application	£1,112.00		£1,224.31	£112.31	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee of £3000]
Application Fee – Provisional Statement Holders												
Re	TSL 90 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises Application Fee – Provisional Statement Holders	Per application	£1,040.00		£1,145.04	£105.04	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee is £1,200]
Re	TSL 91 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre Application Fee – Provisional Statement Holders	Per application	£1,040.00		£1,145.04	£105.04	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee is £1,200]

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	TSL 92 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track Application Fee – Provisional Statement Holders	Per application	£988.00	£950.00	-£38.00	-3.85%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £950
Re	TSL 93 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre Application Fee – Provisional Statement Holders	Per application	£988.00	£950.00	-£38.00	-3.85%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £950
Re	TSL 94 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) Application Fee – Provisional Statement Holders	Per application	£1,040.00	£1,145.04	£105.04	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	
Transfer												
Re	TSL 95 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises transfer	Per application	£1,102.00	£1,200.00	£98.00	8.89%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,200
Re	TSL 96 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre transfer	Per application	£1,102.00	£1,200.00	£98.00	8.89%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,200
Re	TSL 97 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track transfer	Per application	£950.00	£950.00	£0.00	0.00%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £950
Re	TSL 98 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre transfer	Per application	£950.00	£950.00	£0.00	0.00%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £950
Re	TSL 99 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) transfer	Per application	£1,200.00	£1,200.00	£0.00	0.00%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,200
Variation												
Re	TSL 100 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises Variation	Per application	£1,060.00	£1,167.06	£107.06	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,167.06
Re	TSL 101 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre Variation	Per application	£1,000.00	£1,000.00	£0.00	0.00%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,000
Re	TSL 102 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track Variation	Per application	£1,060.00	£1,167.06	£107.06	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,167.06
Re	TSL 103 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre Variation	Per application	£1,000.00	£1,000.00	£0.00	0.00%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,000
Re	TSL 104 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) Variation	Per application	£1,060.00	£1,167.06	£107.06	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,167.06
Reinstatement												
Re	TSL 105 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises Reinstatement	Per application	£600.00	£660.60	£60.60	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,200
Re	TSL 106 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre Reinstatement	Per application	£600.00	£660.60	£60.60	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,200
Re	TSL 107 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track Reinstatement	Per application	£600.00	£660.60	£60.60	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £950
Re	TSL 108 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre Reinstatement	Per application	£600.00	£660.60	£60.60	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £950
Re	TSL 109 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) Reinstatement	Per application	£1,200.00	£1,200.00	£0.00	0.00%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,200
Permit												
Re	TSL 110 Trading Standards and Licensing	Trading Standards and Licensing	Notification of change of circumstances fee – All Premises	Per application	£50.00	£50.00	£0.00	0.00%		reg. 10 Gambling (Premises Licence Fees) (England and Wales) Regulations 2007	Statutory Discretionary	Maximum fee is £50
Re	TSL 111 Trading Standards and Licensing	Trading Standards and Licensing	Copy of Licence Fee – All Premises	Per application	£25.00	£25.00	£0.00	0.00%		Reg. 13 Gambling (Premises Licence Fees) (England and Wales) Regulations 2007	Statutory Discretionary	Maximum fee is £25
Re	TSL 112 Trading Standards and Licensing	Trading Standards and Licensing	Licensed premises Gaming Machine Permit - New	Per application	£150.00	£150.00	£0.00	0.00%		Gambling Act 2005 - Regulation 3(a) Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Statutory Prescribed	
Re	TSL 113 Trading Standards and Licensing	Trading Standards and Licensing	Licensed premises Gaming Machine Permit - Annual Fee	each	£50.00	£50.00	£0.00	0.00%		Gambling Act 2005 - Regulation 5 Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Statutory Prescribed	
Re	TSL 114 Trading Standards and Licensing	Trading Standards and Licensing	Licensed premises Gaming Machine Permit - Variation	Per application	£100.00	£100.00	£0.00	0.00%		Reg. 3(b) Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Statutory Prescribed	
Re	TSL 115 Trading Standards and Licensing	Trading Standards and Licensing	Licensed premises Gaming Machine Permit - Transfer	Per application	£25.00	£25.00	£0.00	0.00%		Gambling Act 2005 - Regulation 3(c) Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Statutory Prescribed	
Re	TSL 116 Trading Standards and Licensing	Trading Standards and Licensing	Notification of two of less gaming machines	per notification	£50.00	£50.00	£0.00	0.00%		Reg 3 Gaming Machines in Alcohol Licensed Premises (Notification Fee) (England and Wales) Regulations 2007	Statutory Prescribed	
Re	TSL 120 Trading Standards and Licensing	Trading Standards and Licensing	Club Gaming Permit - New	Per application	£200.00	£200.00	£0.00	0.00%		Gambling Act 2005 - Regulation 8 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 121 Trading Standards and Licensing	Trading Standards and Licensing	Club Gaming Permit - Annual fee	each	£50.00	£50.00	£0.00	0.00%		Gambling Act 2005 - Regulation 12 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 122 Trading Standards and Licensing	Trading Standards and Licensing	Club Gaming Permit - Variation	Per application	£100.00	£100.00	£0.00	0.00%		Regulation 15 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 123 Trading Standards and Licensing	Trading Standards and Licensing	Prize Gaming Permit - New	Per application	£300.00	£300.00	£0.00	0.00%		Gambling Act 2005 - Regulation 3 Gambling Act 2005 (Prize Gaming) (Permits) Regulations 2007	Statutory Prescribed	Maximum fee is £300
Re	TSL 124 Trading Standards and Licensing	Trading Standards and Licensing	Prize Gaming Permit - renewal	Per application	£300.00	£300.00	£0.00	0.00%		Gambling Act 2005 - Regulation 3 Gambling Act 2005 (Prize Gaming) (Permits) Regulations 2007	Statutory Prescribed	Maximum fee is £300
Re	TSL 125 Trading Standards and Licensing	Trading Standards and Licensing	Prize Gaming Permit - Change of name	Per application	£25.00	£25.00	£0.00	0.00%		Gambling Act 2005 - Regulation 5 Gambling Act 2005 (Prize Gaming) (Permits) Regulations 2007	Statutory Prescribed	Maximum fee is £25
Re	TSL 126 Trading Standards and Licensing	Trading Standards and Licensing	Unlicensed Family Entertainment Centres - New	Per application	£300.00	£300.00	£0.00	0.00%		Gambling Act 2005 - Regulations 3 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed	Maximum fee is £300
Re	TSL 127 Trading Standards and Licensing	Trading Standards and Licensing	Unlicensed Family Entertainment Centres - Renewal	Per application	£300.00	£300.00	£0.00	0.00%		Gambling Act 2005 - Regulations 3 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed	Maximum fee is £300

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation (maximum fee is £25)
Re	TSL 128 Trading Standards and Licensing	Trading Standards and Licensing	Unlicensed Family Entertainment Centres - Change of Name	Per application	£25.00	£25.00	£0.00	0.00%		Gambling Act 2005 - Regulation 5 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed	[maximum fee is £25]
Re	TSL 129 Trading Standards and Licensing	Trading Standards and Licensing	Copy of All Permits	Per application	£15.00	£15.00	£0.00	0.00%		Gambling Act 2005 - Regulation 6 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed	[maximum fee is £15]
Re	TSL 130 Trading Standards and Licensing	Trading Standards and Licensing	Small Society Lottery - New registration	Per registration	£40.00	£40.00	£0.00	0.00%		Gambling Act 2005 - Regulation 3 Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007	Statutory Prescribed	[maximum fee is £40]
Re	TSL 131 Trading Standards and Licensing	Trading Standards and Licensing	Small society Lottery - Renewal	each	£20.00	£20.00	£0.00	0.00%		Gambling Act 2005 - Regulation 5 Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007	Statutory Prescribed	[maximum fee is £20]
Licensing Act 2003 Fees												
Re	TSL 132 Trading Standards and Licensing	Trading Standards and Licensing	New Premises Licence / Club Premises Certificate	Per application	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	0	0		Licensing Act 2003 - Reg 4. and Sch. 2 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 133 Trading Standards and Licensing	Trading Standards and Licensing	Premises Licence / Club Premises Certificate - Provisional Statement	Per application	315	315	£0.00	0.00%		Schedule 6 The Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 134 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club premises Certificate variation	Per application	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	£0.00	0.00%		Licensing Act 2003 - Reg 4. and Sch. 2 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 135 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club premises Certificate - additional fees (new & variation)	Per application	5001 - 9999 people: £500 10,000-14999 people: £1,000 15000 - 19999 people: £2,000 20000 - 29999 people: £4,000 30000 - 39999 people: £8,000 40000 - 49999 people: £12,000 50000 - 59999 people: £16,000 60000 - 69999 people: £20,000 70000 - 79999 people: £24,000 80000 - 89999 people: £28,000 90000 and over people - £32,000	5001 - 9999 people: £500 10,000-14999 people: £1,000 15000 - 19999 people: £2,000 20000 - 29999 people: £4,000 30000 - 39999 people: £8,000 40000 - 49999 people: £12,000 50000 - 59999 people: £16,000 60000 - 69999 people: £20,000 70000 - 79999 people: £24,000 80000 - 89999 people: £28,000 90000 and over people - £32,000	£0.00	0.00%		Licensing Act 2003 - Reg 4. and Sch. 3 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 136 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club Premises Certificate - Annual Fee	each	Band A - £70 Band B - £180 Band C - £295 Band D - £320 Band E - £350	Band A - £70 Band B - £180 Band C - £295 Band D - £320 Band E - £350	0	0		Licensing Act 2003 - Reg 5. and Sch. 5 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 137 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club premises Certificate - Annual fee additional fees	Per application	5001 - 9999 people: £500 10,000-14999 people: £1,000 15000 - 19999 people: £2,000 20000 - 29999 people: £4,000 30000 - 39999 people: £8,000 40000 - 49999 people: £12,000 50000 - 59999 people: £16,000 60000 - 69999 people: £20,000 70000 - 79999 people: £24,000 80000 - 89999 people: £28,000 90000 and over people - £32,000	5001 - 9999 people: £500 10,000-14999 people: £1,000 15000 - 19999 people: £2,000 20000 - 29999 people: £4,000 30000 - 39999 people: £8,000 40000 - 49999 people: £12,000 50000 - 59999 people: £16,000 60000 - 69999 people: £20,000 70000 - 79999 people: £24,000 80000 - 89999 people: £28,000 90000 and over people - £32,000	£0.00	0.00%		Licensing Act 2003 - Sch. 3 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 138 Trading Standards and Licensing	Trading Standards and Licensing	Premises Licence - Transfer	Per application	£23.00	£23.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 139 Trading Standards and Licensing	Trading Standards and Licensing	Premises Licence - DPS variation	Per application	£23.00	£23.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 140 Trading Standards and Licensing	Trading Standards and Licensing	Temporary Event Notice/Late Temporary Event Notice	Per Notice	£21.00	£21.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 141 Trading Standards and Licensing	Trading Standards and Licensing	Personal Licence Application - New & Renewal	Per application	£37.00	£37.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 142 Trading Standards and Licensing	Trading Standards and Licensing	Duplicate copy of premises licence/ Club premises Certificate & personal licence	Per application	£10.50	£10.50	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 143 Trading Standards and Licensing	Trading Standards and Licensing	Change of details of premises licence/ Club premises Certificate & personal licence	Per application	£10.50	£10.50	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 144 Trading Standards and Licensing	Trading Standards and Licensing	Notification of Interest	per notification	£21.00	£21.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, Statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	TSL 145 Trading Standards and Licensing	Trading Standards and Licensing	Interim Authority Notice	per notification	£23.00	£23.00	£0.00	0.00%		Legislation Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 146 Trading Standards and Licensing	Trading Standards and Licensing	Minor Variation Application	Per application	£89.00	£89.00	£0.00	0.00%		Reg 4A The Licensing Act 2003 (Fees) Regulations 2004	Statutory Prescribed	
Assisted Licensing												
Re	TSL 148 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with scrap metal application	Per application	Checking Service £41 Assisted service £114	Checking Service £45.14 Assisted service £125.51	Checking Service £4.14 Assisted service £11.51	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 149 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with street trading application	Per application	Checking Service £41 Assisted service £114	Checking Service £45.14 Assisted service £125.51	Checking Service £4.14 Assisted service £11.51	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 150 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with temporary event notice application	Per application	Checking Service £15 Assisted service £52	Checking Service £16.52 Assisted service £57.25	Checking Service £1.52 Assisted service £5.25	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 151 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with transfer application	Per application	Checking Service £31 Assisted service £83	Checking Service £34.13 Assisted service £91.38	Checking Service £3.13 Assisted service £8.38	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 152 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with full variation application	Per application	Checking Service £83 Assisted service £312	Checking Service £91.38 Assisted service £343.51	Checking Service £8.38 Assisted service £31.51	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 153 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with DPS variation application	Per application	Checking Service £31 Assisted service £83	Checking Service £34.13 Assisted service £91.38	Checking Service £3.13 Assisted service £8.38	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 154 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with minor variation application	Per application	Checking Service £15 Assisted service £52	Checking Service £16.52 Assisted service £57.25	Checking Service £1.52 Assisted service £5.25	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 155 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with new premises licence application	Per application	Checking Service £83 Assisted service £312	Checking Service £91.38 Assisted service £343.51	Checking Service £8.38 Assisted service £31.51	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
General Consultancy Fees												
Re	TSL 156 Trading Standards and Licensing	Trading Standards and Licensing	Specialist trading standards or licensing Advice/Consultancy in Barnet	Per hour	Up to £124	Up to 136.52	£12.52	10.10%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 157 Trading Standards and Licensing	Trading Standards and Licensing	Specialist trading standards or licensing Advice/Consultancy in Barnet	Per Day	Up to £124	up to £136.52	£12.52	10.10%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Primary authority work												
Re	TSL 158 Trading Standards and Licensing	Trading Standards and Licensing	Primary authority work	Per hour	Up to £62 per hour	Up to £68.26 per hour	£6.26	10.10%		Regulatory Enforcement and Sanctions ACT 2008	Statutory Discretionary	
Fixed penalty notices under London Local Authority Act 1990 (as amended)												
Re	TSL 159 Trading Standards and Licensing	Trading Standards and Licensing	Penalty Charges Under the Energy Performance of Buildings (England and Wales) Regulations 2012	Per offence	As set by legislation - Currently The penalty charge specified in the notice shall be— (a) in relation to a breach of a duty under regulation 6(2), 6(5), 7(2), 7(3), 7(4), or 7(5), or of the EPC construction duty— (i) where the building is a dwelling, £200; (ii) where the building is not a dwelling, calculated in accordance with the formula in paragraph (2); (b) in relation to a breach of a duty under regulation 14(3)(a), £1000; (c) in relation to a breach of a duty under regulation 14(3)(b), £500; (d) in relation to a breach of a duty under regulation 18(1), 20(1), 20(2) or 21, £300; and (e) in relation to a breach of a duty under regulation 35(5), £200.	As set by legislation - Currently The penalty charge specified in the notice shall be— (a) in relation to a breach of a duty under regulation 6(2), 6(5), 7(2), 7(3), 7(4), or 7(5), or of the EPC construction duty— (i) where the building is a dwelling, £200; (ii) where the building is not a dwelling, calculated in accordance with the formula in paragraph (2); (b) in relation to a breach of a duty under regulation 14(3)(a), £1000; (c) in relation to a breach of a duty under regulation 14(3)(b), £500; (d) in relation to a breach of a duty under regulation 18(1), 20(1), 20(2) or 21, £300; and (e) in relation to a breach of a duty under regulation 35(5), £200.	£0.00	0.00%		s.38 Energy Performance of Buildings (England and Wales) Regulations 2012/3118	Statutory Prescribed	
Re	TSL 160 Trading Standards and Licensing	Trading Standards and Licensing	Fixed penalty notice under Section 52 Anti-social Behaviour, Crime and Policing Act 2014	Per offence	£100.00	100	£0.00	0.00%		s.52 Anti-Social Behaviour, Crime and Policing Act 2014	Statutory Prescribed	
Re	TSL 161 Trading Standards and Licensing	Trading Standards and Licensing	Fixed penalty notices under the London Local Authorities Act 2003 in relation to abatement notices served under Section 80 of the Environmental Protection Act 1990	per offence	Residential £150 Business/Trade/Industrial £400		£0.00	0.00%		s.80ZA Environmental Protection Act 1990		
Re	TSL 162 Trading Standards and Licensing	Trading Standards and Licensing	monetary penalty for offences under Redress Schemes for Lettings Agency Work and Property Management Work Requirement to Belong to a Scheme etc) (England) Order 2014	per offence	Up to £5000	Up to £5000	£0.00	0.00%		Article 8 Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc) (England) Order 2014	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	TSL 163 Trading Standards and Licensing	Trading Standards and Licensing	monetary penalty for offences under Part 3 Chapter 3 of the Consumer Rights Act 2015 (Letting Agent)	per offence	Up to £5000	Up to £5000	£0.00	0.00%		s.87 Consumer Rights Act 2015	Statutory Discretionary	
Re	TSL 164 Trading Standards and Licensing	Trading Standards and Licensing	Financial Penalties under the Tenants Fees Act 2019 (Charging unlawful fees)	per offence	First Offence - up to £5,000 fine Further breach within 5 years Financial Penalties of up to £30,000	First Offence - up to £5,000 fine Further breach within 5 years Financial Penalties of up to £30,000	£0.00	0.00%		s.8 Tenant Fees Act 2019	Statutory Discretionary	
Re	TSL 165 Trading Standards and Licensing	Trading Standards and Licensing	Financial Penalties under the Tenants Fees Act 2019 (Unlawfully retaining the holding deposit)	per offence	up to £5,000 fine	up to £5,000 fine	£0.00	0.00%		s.8 Tenant Fees Act 2019	Statutory Discretionary	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: Environmental Safety
 Area: Fixed Penalty Notices - Community Safety

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments/ Regulation Description
Environmental Safety	Fixed Penalty Notices	Community Safety	Littering	Per Fixed Penalty	£100	£100	£0	0%	Statute	Environmental Protection Act 1990, Section 87/88	Minimum: £65 Maximum: £150
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Domestic Waste	Per Fixed Penalty	£100	£60	-40	-40%	Statute	Specific statutory procedure on how to issue FPN – must be notice of intent and final notice issued and right of appeal to 1st tier tribunal. Any issue of FPN must be compliant with s.46A-D EPA 1990	Default: £60 FPN Range: £40-80
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£42	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Business and Commercial Waste Presentation Notices	Per Fixed Penalty	£100	£100	£0	0%	Statute	Environmental Protection Act 1990, Section 47	Minimum: £75 Maximum: £110 Reduced Amount: £60 min
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Distributing Free Literature without Consent	Per Fixed Penalty	£80	£50	-30	-38%	Statute	Environmental Protection Act 1990, Schedule 3A, paragraph 7	
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£35	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Failing to Produce Authority	Per Fixed Penalty	£300	£300	£0	0%	Statute	Control of Pollution (Amendment) Act 1989, Section 5B	Amount of FPN is £300.00 (s.5B(9) CoP(A) 1989)
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£210	n/a	n/a	Statute		Reduced Amount – not less than £180.00 (Reg 11 – 2017 Regulations) Minimum: £150 Maximum: £400
Environmental Safety	Fixed Penalty Notices	Community Safety	Failing to Produce Waste Transfer Notes	Per Fixed Penalty	£300	£300	£0	0%	Statute	Environmental Protection Act 1990, Section 34	(s.34ZA(8) EPA 1990 Reduced Amount – not less than £180.00 (Reg 11 – 2017 Regulations) Payment of reduced amount period = 10 days (s.34ZA(9) EPA 1990)
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£210	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Household Duty of Care Breach - Unauthorised Deposit of Waste - First Offence	Per Fixed Penalty First Offence	£400	£200	-200	-50%	Statute	Environmental Protection Act 1990, Section 34 (2A)	
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£140	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Household Duty of Care Breach - Unauthorised Deposit of Waste - Second Offence	Per Fixed Penalty Second Offence	n/a	£400	n/a	n/a	Statute		New 23/24
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£280	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Household Duty of Care Breach - Unauthorised Deposit of Waste - Third Offence	Per Fixed Penalty Third Offence	n/a		n/a	n/a	Statute	Automatic court based prosecution referral	New 23/24
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a		n/a	n/a	Statute	Automatic court based prosecution referral	
Environmental Safety	Fixed Penalty Notices	Community Safety	Community Protection Notices	Per Fixed Penalty	£100	£100	£0	0%	Statute	Anti-Social Behaviour, Crime and Policing Act 2014, Section 48	Not more than £100.00 (s.52(7) 2014 Act) section 52(8)
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		Requiring payment of lesser amount is paid before the 14 days.
Environmental Safety	Fixed Penalty Notices	Community Safety	Public Spaces Protection Orders	Per Fixed Penalty	£100	£100	£0	0%	Statute	Anti-Social Behaviour, Crime and Policing Act 2014, Section 63 and 67	Not more than £100.00 (s.68(6) 2014 Act)
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		Requiring payment of lesser amount is paid before the 14 days.
Environmental Safety	Fixed Penalty Notices	Community Safety	Abandoned Vehicles	Per Fixed Penalty	£200	£200	£0	0%	Statute	Refuse Disposal (Amenity) Act 1978, Section 2A – Abandoned Vehicles	Amount of FPN = £200.00 s.2A(8) RD(A)A 1978
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£140	n/a	n/a	Statute		Reduced Amount – not less than £120.00 (Reg 10 – 2017 Regulations)
Environmental Safety	Fixed Penalty Notices	Community Safety	Graffiti and Fly Posting	Per Fixed Penalty	£80	£100	£20	25%	Statute	Anti-Social Behaviour Act 2003, Section 43	Minimum: £65 Maximum: £150
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		Reduced Amount – not less than £50.00 (Reg 8 – 2017 Regulations)
Environmental Safety	Fixed Penalty Notices	Community Safety	Nuisance Vehicles	Per Fixed Penalty					Statute	Cleaner Neighbourhoods and Environment Act 2005, Section 3 & 4	Amount of FPN is £100.00 (s.6(9) CNaEA2005)
Environmental Safety	Fixed Penalty Notices	Community Safety	(S.3) Exposing vehicles for sale upon a road;		£100	£100	£0	0%	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	(S.4) Repairing vehicles upon the road.		£100	£100	£0	0%	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		Reduced Amount – not less than £60.00 (Reg 9 – 2017 Regulations)
Environmental Safety	Fixed Penalty Notices	Community Safety	Unauthorised deposit waste (Fly tipping) - First Offence	Per Fixed Penalty First Offence	£400	£200	-200	-50%	Statute	Environmental Protection Act 1990, Section 33(1)(a)	Minimum: £150 Maximum: £400 (s.33ZA(9) EPA 1990)
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£140	n/a	n/a	Statute		Reduced Amount – not less than £120
Environmental Safety	Fixed Penalty Notices	Community Safety	Unauthorised deposit waste (Fly tipping) - Second Offence	Per Fixed Penalty Second Offence	n/a	£400	n/a	n/a	Statute		payment of reduced amount period = 10 days (s.33ZA(10) EPA 1990)
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£280	n/a	n/a	Statute		

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments/ Regulation Description
Environmental Safety	Fixed Penalty Notices	Community Safety	Unauthorised deposit waste (Fly tipping) - Third Offence	Per Fixed Penalty Third Offence	n/a	Automatic court based prosecution referral	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	Automatic court based prosecution referral	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Willful obstruction of the highway	Per Fixed Penalty	£100	£100	£0	0%	Statute	Highways Act 1980 Section 137 (1)	
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Interruption of user	Per Fixed Penalty	£100	£100	£0	0%	Statute	Highways Act 1980 Section 148(c)	
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Smoking in Smoke free premises or Business vehicle	Per Fixed Penalty	£50	£50	£0	0%	Statute	Health Act 2006 Section 7	Amount of FPN is £50.00,(29 days to pay) Reduced Amount = £30.00 and payment of reduced amount period = 15 days
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£50	n/a	n/a	Statute		[Payment periods within s.9 and Schedule 1 of HA 2006]

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Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department:	Children's & Family Services
Area:	Family Resource Centre

Fee/Charge Title	Description	Unit of Measure	Charges 2022/23	Charges from 01/01/23	Change from prior year (actual)	Change from prior year (%)	Comments/ use volume	Additional detail for new charges / above or below inflation	Statutory Basis for charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary).
Referral Fee	Referral Fee	Per Referral	£0.00	£25.00	£25.00	New	Estimate 1 per month	There is considerable work involved in processing a referral, so this covers the admin time	Local Government Act 2003, Section 93	Discretionary
Contact Agreement Meeting and Contact review meeting	Contact Agreement Meeting and Contact review meeting	Per Meeting	£0.00	£35.00	£35.00	New	Estimate 1 per month	This reflects staff time taken to organise, chair and write up the outcome the meeting	Local Government Act 2003, Section 93	Discretionary
Weekday supervised Contact (up to two hours contact)	Weekday supervised Contact (up to two hours contact)	Per 3 Hour Session	£86.70	£100.00	£13.30	15.34%	Estimate 8 per month	This rate has not been increased since c.2009.	Local Government Act 2003, Section 93	Discretionary
Weekend supervised Contact (up to 2 hours contact)	Weekend supervised Contact (up to 2 hours contact)	Per 3 Hour Session	£130.50	£160.00	£29.50	22.61%		This rate has not been increased since c.2009.	Local Government Act 2003, Section 93	Discretionary
Weekday supported (room only)	Weekday supported (room only)	Per Hour	£23.20	£30.00	£6.80	29.31%	Estimate 1 per month	This rate has not been increased since c.2009.	Local Government Act 2003, Section 93	Discretionary
Weekend supported (room only)	Weekend supported (room only)	Per Hour	£34.70	£45.00	£10.30	29.68%		This rate has not been increased since c.2009.	Local Government Act 2003, Section 93	Discretionary
Court Report writing fee	Court Report writing fee	Per Report	£0.00	£35.00	£35.00	New		This reflects staff time	Local Government Act 2003, Section 93	Discretionary
Handover service	Handover service	Per Handover	£0.00	£20.00	£20.00	New		This is a new proposed service, and reflects staff time	Local Government Act 2003, Section 93	Discretionary
Second Supervisor	Second Supervisor	Per Hour	£0.00	£35.00	£35.00	New		This is a new proposed fee	Local Government Act 2003, Section 93	Discretionary
Attendance at Court	Attendance at Court	Per Attendance	£0.00	£150.00	£150.00	New		This is a new proposed fee	Local Government Act 2003, Section 93	Discretionary

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Fees and Charges 2023/24

Department: **Children's Family Services**
 Area: **Children Centres**

Reference/	Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Charges 2022/23	Proposed Charges 2023/24	Change from prior year, £	Change from prior year, %	Comments	Additional detail for new charges / above inflation	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of Charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
Children Centres	Parkfield child care			Age 2	Per Child Per Hour	£6.12	£6.12	£6.12	£6.49	£0.37	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Parkfield child care			Age 3-4	Per Child Per Hour	£5.87	£5.87	£5.87	£6.22	£0.35	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Meals			Children Centre - Parkfield	Per Child Per Hour	£2.31	£2.31	£2.31	£2.45	£0.14	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Wingfield child care			Age 2	Per Child Per Hour	£5.97	£5.97	£5.97	£6.33	£0.36	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Wingfield child care			Age 3-4	Per Child Per Hour	£5.71	£5.71	£5.71	£6.05	£0.34	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Meals			Children Centre - Wingfield	Per Child Per Hour	£2.14	£2.14	£2.14	£2.27	£0.13	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Newstead Child care			Age 2	Per Child Per Hour	£6.51	£6.51	£6.51	£6.90	£0.39	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Newstead Child care			Age 3-4	Per Child Per Hour	£6.25	£6.25	£6.25	£6.63	£0.38	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Meals			Children Centre - Newstead	Per Child Per Hour	£2.19	£2.19	£2.19	£2.32	£0.13	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team charges	Holiday programmes			Holiday Schemes	Per day	£18.36	£18.36	£18.36	£19.46	£1.10	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team charges	Holiday programmes			Holiday Schemes - Siblings charge	Per day	£14.79	£14.79	£14.79	£15.68	£0.89	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team charges	Holiday programmes			Holiday schemes including aftercare	Per day	£22.95	£22.95	£22.95	£24.33	£1.38	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team charges	Holiday programmes			Holiday Schemes including aftercare - Siblings charge	Per day	£19.38	£19.38	£19.38	£20.54	£1.16	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team	After School Club			Term Time Only	Per Session	£7.00	£7.00	£7.00	£7.42	£0.42	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team	School Holiday Play Scheme			Holiday Playscheme	Per Day	£20.00	£20.00	£20.00	£21.20	£1.20	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team	School Holiday Play Scheme			Sibling	Per Day	£16.50	£16.50	£16.50	£17.49	£0.99	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team	Nursery fee paying			Age 2-3	Per Session	£18.00	£18.00	£18.00	£19.08	£1.08	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary

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Fees and Charges 2023/24

Department: **Children's Family Services**
 Area: **0-19 Traded Services**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Charges 2022/23	Proposed Charges 2023/24	Change from prior year, £	Change from prior year, %	Comments	Additional detail for new charges / above inflation	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of Charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
0 - 19 Early Help Service Traded Service & Programmes	Equipment		Partnership/charitable	Per Item	£4.00	£4.00	£4.00	£4.24	£0.24	6.00%	Equipment for hire with lighting Box for Theatre Productions	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary
0 - 19 Early Help Service Traded Service & Programmes	Hire of Theatre, Blue Room, Foyer and PA System / lighting Box for Theatre Productions		Partnership/charitable		£200.00	£200.00	£200.00	£212.00	£12.00	6.00%	Hourly Rate for Hire of FYC Theatre, Foyer and PA System / CV Hall, stage, kitchen area, reception and PA System including lighting Box for Theatre Productions	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary
0 - 19 Early Help Service Traded Service & Programmes	Theatre Production Booking, Full Day Hire		Partnership Rate		£550.00	£550.00	£550.00	£583.00	£33.00	6.00%	Full Day booking for Theatre Hire for Productions. All Area Access, Theatre with seating for 80 - 100 people. Dance Studio, Blue Room (behind theatre). Foyer for entrance including cafe area. Or CV Hire seating 100 - 120 with kitchen, summer house and reception area includes PA System and Lighting Box. Full Day Hire	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary
0 - 19 Early Help Service Traded Service & Programmes	Theatre Production Booking, Per Hour. Minimum of 3 Hour Hire		Partnership Rate		£100.00	£100.00	£100.00	£106.00	£6.00	6.00%	Full Day booking for Theatre Hire for Productions. All Area Access, Theatre with seating for 80 - 100 people. Dance Studio, Blue Room (behind theatre). Foyer for entrance including cafe area. Or CV Hire seating 100 - 120 with kitchen, summer house and reception area includes PA System and Lighting Box. Full Day Hire includes PA System and Lighting Box per hour. Minimum of 3 hour Booking	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary
0 - 19 Early Help Service Traded Service & Programmes	Membership on Provider Directory on 0 - 19 Website		Standard		£400.00	£400.00	£400.00	£424.00	£24.00	6.00%	ANNUAL CHARGE for Provider Directory where the Provider will have their company link and course details. Companies will be vetted to meet suitability of 0 - 19 website	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary
0 - 19 Early Help Service Traded Service & Programmes	Homepage TOP Banner - Advertising space peak times		Standard		£200.00	£200.00	£200.00	£212.00	£12.00	6.00%	MONTHLY advertising on homepage TOP banner Space on 0 - 19 Website	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary
0 - 19 Early Help Service Traded Service & Programmes	Homepage BOTTOM Banner - Advertising space on website off peak		Standard		£150.00	£150.00	£150.00	£159.00	£9.00	6.00%	MONTHLY advertising on homepage BOTTOM banner Space on 0 - 19 Website	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary
0 - 19 Early Help Service Traded Service & Programmes	Miscellaneous Pages - Banner Advertising space on website		Standard		£100.00	£100.00	£100.00	£106.00	£6.00	6.00%	MONTHLY advertising on miscellaneous pages on 0 - 19 Website	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary

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Fees and Charges 2023/24

Department: **Re**
 Area: **Planning**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging	Comments	Additional detail for new charges / above inflation
Re	PL 1 Planning Policy Publications	Planning	Planning Briefs & Supplementary Planning Guidance	Each	£45.50	£50.10	£4.60	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 2 Planning Policy Publications	Planning	(for residents only)	Each	£18.75	£20.64	£1.89	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 3 Planning Conservation Publications	Planning	Conservation Area Character Appraisals	Each (sub areas within the Hampstead Garden Suburb Conservation Area will be charged as a single Appraisal document)	£38.00	£41.84	£3.84	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 4 Planning Conservation Publications	Planning	(for residents only)	Each. Each sub area within the Hampstead Garden Suburb Conservation Area will be charged as a single Appraisal document.	£18.75	£20.64	£1.89	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 5 Planning Conservation Publications	Planning	Statutory List of Buildings of special architectural or historic interest	Each	£46.50	£51.20	£4.70	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 6 Planning Conservation Publications	Planning	(for residents only)	Each	£24.50	£26.97	£2.47	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 7 Planning Conservation Publications	Planning	Schedule of Building of local or historic interest	Each	£39.00	£42.94	£3.94	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 8 Planning Conservation Publications	Planning	(for residents only)	Each	£18.75	£20.64	£1.89	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 9 Planning Conservation Publications	Planning	Statutory List extracts	Each	£24.25	£26.70	£2.45	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 10 Planning Conservation Publications	Planning	One building per extra copy	Each	£18.75	£20.64	£1.89	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 11 Planning Conservation Publications	Planning	Article 4 Directions per area	Each	£36.50	£40.19	£3.69	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 12 Planning Conservation Publications	Planning	Conservation Area Maps	Each	£45.75	£50.37	£4.62	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 13 Planning Conservation Publications	Planning	(for residents only)	Each	£26.01	£28.64	£2.63	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 14 Planning Development Control Documents	Planning	Copies of Planning Decisions	Each	£33.50	£36.88	£3.38	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 15 Planning Development Control Documents	Planning	Copies of Enforcement Notices	Each	£33.50	£36.88	£3.38	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 16 Planning Development Control Documents	Planning	Weekly list of Planning applications per area by email	Each	£32.00	£35.23	£3.23	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 17 Planning Development Control Documents	Planning	Tree Preservation Order Full Document	Each	£32.00	£35.23	£3.23	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 18 Planning Development Control Documents	Planning	Tree Preservation Order Full Document	Each	£16.50	£18.17	£1.67	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 19 All Planning and Building Control Services	Planning	Photocopying per A3 copy	Each	£1.50	£1.65	£0.15	10.10%	s93 of the Local Government Act 2003 or s13A Local Land Charges Act 1975	Discretionary		
Re	PL 20 All Planning and Building Control Services	Planning	Photocopying per A4 copy	Each	£1.00	£1.10	£0.10	10.10%	s93 of the Local Government Act 2003 or s13A Local Land Charges Act 1975	Discretionary		
Re	PL 21 Reproduction of maps/drawings	Planning	Photocopy A1-A0	Each	£24.50	£26.97	£2.47	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 22 Reproduction of maps/drawings	Planning	Photocopy A2	Each	£19.32	£21.27	£1.95	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 25 Cancellation of application / Withdrawal	Planning	Charge made for withdrawal of application post registration prior to consideration by a planning officer - % of application fee	Each	25%	25%	N/A	N/A	s93 of the Local Government Act 2003	Discretionary		
Re	PL 26 Electronic copies of applications	Planning	Per CD / USB Stick	Each	£39.02	£42.96	£3.94	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 27 Electronic copies of applications	Planning	Either of the above (for residents only)	Each	£18.75	£20.64	£1.89	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 28 Historic Planning Information	Planning	File retrieval from archive	Each	£19.00	£20.92	£1.92	10.10%	s93 of the Local Government Act 2003	Discretionary		

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging	Comments	Additional detail for new charges / above inflation
Re	PL 29 Historic Planning Information	Planning	(for residents only for applications decided before 1 Jan 200) Requests for files may take a month to process as the files are archived off site.	Each	£13.00	£14.31	£1.31	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 30 Enforcement Specific Charges	Planning	Requests to withdraw an Enforcement Notice	Each	£480.00	£528.48	£48.48	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 31 Enforcement Specific Charges	Planning	Requests to withdraw an Enforcement Notice – one hour meeting included	Each	£560.00	£616.56	£56.56	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 32 Enforcement Specific Charges	Planning	Confirmation of compliance with clauses in a S106 planning obligation - desktop exercise	per hour	£0.00	£240.00	£240.00	0.00%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 33 Enforcement Specific Charges	Planning	Enforcement meeting (at the Head of Development Management's discretion)	per hour	£89.50	£98.54	£9.04	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 34 Correspondence requiring research to answer	Planning	Correspondence requiring research to answer	per hour	£26.00	£28.63	£2.63	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 35 Correspondence requiring research to answer	Planning	Enforcement Enquiry per question per address	per hour	£26.00	£28.63	£2.63	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 36 High Hedge Complaints	Planning	High Hedge Complaint Investigation (50% discount for income support)	Per address	£698.00	£768.50	£70.50	10.10%	Anti-social Behaviour Act 2003 s68(1)(b)	Discretionary		
Re	PL 37 Postage	Planning	Postage A5 letter	Each	£2.32	£2.55	£0.23	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 38 Postage	Planning	Postage A4 package	Each	£7.05	£7.77	£0.71	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 39 Postage	Planning	Postage A4 letter	Each	£4.73	£5.21	£0.48	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 40 Planning Advice Charges (PreApplication Advice)	Planning	Category A (Complex - 150+ residential units or 4000m2+ of commercial floor space)	Initial meeting	£10,865.00	£11,500.00	£635.00	5.84%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 41 Planning Advice Charges (PreApplication Advice)	Planning	Category B (Complex - 100+ residential units or 4000m2+ of commercial floor space)	Initial meeting	£8,449.00	£10,500.00	£2,051.00	24.28%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 42 Planning Advice Charges (PreApplication Advice)	Planning	Category C (Major 10 - 99 residential units or 1000m2 - 3999m2 of commercial floor space)	Initial meeting	£6,044.00	£8,500.00	£2,456.00	40.64%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 44 Planning Advice Charges (PreApplication Advice)	Planning	Category D (Minor - 2-9 residential units, 100m2-900m2 commercial floor space) HMO's (100m2 - 999m2)	Initial meeting	£1,852.00	£2,250.00	£398.00	21.49%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 45 Planning Advice Charges (PreApplication Advice)	Planning	Category E (Minor - 2-4 residential units, 100m2-999m2 commercial floor space) HMO above 100m2	Written Advice only, no meeting	£990.00	DELETE	DELETE	DELETE	DELETE	DELETE		Delete
Re	PL 46 Planning Advice Charges (PreApplication Advice)	Planning	Category F (Creation of one residential unit: creation of one additional residential house or flat; The replacement of an existing residential unit; The conversion of 1 property into 2 residential units, including demolition and rebuild not within a conservation area)	Initial meeting	£328.00	DELETE	DELETE	DELETE	DELETE	DELETE		Delete
Re	PL 46 Planning Advice Charges (PreApplication Advice)	Planning	New Category (Creation of one dwelling)	Initial meeting	N/A	£1,300.00	New charge	New charge	s93 of the Local Government Act 2004	Discretionary	Rename as category E	
Re	PL 47 Planning Advice Charges (PreApplication Advice)	Planning	Category G Creation of one residential unit in a conservation area / listed building / or with associated complex heritage issues with meeting including Heritage Officer	Initial meeting	£997.00	DELETE	DELETE	DELETE	DELETE	DELETE		Delete
Re	PL 48 Planning Advice Charges (PreApplication Advice)	Planning	Category H Creation of one residential unit in a conservation area / listed building / or with associated complex heritage issues	Written Advice only, no meeting	£703.00	DELETE	DELETE	DELETE	DELETE	DELETE		Delete
Re	PL 49 Planning Advice Charges (PreApplication Advice)	Planning	Category F Small scale development: Small extensions/ alterations (including advertisements) to commercial or similar premises below the threshold of category G; Small changes of use to such premises below the threshold of category G Other small scale developments below the threshold of category G HMO below 100m2	Written Advice only, no meeting	£235.00	£258.74	£23.74	10.10%	s93 of the Local Government Act 2003	Discretionary	Was I	
Re	PL 50 Planning Advice Charges (PreApplication Advice)	Planning	Category G Householder development: Extensions or alterations to a single residential unit	Written Advice only, no meeting	£130.00	£143.13	£13.13	10.10%	s93 of the Local Government Act 2003	Discretionary	Was J	
Re	PL 51 Planning Advice Charges (PreApplication Advice)	Planning	Category H Householder development: Extensions or alterations to a single residential unit with heritage issues	Written Advice only, no meeting	£195.00	£214.70	£19.70	10.10%	s93 of the Local Government Act 2003	Discretionary	Was K	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging	Comments	Additional detail for new charges / above inflation
Re	PL 52 Rates For Officers Giving Specialist Advice & Charges for Subsequent Meetings	Planning	Case Officer up to Principal Planner	Per hour	£258.00	£284.06	£26.06	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 53 Rates For Officers Giving Specialist Advice & Charges for Subsequent Meetings	Planning	Team Leader/Manager	Per hour	£322.00	£354.52	£32.52	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 54 Rates For Officers Giving Specialist Advice & Charges for Subsequent Meetings	Planning	Service Heads and Directors	Per hour	£387.00	£426.09	£39.09	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 55 Rates For Officers Giving Specialist Advice & Charges for Subsequent Meetings	Planning	Specialist Advice (egg: Trees, Conservation & Design, Highways) Additional specialist advice available	Per hour	£322.00	£354.52	£32.52	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 56 Additional Services	Planning	Choice of case officer (up to senior only) 10% on category charge - minimum charge listed	Per application	Delete	Delete	Delete	Delete		Delete	Delete	Delete
Re	PL 57 Additional Services	Planning	Choice of case officer (Principal or above) 20% on category charge - minimum charge listed	Per application	Delete	Delete	Delete	Delete		Delete	Delete	Delete
Re	PL 58 Additional Services	Planning	Consultation/meeting in relation to proposed tree work, with written notes	Base fee	£482.00	£530.68	£48.68	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 59 Additional Services	Planning	cost per additional tree with the above service	Per tree	£53.50	£58.90	£5.40	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 60 Fast Track - householder applications	Planning	Service 1 a - Registration of application within 24 hours b - Consultation of neighbouring properties within 24 hours. c - Provision of an officer's recommendation within 5 weeks of validation	Per application	£403.00	£443.70	£40.70	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 61 Fast Track - householder applications	Planning	Service 2 Visit to site within 5 working days of registration - only where Service 1 is taken	Per application	£115.50	£127.17	£11.67	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 62 Fast Track - householder applications	Planning	Service 3 a - Registration of application within 1 day b - Review of the information submitted with the application within 2 working days of the site visit, if Service 2 accepted, or 7 working days from validation (if Service 2 not accepted) c - Provision of an email setting out any required changes to the application or confirming support/refusal of the application	Per application	£330.00	£363.33	£33.33	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 63 Fast Track - householder applications	Planning	Service 4 a - Registration of application within 1 day b - Consultation of neighbours within 1 working day c - Provision of an officers recommendation within 1 working day following on from the end of the consultation period (28 days)	Per application	£704.50	£775.65	£71.15	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 64 Fast Track - householder applications	Planning	Additional and faster services	Per application	N/A	N/A	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 65 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 5 1- Registration of valid application within 1 working day of receipt 2- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 15 working days of registration. 3- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Per application	£115.50	£127.17	£11.67	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		

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Re	PL 66 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 6 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 10 working days of registration. c- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Per application	£292.00	£321.49	£29.49	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 67 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 7 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 5 working days of registration. c- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Per application	£347.00	£382.05	£35.05	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 68 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 8 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 2 working days of registration. c- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Per application	£460.50	£507.01	£46.51	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 69 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 9 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 1 working days of registration.	Per application	£693.00	£762.99	£69.99	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 70 Fast Track - conditions and certificate of lawfulness applications	Planning	Additional and faster services	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 71 Fast Track - Office to Residential Prior Notifications	Planning	Service 10 a - Registration of valid application within 1 working day of receipt b - Consultation of neighbouring properties within 24 hours c - Provision of an officer's recommendation within 4 weeks of validation	Per application	£398.50	£438.75	£40.25	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 72 Fast Track - Office to Residential Prior Notifications	Planning	Service 11 Subject to a prior notification application is approved, provision of letter confirming compliance with relevant legislation.	Per application	£85.50	£94.14	£8.64	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 73 Fast Track - Office to Residential Prior Notifications	Planning	Additional and faster services	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 74 Fast Track - Larger Home Extensions Prior Notifications	Planning	Service 12 - Larger homes a- Registration of valid application within 1 working day of receipt b- Consultation of neighbouring properties within 24 hours c- Provision of an officer's recommendation within 5 weeks of validation	Per application	£221.09	£243.41	£22.33	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 75 Fast Track - Larger Home Extensions Prior Notifications	Planning	Additional and faster services	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 76 Fast Track - Small Minor Applications and Variation of Conditions 1 - 4 residential units / 100m2 - 999m2	Planning	Service 13 a - Registration of valid application within 1 working day of receipt b - Consultation of neighbouring properties within 24 hours	Per application	£222.00	£244.42	£22.42	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging	Comments	Additional detail for new charges / above inflation
Re	PL 77 Fast Track - Small Minor Applications and Variation of Conditions 1 - 4 residential units / 100m2 - 999m2	Planning	Service 14 - only available if service 13 is taken a - Review of the information submitted within 5 working days from the validation of the application b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application.	Per application	£332.50	£366.08	£33.58	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 78 Fast Track - Small Minor Applications and Variation of Conditions 1 - 4 residential units / 100m2 - 999m2	Planning	Service 15 Provision of an officer's recommendation within 5 weeks of validation.1 - 4 residential units / 100m2 - 999m2	Per application	£222.00	£244.42	£22.42	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 79 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Service 16 a - Registration of valid application within 1 working day of receipt b - Consultation of neighbouring properties within 24 hours	Per application	£330.00	£363.33	£33.33	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 80 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Service 17 - only available if service 16 is taken a - Review of the information submitted within 5 working days from the validation of the application b - Provision of an email setting out any required changes to the application or confirming support/refusal of the application.	Per application	£460.50	£507.01	£46.51	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 81 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Service 18 Provision of an officer's recommendation within 5 weeks of validation.	Per application	£330.00	£363.33	£33.33	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 82 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Additional and faster services	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 83 Fast Track - Pre-Application advice Category A and B	Planning	Tailored service - Quote provided on request	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 85 Fast Track - Pre-Application advice Category D, E and F	Planning	Service 19 1- Accelerated offer of meeting at our offices (or on site) within 10 working days 2- Provision of meeting notes within 3 working days of meeting	Per application	25% of standard base pre-application fee	25% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 86 Fast Track - Pre-Application advice Category D, E and F	Planning	Service 20 1- Accelerated offer of meeting at our offices (or on site) within 5 working days 2- Provision of meeting notes within 3 working days of meeting	Per application	50% of standard base pre-application fee	50% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 87 Fast Track - Pre-Application advice Category D, E and F	Planning	Service 21 1- Accelerated offer of meeting at our offices (or on site) within 2 working days 2- Provision of meeting notes within 3 working days of meeting	Per application	75% of standard base pre-application fee	75% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 88 Fast Track - Pre-Application advice Category D, E and F	Planning	Additional and faster services on request	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 89 Fast Track - Pre-Application advice Categories G and J	Planning	Service 22 Accelerated offer of meeting at our offices (or on site) within 10 working days	Per application	25% of standard base pre-application fee	25% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 90 Fast Track - Pre-Application advice Categories G and J	Planning	Service 23 Accelerated offer of meeting at our offices (or on site) within 5 working days	Per application	50% of standard base pre-application fee	50% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 91 Fast Track - Pre-Application advice Categories G and J	Planning	Service 24 Accelerated offer of meeting at our offices (or on site) within 2 working days	Per application	75% of standard base pre-application fee	75% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 92 Fast Track - Pre-Application advice Categories G and J	Planning	Service 25 Provision of written notes within 6 working days of meeting	Per application	£59.75	£65.78	£6.03	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 93 Fast Track - Pre-Application advice Categories G and J	Planning	Service 26 Provision of written notes within 3 working days of meeting	Per application	£115.50	£127.17	£11.67	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		

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Re	PL 94 Fast Track - Pre-Application advice Categories G and J	Planning	Service 27 Provision of written notes within 6 working days of request (when no meeting is required)	Per application	£115.50	£127.17	£11.67	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 95 Fast Track - Pre-Application advice Categories G and J	Planning	Service 28 Provision of written notes within 3 working days of request (when no meeting is required)	Per application	£225.00	£247.73	£22.73	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 96 Fast Track - Pre-Application advice Categories G and J	Planning	Additional and faster services on request	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 97 Fast Track - Category K	Planning	Service 29 Accelerated offer of meeting at our offices (or on site) within 6 working days	Per application	£176.87	£194.73	£17.86	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 98 Fast Track - Category K	Planning	Service 30 Accelerated offer of meeting at our offices (or on site) within 3 working days	Per application	£347.00	£382.05	£35.05	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 99 Fast Track - Category K	Planning	Service 31 Accelerated offer of meeting at our offices (or on site) within 1 working days	Per application	£579.50	£638.03	£58.53	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 100 Fast Track - Category K	Planning	Service 32 Provision of written notes within 6 working days of meeting	Per application	£23.15	£25.49	£2.34	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 101 0 Fast Track - Category K	Planning	Service 33 Provision of written notes within 3 working days of meeting	Per application	£88.43	£97.37	£8.93	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 102 1 Fast Track - Category K	Planning	Service 34 Provision of written notes within 1 working days of meeting	Per application	£176.87	£194.73	£17.86	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 103 2 Fast Track - Category K	Planning	Service 35 Provision of written notes within 6 working days (when no meeting is required)	Per application	£85.50	£94.14	£8.64	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 104 3 Fast Track - Category K	Planning	Service 36 Provision of written notes within 3 working days (when no meeting is required)	Per application	£169.00	£186.07	£17.07	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 105 4 Fast Track - Category K	Planning	Service 37 Provision of written notes within 1 working day (when no meeting is required)	Per application	£339.50	£373.79	£34.29	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 106 5 Fast Track - Category K	Planning	Additional and faster services on request	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 107 6 Fast Track - Additional Services	Planning	Service 38 10 to 24 residential units or 1000-1999 m2 commercial floorspace	Per application	£7,042.00	£7,753.24	£711.24	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 108 7 Fast Track - Additional Services	Planning	Service 39 25 to 49 residential units or 2000-3999m2 commercial floorspace	Per application	£10,509.00	£11,570.41	£1,061.41	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Street Naming and Numbering												
Re	SNN 1 Street Naming and Numbering	Street Naming and Numbering	Application for numbering a property - new development or conversion	Per property	£108.07	£118.98	£10.91	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 2 Street Naming and Numbering	Street Naming and Numbering	Application for naming a new street (Authority choice of name)	Per Street	£282.90	£311.47	£28.57	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 3 Street Naming and Numbering	Street Naming and Numbering	Application for naming a new street (Applicants choice of name adhering to SNN Policy)	Per Street	£338.70	£372.91	£34.21	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 4 Street Naming and Numbering	Street Naming and Numbering	Renaming existing street	Base fee per street	£413.30	£455.05	£41.74	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 5 Street Naming and Numbering	Street Naming and Numbering		Per property for street name change	£31.00	£34.13	£3.13	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 6 Street Naming and Numbering	Street Naming and Numbering	Naming or renaming of buildings (Authority choice of name)	Per block/house	£187.22	£206.13	£18.91	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 7 Street Naming and Numbering	Street Naming and Numbering	Naming or renaming of buildings (Applicants choice of name, adhering to SNN Policy)	Per block/house	£224.67	£247.36	£22.69	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 8 Street Naming and Numbering	Street Naming and Numbering	Naming or renaming of Parks and Open Spaces	Per name	£187.22	£206.13	£18.91	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 11 Street Naming and Numbering	Street Naming and Numbering	Retrospective application for street naming / building naming / building numbering	per unit/street	As per schedule +30%	As per schedule +30%	N/A	N/A	s93 Local Government Act 2003	Discretionary		
Re	SNN 12 Street Naming and Numbering	Street Naming and Numbering	Officer hourly rate	per hour	£52.02	£57.27	£5.25	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 13 Street Naming and Numbering	Street Naming and Numbering	Confirmation of Address	per unit	£104.04	£114.55	£10.51	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 14 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments	5 to 19 units - base fee	£525.40	£578.47	£53.07	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 15 Street Naming and Numbering	Street Naming and Numbering	Fixed price plus reduced price per unit	per unit	£41.44	£45.63	£4.19	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 16 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments	20 to 49 units - base fee	£1,153.82	£1,270.36	£116.54	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 17 Street Naming and Numbering	Street Naming and Numbering	Fixed price plus reduced price per unit	per unit	£29.66	£32.66	£3.00	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 18 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments	50 to 100 units - base fee	£1,986.35	£2,186.97	£200.62	10.10%	s93 Local Government Act 2003	Discretionary		

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Re	SNN 19 Street Naming and Numbering	Street Naming and Numbering	Fixed price plus reduced price per unit	per unit	£21.65	£23.84	£2.19	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 20 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments	100 plus units - base fee	£2,227.78	£2,452.79	£225.01	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 21 Street Naming and Numbering	Street Naming and Numbering	Fixed price plus reduced price per unit	per additional unit	£14.43	£15.89	£1.46	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 22 Street Naming and Numbering	Street Naming and Numbering	Application for Renumbering existing property	Per Unit	£129.64	£142.74	£13.09	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 23 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments Fixed price plus reduced price per unit	Above 50	£525.40	£578.47	£53.07	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 24 Street Naming and Numbering	Street Naming and Numbering	Written (letter or email) confirmation of official address or additional copies of official notification letter	Per application reference	£32.54	£35.82	£3.29	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 25 Street Naming and Numbering	Street Naming and Numbering	Amendment to officially agreed addresses due to change in plot numbers, plot positions, building number - only available within 6 months of decision	Per property	£61 plus £6.00 per unit	£67.16 plus £6.61 per unit	£6.16 £0.61	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 26 Street Naming and Numbering	Street Naming and Numbering	Site visit	per visit	£156.06	£171.82	£15.76	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 27 Street Naming and Numbering	Street Naming and Numbering	Direct action	Per Address	Cost of any direct action to be recovered including officers time, site visits conducted and any contractor costs incurred	Cost of any direct action to be recovered including officers time, site visits conducted and any contractor costs incurred	N/A	N/A	s93 Local Government Act 2003	Discretionary		

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Re**
 Area: **Building Control**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Hourly Rate												
Re	BC 4 Building Control	Building Control	Any chargeable function	Per chargeable hour	£73.25	£77.00	£3.75	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Discretionary	
Table A(1)												
Building Notice and Full Plans												
Re	BC 5 Building Control	Building Control	Single storey dwelling	Fixed Fee	£1,062.13	£1,116.50	£54.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 6 Building Control	Building Control	Each additional dwelling (single storey)	Fixed Fee	£256.38	£269.50	£13.13	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 7 Building Control	Building Control	Two storey dwelling	Fixed Fee	£1,098.75	£1,155.00	£56.25	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 8 Building Control	Building Control	Each additional dwelling (two storey)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 9 Building Control	Building Control	Two storey dwelling* (incorporating a basement storey)	Fixed Fee	£1,391.75	£1,463.00	£71.25	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 10 Building Control	Building Control	Three storey dwelling	Fixed Fee	£1,318.50	£1,386.00	£67.50	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 11 Building Control	Building Control	Each additional dwelling (three storey)	Fixed Fee	£402.88	£423.50	£20.63	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 12 Building Control	Building Control	Three storey dwelling* (incorporating a basement storey)	Fixed Fee	£1,501.63	£1,578.50	£76.88	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 13 Building Control	Building Control	Block of flats (up to 6 units/3 storeys)	Fixed Fee	£2,527.13	£2,656.50	£129.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table A(2)												
Building Notice and Full Plans												
Re	BC 14 Building Control	Building Control	Conversion into 1 dwelling/flat	Fixed Fee	£402.88	£423.50	£20.63	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 15 Building Control	Building Control	Each additional dwelling/flat	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table B(1)												
Building Notice and Full Plans												
Re	BC 16 Building Control	Building Control	Single storey extension (total floor area less than 6m ²)	Fixed Fee	£476.13	£500.50	£24.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 17 Building Control	Building Control	Single storey extension (total floor area 6m ² to 60m ²)	Fixed Fee	£659.25	£693.00	£33.75	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 18 Building Control	Building Control	Two storey extension (total floor area less than 60m ²)	Fixed Fee	£805.75	£847.00	£41.25	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 19 Building Control	Building Control	Loft conversion (total floor area less than 60m ²)	Fixed Fee	£659.25	£693.00	£33.75	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 20 Building Control	Building Control	Each additional 20m ² over 60m ² total floor area (above)	Fixed Fee	£183.13	£192.50	£9.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 21 Building Control	Building Control	Single storey basement (total floor area less than 60m ²)	Fixed Fee	£1,062.13	£1,116.50	£54.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 22 Building Control	Building Control	Garage conversion	Fixed Fee	£402.88	£423.50	£20.63	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 23 Building Control	Building Control	Basement conversion	Fixed Fee	£439.50	£462.00	£22.50	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 24 Building Control	Building Control	Single storey (attached or detached) garage/outbuilding (total floor area less than 60m ²)	Fixed Fee	£622.63	£654.50	£31.88	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 25 Building Control	Building Control	Construction of enclosed carport	Fixed Fee	£183.13	£192.50	£9.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table B(2)												
Building Notice and Full Plans												
Re	BC 26 Building Control	Building Control	Underpinning (up to 20 linear meters)	Fixed Fee	£586.00	£616.00	£30.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 27 Building Control	Building Control	Window and door replacement(s)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 28 Building Control	Building Control	Re-roofing/renovation of thermal element(s)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 29 Building Control	Building Control	Load bearing wall removal(s)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 30 Building Control	Building Control	Chimney breast removal(s)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 31 Building Control	Building Control	Installation of WC/bathroom/en suite	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 32 Building Control	Building Control	Drainage connection to foul system (porch / conservatory / outbuilding)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 33 Building Control	Building Control	Electrical work (non-competent person/up to a 3 bed house)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	BC 34 Building Control	Building Control	Alterations (total cost of works £1-£5,000)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 35 Building Control	Building Control	Alterations (total cost of works £5,001-£10,000)	Fixed Fee	£366.25	£385.00	£18.75	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 36 Building Control	Building Control	Alterations (total cost of works £10,001-£15,000)	Fixed Fee	£476.13	£500.50	£24.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 37 Building Control	Building Control	Alterations (total cost of works £15,001-£20,000)	Fixed Fee	£549.38	£577.50	£28.13	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table C(1)												
Building Notice and Full Plans												
Re	BC 38 Building Control	Building Control	Single storey office (total floor area less than 100m²)	Fixed Fee	£2,234.13	£2,348.50	£114.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 39 Building Control	Building Control	Single storey shop/commercial unit (total floor area less than 100m²)	Fixed Fee	£1,977.75	£2,079.00	£101.25	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 40 Building Control	Building Control	Single storey assembly/recreation building (total floor area less than 100m²)	Fixed Fee	£2,490.50	£2,618.00	£127.50	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 41 Building Control	Building Control	Single storey industrial unit (total floor area less than 100m²)	Fixed Fee	£1,794.63	£1,886.50	£91.88	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table C(2)												
Building Notice and Full Plans												
Re	BC 42 Building Control	Building Control	Conversion into a hotel or boarding house (up to 5 rooms)	Fixed Fee	£2,051.00	£2,156.00	£105.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 43 Building Control	Building Control	Conversion into a shop	Fixed Fee	£1,062.13	£1,116.50	£54.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table D(1)												
Building Notice and Full Plans												
Re	BC 44 Building Control	Building Control	Office extension (total floor area less than 100m²)	Fixed Fee	£1,648.13	£1,732.50	£84.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 45 Building Control	Building Control	Shop/commercial unit extension (total floor area less than 100m²)	Fixed Fee	£1,538.25	£1,617.00	£78.75	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 46 Building Control	Building Control	Assembly/recreational building extension (total floor area less than 100m²)	Fixed Fee	£1,758.00	£1,848.00	£90.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 47 Building Control	Building Control	Industrial unit extension* (total floor area less than 100m²)	Fixed Fee	£1,501.63	£1,578.50	£76.88	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table D(2)												
Building Notice and Full Plans												
Re	BC 48 Building Control	Building Control	Shop/commercial unit fit-out (shell only)	Fixed Fee	£695.88	£731.50	£35.63	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 49 Building Control	Building Control	Shop/commercial unit fit-out (shell and core)	Fixed Fee	£915.63	£962.50	£46.88	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 50 Building Control	Building Control	Replacement shop front	Fixed Fee	£586.00	£616.00	£30.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 51 Building Control	Building Control	Installation of a shopping centre kiosk (total floor area under 9m²)	Fixed Fee	£769.13	£808.50	£39.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 52 Building Control	Building Control	Installation of a mezzanine floor (total floor area less than 500m²)	Fixed Fee	£1,172.00	£1,232.00	£60.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 53 Building Control	Building Control	Window and door replacement(s)	Fixed Fee	£476.13	£500.50	£24.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 54 Building Control	Building Control	Re-roofing/renovation of thermal element(s)	Fixed Fee	£549.38	£577.50	£28.13	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Regularisation Charge												
Re	BC 55 Building Control	Building Control	Retrospective application charge	Per chargeable hour plus 50% risk factor	50%	50%	£0.00	0.00%	VAT not applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table E(1)												
Demolition and Dangerous Structures												
Re	BC 56 Building Control	Building Control	Demolition of a single building (total floor area less than 100m²)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT not applicable	Section 10 of the London Local Authorities Act 2004 and Building Act 1984 sections 107, 108 and 110 (S109 has been repealed);	Statutory discretionary	
Re	BC 57 Building Control	Building Control	Demolition of building(s) (total floor area(s) less than 1000m²)	Fixed Fee	£586.00	£616.00	£30.00	5.12%	VAT not applicable	Section 10 of the London Local Authorities Act 2004 and Building Act 1984 sections 107, 108 and 110 (S109 has been repealed);	Statutory discretionary	
Re	BC 58 Building Control	Building Control	Surveying a dangerous structure during normal working hours	Fixed Fee	£128.19	£134.75	£6.56	5.12%	VAT not applicable	S66 The London Building Acts (Amendment) Act 1939: All expenses incurred by [the local authority] in respect of any dangerous structure shall be paid by the owner of the structure but without prejudice to his right to recover the amount of the said expenses from any person liable to pay the expenses of the repair of the structure.	Statutory discretionary	
Re	BC 59 Building Control	Building Control	Surveying a dangerous structure out of working hours	Fixed Fee	£183.13	£192.50	£9.38	5.12%	VAT not applicable	S66 The London Building Acts (Amendment) Act 1939 - As above	Statutory discretionary	
Re	BC 60 Building Control	Building Control	Making safe or removing an immediate danger	Cost recovery	Cost recovery	Cost recovery	£0.00	0.00%	VAT not applicable	S66 The London Building Acts (Amendment) Act 1939 - As above	Statutory discretionary	
Table E(2)												

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Business Support												
Re	BC 61 Building Control	Building Control	Reproduction of archived documentation	Per chargeable hour	£73.25	£77.00	£3.75	5.12%	VAT applicable	s93 of the Local Government Act 2003	Discretionary	
Re	BC 62 Building Control	Building Control	Reproduction of archived documentation (photocopying, postage etc.)	A4	£1.00	£1.10	£0.10	10.10%	Shared table with Planning	s93 of the Local Government Act 2003	Discretionary	
Re	BC 63 Building Control	Building Control	Reproduction of archived documentation (photocopying, postage etc.)	A3	£1.50	£1.65	£0.15	10.10%	Shared table with Planning	s93 of the Local Government Act 2003	Discretionary	
Re	BC 64 Building Control	Building Control	Reproduction of archived documentation (photocopying, postage etc.)	A2	£19.32	£21.27	£1.95	10.10%	Shared table with Planning	s93 of the Local Government Act 2003	Discretionary	
Re	BC 65 Building Control	Building Control	Reproduction of archived documentation (photocopying, postage etc.)	A0 - A1	£24.50	£26.97	£2.47	10.10%	Shared table with Planning	s93 of the Local Government Act 2003	Discretionary	
Re	BC 66 Building Control	Building Control	Postage A5 letter	Each	£2.32	£2.55	£0.23	10.10%	Shared table with Planning	s93 of the Local Government Act 2003	Discretionary	
Re	BC 67 Building Control	Building Control	Postage A4 package	Each	£7.05	£7.76	£0.71	10.10%	Shared table with Planning	s93 of the Local Government Act 2003	Discretionary	
Re	BC 68 Building Control	Building Control	Postage A4 letter	Each	£4.73	£5.21	£0.48	10.10%	Shared table with Planning	s93 of the Local Government Act 2003	Discretionary	
Re	BC 69 Building Control	Building Control	Cancellation of application (after validation)	Fixed Fee	£73.25	£77.00	£3.75	5.12%	VAT applicable	Building Regulations 2010/2214 ("Principal Regulations"), Schedule 1 of Building Control Act 1984; and The Building (Local Authority Charges) Regulations 2010/404.	Statutory discretionary	
Re	BC 70 Building Control	Building Control	Cancellation of application (after plan assessment)	Fixed Fee	£439.50	£462.00	£22.50	5.12%	VAT applicable	s93 of the Local Government Act 2003	Discretionary	
Re	BC 71 Building Control	Building Control	Reactivation of application (per application)	Fixed Fee	£109.88	£115.50	£5.63	5.12%	VAT applicable	s93 of the Local Government Act 2003	Discretionary	
Re	BC 72 Building Control	Building Control	Administration (per hour)	Per chargeable hour	£73.25	£77.00	£3.75	5.12%	VAT applicable	s93 of the Local Government Act 2003	Discretionary	
Table F(1)												
Premium Services												
Re	BC 76 Building Control	Building Control	Pre-application advice over 1 hour	Per chargeable hour	£109.88	£115.50	£5.63	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Discretionary	

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Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters e.g. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Department: **Electoral Services**
 Area: **Electoral Registration**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments/ Regulation Description
Electoral Services	Electoral Registration	Electoral Services	Marked Register - data format	Per Open Register	20.00	20.00	0.00	0%	s110 Representation of the People (England and Wales) Regulations 2001 (SI 2001/341)	Statutory	https://www.electoralcommission.org.uk/running-electoral-registration-england/access-and-supply-electoral-register/access-and-supply-edited-register
			plus £1.50 for 1,000 entries (or remaining part of 1,000 entries)		1.50	1.50	0.00	0%			
Electoral Services	Electoral Registration	Electoral Services	Marked Register - data format	Per Open Register	20.00	20.00	0.00	0%	s110 Representation of the People (England and Wales) Regulations 2001 (SI 2001/341)	Statutory	
			plus £1.50 for 1,000 entries (or remaining part of 1,000 entries)		5.00	5.00	0.00	0%			

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

<https://www.electoralcommission.org.uk/running-electoral-registration-england/access-and-supply-electoral-register/access-and-supply-edited-register>

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department:	Adults and Health
Area:	Adult Social Care

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Adult Social Care	Residential and Nursing Care (1) *	Social Care	Standard Charge persons aged 60+	Weekly	156.95	156.95	0	0	The core fees and charges for Adult Social Care Services are reviewed at the same time as changes to Department of Work and Pension benefits / allowances, which are normally published around January / February each year.	s 14 The Care Act 2014	Statutory Prescribed	
Adult Social Care	Residential and Nursing Care (1) *	Social Care	Standard Charge persons aged 25-59	Weekly	87.55	87.55	0	0	The core fees and charges for Adult Social Care Services are reviewed at the same time as changes to Department of Work and Pension benefits / allowances, which are normally published around January / February each year.	s 14 The Care Act 2014	Statutory Prescribed	
Adult Social Care	Residential and Nursing Care (1) *	Social Care	Standard Charge persons aged 18-25	Weekly	71.60	71.60	0	0	The core fees and charges for Adult Social Care Services are reviewed at the same time as changes to Department of Work and Pension benefits / allowances, which are normally published around January / February each year.	s 14 The Care Act 2014	Statutory Prescribed	
Adult Social Care	Respite Care (All client groups) (2)	Social Care	Residential Respite (per week)	Weekly	116.20	116.20	0	0	The core fees and charges for Adult Social Care Services are reviewed at the same time as changes to Department of Work and Pension benefits / allowances, which are normally published around January / February each year.	s 14 The Care Act 2014	Statutory Prescribed	
Adult Social Care	Fairer Contributions charge rate	Community Services	The rate charged for Community Services	Hourly	18.76	19.25	£0.49	2.61%	Increase in the maximum charge rate for homecare services to reflect the higher hourly rate the Council pays for delivery of homecare each year in line with contractual obligations	s 14 The Care Act 2014	Predominantly Statutory prescribed but guidance also included where there is discretion (e.g. reasonable expenses)	From April 2023, the only proposed increase to adult social care charges is an increase of 2.61% to the Fairer Contributions Charge Rate for homecare. This is to reflect the increase in average hourly rate the council pays for homecare, to £19.25.
Adult Social Care	Charges for arranging care for people above the capital/savings threshold	All Placement Areas	One-off arrangement fee for new care packages / placements	One-off charge	£300.00	£300.00	£0.00	0.00%	Charges for arranging care for people above the capital/savings threshold	s 14 The Care Act 2014	Statutory prescribed, based on recovering costs	This was agreed in Feb 2020 - https://barnet.moderngov.co.uk/documents/s58014/Fees%20and%20Charges%20-%20Fairer%20Contribution%20Policy.pdf Committee paper sets out stat guidance, calc based on full cost recovery and benchmarking with neighbors on cost. Our internal costs will not have changed in this period but more importantly it is not yet clear whether we will be able to charge for this under the new system. Clarification on this has been requested.
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Standard hourly administrative and processing charge		£18.82	£18.82	£0.00	0.00%	The interest rate for deferred payments was set at 1% from 1 April 2016. It is proposed that the interest rate charges will be reviewed every three months by Adults and Communities. The power to vary and change interest rates for deferred payments will be delegated to the Council's section 151 officer.	s35 The Care Act 2014 and the Care and Support (Deferred Payment) Regulations 2014	Statutory prescribed and Statutory discretionary – based on our costs for statutory costs recovery	These are all aspects of the deferred payment agreement process: involving administration charges, legal costs, land registry fees and property valuation fees.
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Standard legal hourly charge		£52.29	£52.29	£0.00	0.00%		s35 The Care Act 2014 and the Care and Support (Deferred Payment) Regulations 2014	Statutory prescribed and Statutory discretionary – based on our costs for statutory costs recovery	
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Non- standard legal hourly charge e.g. debt recovery		£71.59	£71.59	£0.00	0.00%		s35 The Care Act 2014 and the Care and Support (Deferred Payment) Regulations 2014	Statutory prescribed and Statutory discretionary – based on our costs for statutory costs recovery	
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Land Registry Fees		£26.00	£26.00	£0.00	0.00%		s35 The Care Act 2014 and the Care and Support (Deferred Payment) Regulations 2014	Statutory prescribed and Statutory discretionary – based on our costs for statutory costs recovery	
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Property Valuation Fees		£250.00	£250.00	£0.00	0.00%		s35 The Care Act 2014 and the Care and Support (Deferred Payment) Regulations 2014	Statutory prescribed and Statutory discretionary – based on our costs for statutory costs recovery	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Adults and Health**
 Area: **Leisure**

Activities	2022/23 (Current)					
	Adult Non Member	FAB Card Adult	FAB Card Adult Concession	Jnr Non Mem	FAB Card Jnr	FAB Card Jnr Concession
Swimming						
Casual Swim - all sessions	£7.12	£5.01	£3.08	£4.39	£2.96	£2.22
Tots Water World (30 min session - water play and singing. Price includes parent and child entry)	£8.46	£5.78	£4.18			
Health & Fitness						
Fitness Induction - (All Centres)		£35.24	£18.37		£18.42	£13.11
Fitness induction and Programme - (All Centres)		£43.24	£22.55		£21.67	£16.43
Casual Gym (All Centres)	£12.38	£9.44	£4.80		£4.80	£3.34
Group Exercise Class (All Centres)	£13.11	£9.34	£4.80			
Water Aerobics Class (1 hr) all centres	£10.89	£7.59	£4.64			
Racket Sports						
Table Tennis - per table	£12.90	£9.98	£6.60	£9.26	£6.60	£4.08
Badminton - per court	£19.30	£13.31	£10.22	£10.17	£6.86	£5.01
Tennis - 1 hour per court (Burnt Oak & New Barnet)	£9.91	£6.66	£4.85	£5.01	£3.40	£2.37
Multi Use Games Area						
MUGA - 1 hour (Burnt Oak)	£9.91	£6.66	£4.80	£4.95	£3.40	£2.35
Ball Sports (Sports Hall Hire)						
Football / Full Hall (Hendon & Copthall)	£81.09					
Football / Full Hall (Burnt Oak)	£60.08					
Basketball / Half Hall (Hendon & Copthall)	£32.54					
Basketball / Half Hall (Burnt Oak)	£29.27					
Courses						
Gymnastics 1 hour - Hendon only				£8.46	£5.88	
Gymnastics 1 hour				£6.86	£5.16	
Football 1 hour				£7.28	£5.26	
Badminton 1 hour				£7.28	£5.26	
Trampoline 1 hour - Hendon only				£8.46	£5.88	
Tennis 1 hour				£9.24	£6.45	
Pilates 1 hour		£9.34	£7.12			
Swimming 30 mins		£7.64	£5.37		£7.59	£5.31
Swimming 45 mins		£7.95	£5.57		£7.89	£5.37
Drop In Sessions						
Gymnastics Session - Adults	£14.86	£10.17	£7.38			
Burnt Oak - Floodlit artificial (5-a-side) 1hr	£48.09					
Burnt Oak - Floodlit artificial (7-a-side) 1hr	£69.41					
Burnt Oak - Grass Pitch (junior) 7-a-side	£30.96					
Burnt Oak - Grass Pitch (junior) 11-a-side	£40.24					
Toddlers' World sibling price at Burnt Oak			£2.45	£2.45	£2.45	
Toddlers' World standard price at Burnt Oak (first child)			£6.24	£4.44	£3.08	
Toddlers World (Hendon)			£6.40	£4.59	£3.24	
Birthday Parties						
Burnt Oak (Soft Play)	£187.82					
Copthall (Soft Play)	£187.82					
Copthall (Pool)	£183.70					
New Barnet (Soft Play)	£187.82					
New Barnet (Pool)	£183.70					
Finchley Lido (Pool)	£183.70					
Badminton Club - Adult						
Burnt Oak - No Strings	£5.68	£3.70	£1.72			
Sauna						
Finchley Lido - Sauna	£12.40	£8.62	£4.54			
Barnet Training Scheme						
Seniors	£102.00					
Age Group			£91.80			
Junior Age			£76.50			
Preliminary			£93.24			
Sharks			£97.12			
Senior Club	£57.12					
Masters	£69.36					
Dolphins			£47.94			
Dolphins			£47.94			
Junior Club			£47.94			
Finchley / New Barnet			£36.72			

Activities	2023-24 Review														Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, Statutory costs recovery or Discretionary)				
	Adult Non Member	£ Increase	% Increase	FAB Card Adult	£ Increase	% Increase	FAB Card Adult Con	£ Increase	% Increase	Jnr Non Mem	£ Increase	% Increase	FAB Card Jnr	£ Increase			% Increase			
Casual Swim - all sessions	£7.84	£0.72	10.1%	£5.52	£0.51	10.1%	£3.39	£0.31	10.1%	£4.83	£0.44	10.1%	£3.26	£0.30	10.1%	£2.44	£0.22	10.1%	Contractual	Discretionary
Tots Water World (30 min session - water play and singing. Price includes parent and child entry)	£9.02	£0.56	6.6%	£6.16	£0.38	6.6%	£4.46	£0.28	6.6%	NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Health & Fitness																				
Fitness Induction - (All Centres)	NA	NA		£37.57	£2.33	6.6%	£19.58	£1.21	6.6%	NA	NA		£19.64	£1.22	6.6%	£13.98	£0.87	6.6%	Contractual	Discretionary
Fitness induction and Programme - (All Centres)	NA	NA		£46.09	£2.85	6.6%	£24.04	£1.49	6.6%	NA	NA		£23.10	£1.43	6.6%	£16.45	£1.02	6.6%	Contractual	Discretionary
Casual Gym (All Centres)	£13.20	£0.82	6.6%	£10.06	£0.62	6.6%	£5.12	£0.32	6.6%	NA	NA		£5.12	£0.32	6.6%	£3.56	£0.22	6.6%	Contractual	Discretionary
Group Exercise Class (All Centres)	£13.98	£0.87	6.6%	£9.96	£0.62	6.6%	£5.12	£0.32	6.6%	NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Water Aerobics Class (1 hr) all centres	£11.61	£0.72	6.6%	£8.09	£0.50	6.6%	£4.95	£0.31	6.6%	NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Racket Sports																				
Table Tennis - per table	£14.20	£1.30	10.1%	£9.89	£0.91	10.1%	£7.27	£0.67	10.1%	£9.09	£0.83	10.1%	£7.27	£0.67	10.1%	£4.49	£0.41	10.1%	Contractual	Discretionary
Badminton - per court	£21.25	£1.95	10.1%	£14.65	£1.34	10.1%	£11.25	£1.03	10.1%	£11.20	£1.03	10.1%	£7.55	£0.69	10.1%	£5.52	£0.51	10.1%	Contractual	Discretionary
Tennis - 1 hour per court (Burnt Oak & New Barnet)	£10.91	£1.00	10.1%	£7.33	£0.67	10.1%	£5.34	£0.49	10.1%	£5.52	£0.51	10.1%	£3.74	£0.34	10.1%	£2.61	£0.24	10.1%	Contractual	Discretionary
Multi Use Games Area																				
MUGA - 1 hour (Burnt Oak)	£10.91	£1.00	10.1%	£7.33	£0.67	10.1%	£5.28	£0.48	10.1%	£5.45	£0.50	10.1%	£3.74	£0.34	10.1%	£2.59	£0.24	10.1%	Contractual	Discretionary
Ball Sports (Sports Hall Hire)																				
Football / Full Hall (Hendon & Copthall)	£89.28	£8.19	10.1%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Football / Full Hall (Burnt Oak)	£66.15	£6.07	10.1%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Basketball / Half Hall (Hendon & Copthall)	£35.83	£3.29	10.1%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Basketball / Half Hall (Burnt Oak)	£32.23	£2.96	10.1%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Courses																				
Gymnastics 1 hour - Hendon only	NA	NA		NA	NA		NA	NA		NA	NA		£9.02	£0.56	6.6%	£6.27	£0.39	6.6%	Contractual	Discretionary
Gymnastics 1 hour	NA	NA		NA	NA		NA	NA		NA	NA		£7.31	£0.45	6.6%	£5.50	£0.34	6.6%	Contractual	Discretionary
Football 1 hour	NA	NA		NA	NA		NA	NA		NA	NA		£7.76	£0.48	6.6%	£5.61	£0.35	6.6%	Contractual	Discretionary
Badminton 1 hour	NA	NA		NA	NA		NA	NA		NA	NA		£7.76	£0.48	6.6%	£5.61	£0.35	6.6%	Contractual	Discretionary
Trampoline 1 hour - Hendon only	NA	NA		NA	NA		NA	NA		NA	NA		£9.02	£0.56	6.6%	£6.27	£0.39	6.6%	Contractual	Discretionary
Tennis 1 hour	NA	NA		NA	NA		NA	NA		NA	NA		£9.85	£0.61	6.6%	£6.88	£0.43	6.6%	Contractual	Discretionary
Pilates 1 hour	NA	NA		£9.96	£0.62	6.6%	£7.59	£0.47	6.6%	NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Swimming 30 mins	NA	NA		£8.14	£0.50	6.6%	£5.72	£0.35	6.6%	NA	NA		£8.09	£0.50	6.6%	£5.66	£0.35	6.6%	Contractual	Discretionary
Swimming 45 mins	NA	NA		£8.47	£0.52	6.6%	£5.94	£0.37	6.6%	NA	NA		£8.41	£0.52	6.6%	£5.72	£0.35	6.6%	Contractual	Discretionary
Drop In Sessions																				
Gymnastics Session - Adults	£15.84	£0.98	6.6%	£10.84	£0.67	6.6%	£7.87	£0.49	6.6%	NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Burnt Oak - Floodlit artificial (5-a-side) 1hr	£52.95	£4.86	10.1%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Burnt Oak - Floodlit artificial (7-a-side) 1hr	£76.42	£7.01	10.1%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Burnt Oak - Grass Pitch (junior) 7-a-side	£34.09	£3.13	10.1%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Burnt Oak - Grass Pitch (junior) 11-a-side	£44.30	£4.06	10.1%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Toddlers' World sibling price at Burnt Oak	NA	NA		NA	NA		NA	NA		£2.61	£0.16	6.6%	£2.61	£0.16	6.6%	£2.61	£0.16	6.6%	Contractual	Discretionary
Toddlers' World standard price at Burnt Oak (first child)	NA	NA		NA	NA		NA	NA		£6.65	£0.41	6.6%	£4.73	£0.29	6.6%	£3.28	£0.20	6.6%	Contractual	Discretionary
Toddlers World (Hendon)	NA	NA		NA	NA		NA	NA		£6.82	£0.42	6.6%	£4.89	£0.30	6.6%	£3.45	£0.21	6.6%	Contractual	Discretionary
Birthday Parties																				
Burnt Oak (Soft Play)	£200.22	£12.40	6.6%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Copthall (Soft Play)	£200.22	£12.40	6.6%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Copthall (Pool)	£195.82	£12.12	6.6%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
New Barnet (Soft Play)	£200.22	£12.40	6.6%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
New Barnet (Pool)	£195.82	£12.12	6.6%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Finchley Lido (Pool)	£195.82	£12.12	6.6%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Badminton Club - Adult																				
Burnt Oak - No Strings	£6.05	£0.37	6.6%	£3.94	£0.24	6.6%	£1.83	£0.11	6.6%	NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Sauna																				
Finchley Lido - Sauna	£13.31	£0.82	6.6%	£9.19	£0.57	6.6%	£4.84	£0.30	6.6%	NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Barnet Training Scheme																				
Seniors	£108.73	£6.73	6.6%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Age Group	NA	NA		NA	NA		NA	NA		£97.86	£6.06	6.6%	NA	NA		NA	NA		Contractual	Discretionary
Junior Age	NA	NA		NA	NA		NA	NA		£81.55	£5.05	6.6%	NA	NA		NA	NA		Contractual	Discretionary
Preliminary	NA	NA		NA	NA		NA	NA		£67.41										

			No proposed charging structure at Finchley Lido Leisure Centre as the car park is externally managed by a third party operator.
Finchley Lido Leisure Centre	FREE	FREE	
Hendon Leisure Centre	£0.50	£1.00	
New Barnet Leisure Centre	£0.50	£1.00	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Growth and Corporate Services**
 Area: **Births, Deaths and Marriages**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges/ above inflation
Birth Deaths and Marriages	Certificates from archived registers		Standard Birth, Death, Marriage and civil partnership certificate	Per certificate	£11.00	£11.00	£0.00	0%	Birth & Death Registration Act 1953; and Marriage Act 1949	Prescribed - Statute	General Register Office - statutory figures introduced
Birth Deaths and Marriages			Short Birth Certificate	Per certificate	£11.00	£11.00	£0.00	0%	S.31(2), S.32 and S31(1) B&D Registration Act 1953;	Prescribed - Statute	
Birth Deaths and Marriages			Priority service certificate - same day	Per certificate	£24.00	£24.00	£0.00	0%	S.31(2), S.32 and S31(1) B&D Registration Act 1953;	Prescribed - Statute	
Birth Deaths and Marriages			Standard Birth Death Marriage or Civil Partnership certificates (at registration)	Per certificate	£11.00	£11.00	£0.00	0%	S.31(2), S.32 and S31(1) B&D Registration Act 1953;	Prescribed - Statute	
Birth Deaths and Marriages			Standard Birth Death Marriage or Civil Partnership certificates (after registration)	Per certificate	£11.00	£11.00	£0.00	0%	Marriage Act 1949	Prescribed - Statute	
Birth Deaths and Marriages	Foreign Divorce Clearance		LRS clearance	Per Divorce	£50.00	£50.00	£0.00	0%	S111(1), Local Government Act 1972	Prescribed - Statute	
Birth Deaths and Marriages			GRO Clearance	Per Divorce	£75.00	£75.00	£0.00	0%	S1(3), RSA 1953	Prescribed - Statute	
Birth Deaths and Marriages	Corrections to an entry		LRS correction	Per correction	£75.00	£75.00	£0.00	0%	B&D Regn Act and Reg 55 to 58 Registration of Births and Deaths Regulations 1987; and S.61, Mge Act 1949 and Reg 19 & 20 Registration	Prescribed - Statute	
Birth Deaths and Marriages			GRO Correction	Per correction	£90.00	£90.00	£0.00	0%		Prescribed - Statute	
Birth Deaths and Marriages			Space 17	Per change	£40.00	£40.00	£0.00	0%		Prescribed - Statute	
Birth Deaths and Marriages	Civil Partnership Conversion		Conversion of civil partnership in accordance with the standard procedure	Per Conversion	£45.00	£45.00	£0.00	0%	Reg 6 The Marriage of Same Sex Couples (Conversion of Civil Partnership) Regulations 2014	Prescribed - Statute	
Birth Deaths and Marriages	Notice of marriage and civil partnership		British, Irish or Relevant National	Per notice	£35.00	£35.00	£0.00	0%	Marriage Act 1949	Prescribed - Statute	
Birth Deaths and Marriages			Foreign National with Home Office referral	Per notice	£47.00	£47.00	£0.00	0%	Marriage Act 1949	Prescribed - Statute	
Marriages			of date or time	Ceremony	£21.00	£23.00	£2.00	9.5%		Discretionary	nearest whole number (brought in line with
Birth Deaths and Marriages		Heritage Room	Mondays to Thursday	Per Ceremony	£180.00	£200.00	£20.00	11.1%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages			Friday	Per Ceremony	£200.00	£220.00	£20.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages			Saturday	Per Ceremony	£300.00	£330.00	£30.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges/ above inflation	
Birth Deaths and Marriages	Ceremonies at Hendon Town Hall		Sundays	Per Ceremony	£385.00	£425.00	£40.00	10.4%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	
Birth Deaths and Marriages			Public Holidays	Per Ceremony	£680.00	£750.00	£70.00	10.3%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	
Marriages		Committee Room 402	Mondays to Friday	Ceremony	£240.00	£265.00	£25.00	10.4%	1949; Reg 12(6), The	Discretionary	nearest whole number (brought in line with	
Birth Deaths and Marriages				Saturday	Per Ceremony	£350.00	£385.00	£35.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages				Sundays	Per Ceremony	£450.00	£495.00	£45.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages				Public Holidays	Per Ceremony	£680.00	£750.00	£70.00	10.3%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages	Associated ceremony fees		Non-refundable booking fee	Per Ceremony	£70.00	£80.00	£10.00	14.3%	Marriage and Civil Partnership (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	
Birth Deaths and Marriages			Administration fee for change of date or time	Per Ceremony	£20.75	£23.00	£2.25	10.8%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	
Birth Deaths and Marriages			Wedding in a registered building (e.g. church)	Per Ceremony	£88.00	£88.00	£0.00	0.0%	S.44(2)(a), Mge Act 1949	Prescribed - Statute	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	
Birth Deaths and Marriages			Administration fee for late running ceremony	Per Ceremony	£21.00	£23.00	£2.00	9.5%		Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	
Birth Deaths and Marriages			External approved Premise Monday - Friday	Per Ceremony	£400.00	£440.00	£40.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	
Birth Deaths and Marriages			External approved Premise Saturday	Per Ceremony	£440.00	£484.00	£44.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges/ above inflation
Birth Deaths and Marriages	Ceremonies at External venues		External approved Premise Sunday	Per Ceremony	£550.00	£605.00	£55.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages			External approved premises Bank Holiday	Per Ceremony	£680.00	£748.00	£68.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages			Late arrival fee at an approved premise in Barnet	Per Ceremony	£55.00	£60.50	£5.50	10.0%		Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages	Private Citizenship Ceremonies		Weekdays	Per Ceremony	£135.00	£148.50	£13.50	10.0%	schedule 1, Paragraph 9 of The Nationality, Immigration and Asylum Act 2002	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages	Private Citizenship Ceremonies		Weekends	Per Ceremony	£155.00	£170.50	£15.50	10.0%	schedule 1, Paragraph 9 of The Nationality, Immigration and Asylum Act 2002	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: Children's & Family Services
 Area: Libraries

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Charges 2022/23	Proposed Charges 2023/24	Change from prior year, £	Change from prior year, %	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments	Additional detail for new charges / above inflation
Library charges	Printing/ photocopying		Black & white A4	Per sheet	£0.20	£0.20	£0.20	£0.20	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Printing/ photocopying		Colour A4	Per sheet	£0.80	£0.80	£0.80	£0.80	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Printing/ photocopying		Black & white A 3	Per sheet	£0.30	£0.30	£0.30	£0.30	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Printing/ photocopying		Colour A3	Per sheet	£1.20	£1.20	£1.20	£1.20	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Advertising space		This charge will be levied for advertising space in library activity booklets/ publicity	A5 page per 3 months	£300.00	£300.00	£300.00	£330.00	£30.00	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Lost Library card		This charge is levied where a replacement library card is issued	Per card (adults)	£2.00	£2.00	£2.00	£2.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Lost Library card		This charge is levied where a replacement library card is issued	Per card (child/ concessions)	£1.00	£1.00	£1.00	£1.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	DVD hire		This charge is levied for the loan of DVDs	Per DVD, per week	£1.60	£1.00	£1.00	£1.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Market place adverts		This charge is levied for advertising on library noticeboards/ windows	A6 advert per week	£1.00	£1.00	£1.00	£1.10	£0.10	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Market place adverts		This charge is levied for advertising on library noticeboards/ windows	A5 advert per week	£1.50	£1.50	£1.50	£1.65	£0.15	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Market place adverts		This charge is levied for advertising on library noticeboards/ windows	A4 advert per week	£2.50	£2.50	£2.50	£2.75	£0.25	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Library Service fees and charges (not amended in libraries Review)		This charge is levied for the use of display cabinets and windows in libraries	Per cabinet/ window per week external	£25.00	£25.00	£25.00	£27.50	£2.50	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Library Service fees and charges (not amended in libraries Review)		This charge is levied for the use of display cabinets and windows in libraries	Per cabinet/ window per week internal	£20.00	£20.00	£20.00	£22.00	£2.00	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Adult Book Fines		This charge is levied for the late return of adult book items. Items can now be renewed 24/7 online or by phone	Per Day, Per item	£0.25	£0.25	£0.25	£0.25	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Child Book Fines		This charge would be levied for the late return of child and teen book items. Items can now be renewed 24/7 online or by phone	Per day, Per item	£0.05	£0.05	£0.05	£0.05	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Reservation, No Notification/ email (specially purchased stock)		This charge is levied where an item is purchased in response to a reservation	Per item	£1.00	£1.00	£1.00	£1.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Reservation, Postal Notification (specially purchased stock)		This charge is levied where an item is purchased in response to a reservation	Per item	£1.00	£1.00	£1.00	£1.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Reservation, No Notification/ email notification (Barnet stock)		Customers are notified by email that a reserved item is ready for collection. This applies to stock already held in Barnet Libraries	Per item	£0.00	£0.00	£0.00	£0.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No fee associated with this item.	
Library charges	Reservation, Postal Notification (Barnet stock)		Customers are notified by post that a reserved item is ready for collection. This applies to stock already held in Barnet Libraries	Per item		2nd class postage only	2nd class postage only	2nd class postage only		0.00%	Public Libraries and Museums Act, 1964	Discretionary	Fee not determined by Libraries.	
Library charges	Late return fees for items borrowed from the British library		This charge is levied where items borrowed from the British Library are returned late	Per item	£4.55	£4.55	£4.55	£5.45	£0.90	19.78%	Public Libraries and Museums Act, 1964	Discretionary	Some fees have been raised over 10% where current charges are under the average market rate or where the charge is a fee set by the British Library. In these cases we are proposing to match the British Library fee and remove any subsidy.	
Library charges	Reservations from the British Library		This charge is levied where items are borrowed from the British Library	Per item	£4.6	£4.6	£4.6	£15.00	Up to £9 more	-	Public Libraries and Museums Act, 1964	Discretionary	Some fees have been raised over 10% where current charges are under the average market rate or where the charge is a fee set by the British Library. In these cases we are proposing to match the British Library fee and remove any subsidy.	
Library charges	Renew a British Library loan		This charge is levied where items borrowed from the British Library are renewed	Per item			£4.30	£5.70	£5.70	New	Public Libraries and Museums Act, 1964	Discretionary	Some fees have been raised over 10% where current charges are under the average market rate or where the charge is a fee set by the British Library. In these cases we are proposing to match the British Library fee and remove any subsidy.	New charge
Library charges	Reservations from Interlibrary loan (not British Library)		This charge is levied when reservations are obtained from other library authority or institution	Per item			£4.00	£6.00	£2.00	50.00%	Public Libraries and Museums Act, 1964	Discretionary	Some fees have been raised over 10% where current charges are under the average market rate or where the charge is a fee set by the British Library. In these cases we are proposing to match the British Library fee and remove any subsidy.	
Library charges	One off events		This includes a range of author and cultural events. A mix of charges would be applied dependent upon the cost of hosting the specific event and its intended audience. These are in addition to the core service of events which remains free.	Per session, per person	£0 up to £21	£0 up to £21	£0 up to £21	£0 up to £25	Up to £4 more	19.05%	Public Libraries and Museums Act, 1964	Discretionary	Current charges are under the average market rate.	
Library charges	Training courses for professionals and organisations (1/2 day - off the peg)		Current charges are considerably under the market rate and do not cover the costs of developing and delivering training.	Per delegate	£75.00	£75.00	£75.00	£82.50	£7.50	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Training courses for professionals and organisations (1/2 day - bespoke)		Current charges are considerably under the market rate and do not cover the costs of developing and delivering training.	Per organisation	£400.00	£400.00	£400.00	£440.00	£40.00	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Local History Training/ Talks for organisations (bespoke)		Current charges are considerably under the market rate and do not cover the costs of developing and delivering training.	Per session	£75.00	£75.00	£75.00	£82.50	£7.50	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Music Sets And Scores for choirs based in Barnet		Subscription fee	Per subscription Per annum	Loan charge of 25p per score per month (min 2 month loan)	Loan charge of 25p per score per month (min 2 month loan)	Loan charge of 25p per score per month (min 2 month loan)	Loan charge of 25p per score per month (min 2 month loan)	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Music Sets And Scores for choirs based in Barnet		Overdue charge	Per score, Per week	25p per score, Per month/ part month	25p per score, Per month/ part month	25p per score, Per month/ part month	25p per score, Per month/ part month	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Music Sets And Scores for all choirs		Courier delivery charge for direct delivery	Per box	£5.00	£5.00	£5.00	£5.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Music Sets And Scores for all choirs		Cancellation fee for every score ordered but then not required	Per title	£10.00	£10.00	£10.00	£10.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Music Sets And Scores for all choirs		Administration fee to replace lost items. This is payable by music groups and organisations.	Per set lost	£10.00 + cost of replacement	£10.00 + cost of replacement	£10.00 + cost of replacement	£10.00 + cost of replacement	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Charges 2022/23	Proposed Charges 2023/24	Change from prior year, £	Change from prior year, %	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments	Additional detail for new charges / above inflation
Library charges	Music Sets And Scores for choirs based outside Barnet		Subscription fee	Per subscription Per annum	Loan charge of 35p per score per month (min 2 month loan)	Loan charge of 35p per score per month (min 2 month loan)	Loan charge of 35p per score per month (min 2 month loan)	Loan charge of 35p per score per month (min 2 month loan)	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Music Sets And Scores for choirs based outside Barnet		Overdue charge	Per score, Per week	35p per score, Per month/ cart month	35p per score, Per month/ cart month	35p per score, Per month/ cart month	35p per score, Per month/ cart month	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Music Sets And Scores		Charge made to other Boroughs for the loan of Barnet sets and scores	Per 20 items	£12.00	£12.00	£12.00	£12.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	soft play hire party booking package		Hire charge	Per booking of 3 hours	£180.00	£180.00	£180.00	£196.00	£18.00	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Play sets		Subscription fee to play sets service	Per subscription, per annum	£25.00	£25.00	£25.00	£27.50	£2.50	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
School Libraries Resources Service	Subscription		Annual fee to Barnet schools	Per year, per pupil	£7.55	£7.90	£8.30	£8.80	£0.50	6.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		Fee for 1/2 year subscription	Per 1/2 year, per pupil	£4.90	£5.10	£5.10	£5.40	£0.30	5.88%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		Fee for 1 term	Per term, per pupil	£3.50	£3.80	£3.80	£4.00	£0.20	5.26%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		Fee for half term	Per 1/2 ter, per pupil	£1.80	£2.00	£2.00	£2.10	£0.10	5.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		Annual fee for non Barnet schools	Per year, per pupil	£8.65	£9.00	£9.40	£9.90	£0.50	5.32%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		Fee for 1/2 year subscription for non Barnet schools	Per 1/2 year, per pupil	£5.65	£5.60	£5.60	£5.90	£0.30	5.36%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		Fee for 1 term for non Barnet schools	Per term, per pupil	£3.80	£3.95	£3.95	£4.20	£0.25	6.33%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		Fee for half-term for non-Barnet schools	Per 1/2 term, per pupil	£1.95	£2.10	£2.10	£2.20	£0.10	4.76%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		One-off fee 'try me' (Barnet schools)	Per pupil, per term	£3.50	£3.80	£3.80	£4.00	£0.20	5.26%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		One-off fee 'try me' (non Barnet schools)	Per pupil, per term	£3.80	£3.95	£3.95	£4.20	£0.25	6.33%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Topic box		Topic box (box containing circa 40 books on a specific topic area)	Per topic box, per 1/2 term	£85.00	£85.00	£85.00	£90.00	£5.00	5.88%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	artefact		Box of artefacts to be used in the classroom to support teaching and learning	Per box, per 1/2 term	£85.00	£85.00	£85.00	£90.00	£5.00	5.88%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Secondary schools pay as you go registration fee		Fee to register for pay as you go topic boxes - one off admin charge	Per school	£220.00	£220.00	£220.00	£230.00	£10.00	4.55%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Secondary schools pay as you go loans (20 books per loan)		Charge for as and when loan collections	Per collection of 20 books, per school	£40.00	£40.00	£40.00	£42.00	£2.00	5.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Guided reading sets		Charge for the loan of guided reading sets	Per class, per year	£135.00	£135.00	£135.00	£143.00	£8.00	5.93%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Long-term book loan		Charge for the long-term loan of books to support school libraries	300 books for 6 months	£425.00	£425.00	£425.00	£450.00	£25.00	5.88%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Long-term book loan		Charge for the long-term loan of books to support school libraries	300 books for 12 months	£810.00	£810.00	£810.00	£850.00	£40.00	4.94%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Professional consultancy		Specialist advice regarding libraries, reading and information skills (Barnet schools)	Per hour	£40.00	£40.00	£40.00	£42.00	£2.00	5.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Professional consultancy		Specialist advice regarding libraries, reading and information skills (non-Barnet schools)	Per hour	£45.00	£45.00	£45.00	£47.00	£2.00	4.44%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Professional consultancy		Specialist advice regarding libraries, reading and information skills (non-subscribing Barnet schools)	Per hour	£50.00	£50.00	£50.00	£53.00	£3.00	6.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Professional consultancy		Specialist advice regarding libraries, reading and information skills (non-subscribing non-Barnet schools)	Per hour	£55.00	£55.00	£55.00	£58.00	£3.00	5.45%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Lost/ damaged books		Charge levied to schools for the replacement of lost books	Per item	£20.00	£20.00	£20.00	£21.00	£1.00	5.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Lost/ damaged artefacts		Charge levied to schools for the replacement of lost artefacts	Per item	£10-100	£10-100	£10-100	£10-100	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Late orders surcharge		Additional charge made to schools that submit requests after the standard delivery deadline	Per order	£15.00	£15.00	£15.00	£16.00	£1.00	6.67%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Charges 2022/23	Proposed Charges 2023/24	Change from prior year, £	Change from prior year, %	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments	Additional detail for new charges / above inflation
School Libraries Resources Service	Additional delivery charge		Charge for additional deliveries	Per visit, up to 12 crates	£25.00	£25.00	£25.00	£26.00	£1.00	4.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Additional delivery charge		Charge for additional deliveries	Per visit, 13-24 crates	£35.00	£35.00	£35.00	£37.00	£2.00	5.71%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Additional delivery charge		Charge for additional deliveries	Per visit, 25-36 crates	£45.00	£45.00	£45.00	£47.00	£2.00	4.44%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Annual subscription EYFS and KS1 only - Barnet schools		Charge levied to schools for annual subscription for stated year groups only	Per school, per year	£8.20	£8.60	£8.60	£9.10	£0.50	5.81%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Library charges	Room hire (library opening hours)		Room Hire Chipping Barnet Library Room 1	per hour	£30.00	£35.00	£35.00	£37.00	£2.00	5.71%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Chipping Barnet Library Room 2	per hour	£30.00	£30.00	£30.00	£32.00	£2.00	6.67%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Finchley Church End Library Room 1	per hour	£30.00	£40.00	£40.00	£42.00	£2.00	5.00%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Finchley Church End Library Room 2	per hour	£10.00	£12.00	£12.00	£13.00	£1.00	8.33%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Finchley Church End Library Room 3	per hour	£15.00	£20.00	£20.00	£21.00	£1.00	5.00%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Finchley Church End Library 1, 2, 3 together	per hour	£0.00	£65.00	£65.00	£69.00	£4.00	6.15%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Finchley Church End Library kitchen as add on	per hour	£0.00	£5.00	£5.00	£5.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Finchley Church End Library kitchen only	per hour	£0.00	£12.00	£12.00	£13.00	£1.00	8.33%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Colindale Library Room 1	per hour	£15.00	£18.00	£18.00	£19.00	£1.00	5.56%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Edgware Library	per hour	£15.00	£18.00	£18.00	£19.00	£1.00	5.56%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Golders Green Library	per hour	£15.00	£18.00	£18.00	£19.00	£1.00	5.56%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire North Finchley Library	per hour	£15.00	£18.00	£18.00	£19.00	£1.00	5.56%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Osidge Library	per hour	£10.00	£12.00	£12.00	£13.00	£1.00	8.33%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Hendon Library	per hour	£10.00	£12.00	£12.00	£13.00	£1.00	8.33%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire East Finchley Library	per hour	£10.00	£12.00	£12.00	£13.00	£1.00	8.33%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	

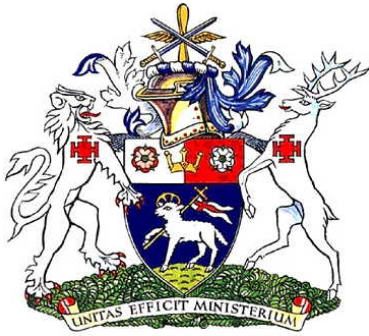
Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

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Council 1 November 2022

Title	Report of Head of Governance
Report of	Head of Governance
Wards	All
Status	Public
Enclosures	Appendix A – Appointments to Outside Bodies Appendix B – Other Appointments
Officer Contact Details	Andrew Charlwood, Head of Governance, 020 8359 2014, andrew.charlwood@barnet.gov.uk

Summary

This item presents various constitutional and administrative matters for Council's agreement. Full details are as set out in the appended reports.

Recommendations

1. That Council note and approve the appointments to Outside Bodies in Appendix A.
2. That Council approve the other appointments as outlined in Appendix B.

1. WHY THIS REPORT IS NEEDED

1.1 The Head of Governance report seeks Council's approval for various matters of business relating to the Council's statutory and constitutional functions.

2. REASONS FOR RECOMMENDATIONS

2.1 As set out in the attached appendices.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

3.1 N/A

4. POST DECISION IMPLEMENTATION

4.1 Council decisions will be minuted and implemented through the Head of Governance.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

5.1.1 None specifically arising from this report.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

5.2.1 There are no specific financial implications from the changes in the appendices. All changes will be funded from the Council's budget.

5.3 Social Value

5.3.1 N/A

5.4 Legal and Constitutional References

5.4.1 Council Constitution, Article 4, Full Council, Council has responsibility for "agreeing and amending the terms of reference of committees, deciding their composition and making appointments to them."

5.4.2 As outlined in Article 4, The Full Council, Council has responsibility for "approving the Member and officer appointment to outside bodies and external organisations on the recommendation of the Group secretaries or Chief Executive."

5.5 Risk Management

5.5.1 None specifically arising from this report.

5.6 Equalities and Diversity

5.6.1 None specifically arising from the report.

5.7 Corporate Parenting

5.7.1 None specifically arising from the report

5.8 Consultation and Engagement

5.8.1 None specifically arising from the report

5.9 Insight

5.9.1 None specifically arising from the report

6. BACKGROUND PAPERS

6.1 None.

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Appendix B – Other Appointments

Digital Champion	Labour nomination	Conservative nomination
	Rishikesh Chakraborty	

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Council meeting, 1 November 2022

Administration Motion in the name of Cllr Simon Radford

AGENDA ITEM 14.1

Impact of the mini-budget on the cost-of-living crisis

Council notes:

1. The disastrous lasting impact of the Government's 'mini-budget' on the markets, inflation, interest rates, the economy, and the cost-of-living crisis.
2. The sacking of the Chancellor of the Exchequer after only 38 days and the reversal of the 'mini-budget' following the financial turmoil.
3. The decisions of "eye-watering difficulty" that the new Chancellor has said are now required, including brutal real terms cuts to public services to repair the destruction caused by the ill-advised 'mini-budget'.
4. The detrimental impact the inevitable cuts are likely to have on frontline public services that are already experiencing a funding and recruitment/retention/pay crisis.
5. The devastating consequential impact this will have on the users of these services in Barnet and on the Council's ability to respond to support the growing number of people in need.

Council also notes that:

1. Many people in Barnet are already struggling with the cost-of-living crisis, with around 9,500 families known to have debts to the Council of more than £1,000.
2. There will be more people with other debts not known to the Council, meaning the total number of households in Barnet in need of support is in fact much higher.
3. LB Barnet's new administration is doing all it can to help, and has agreed a package of support totalling £9m for those struggling with the cost-of-living crisis including:
 - a. Launching a cost-of-living hub and a public awareness campaign to support residents by giving them quick access to advice, information and financial support
 - b. Setting up a £2m Residents' Support Fund to provide financial support to residents in crisis (equivalent to 1% of council tax)
 - c. Agreeing to refund this year's 1% Council Tax increase in 2023/24 to keep bills lower next year
 - d. Providing additional funding to the cross-sector partnership, Barnet Together Alliance, who are doing so much good work to support our communities
 - e. Providing other targeted interventions to mitigate food and fuel poverty challenges to our residents.

However, Council believes that this will not be sufficient to help all those in need as the cost-of-living crisis continues into next year.

Council therefore resolves to:

1. Ask the Leader of the Council to urgently write to the Prime Minister outlining:
 - i. The strain that the Government's poor political choices has placed on the local economy and the residents of Barnet.
 - ii. The need for more help from the Government to support those struggling with the cost-of-living crisis through the winter and beyond, including ensuring ongoing support for energy bills and that benefits are uprated by inflation not earnings.
 - iii. The need to protect frontline public services from further cuts and provide sufficient funding to local councils as set out in the London Councils Key Priorities document, including funding to help us insulate and retrofit homes and reach our Net Zero targets.
2. Ask Barnet's three Conservative MPs to also write to the Government in support of these needs, and to seek assurances that the Prime Minister's comments made about the 'North London anti-growth coalition' doesn't lead to further levelling-down in Barnet and London.

Opposition Motion in the name of Cllr Dan Thomas

Council pledges to not raise parking charges until the cost-of-living crisis has been alleviated AGENDA ITEM 14.2

Council notes that:

1. The Council is planning to increase parking fees charges across the borough by “[a]n overall 10.1%”
2. The cost-of-living crisis is impacting households across our borough, who are facing uncertainty and rising costs
3. Since increases were first proposed in the March budget, there have been huge stresses to the cost of living such as inflation and the increased Bank of England Base rate

Council believes that

1. LBB should be doing what it can to support Barnet’s residents, through freezing charges wherever possible, instead of increasing oftentimes daily charges
2. Parking fees and charges should be frozen until the cost-of-living crisis has been alleviated
3. Officers should find appropriate savings, instead of increasing the cost for Barnet’s residents

Council resolves to

1. Freeze parking charges at their current level, and not increase them by 10%
2. Keep these charges frozen until the cost-of-living crisis has been alleviated
3. Instruct officers to make appropriate savings instead of increasing these costs

Under Full Council Procedure Rule 17.17: if my item is not dealt with by the end of the meeting, I ask that it be voted upon at the Council meeting.

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Council meeting, 1 November 2022

Administration Motion in the name of Cllr Paul Lemon

AGENDA ITEM 14.3

Standing up for responsible tax conduct

Council notes that:

1. The pressure on organisations to pay their fair share of tax has never been stronger.
2. Polling from the Institute for Business Ethics finds that “corporate tax avoidance” has, since 2013, been the clear number one concern of the British public when it comes to business conduct.
3. Two thirds of people (66%) believe the Government and local councils should at least consider a company’s ethics and how they pay their tax, as well as value for money and quality of service provided, when awarding contracts to companies.
4. Around 17.5% of public contracts in the UK have been won by companies with links to tax havens.
5. It has been conservatively estimated that losses from multinational profit-shifting (just one form of tax avoidance) could be costing the UK some £17bn per annum in lost corporation tax revenues.
6. The Fair Tax Mark offers a means for business to demonstrate good tax conduct and has been secured by a wide range of businesses across the UK, including FTSE-listed PLCs, co-operatives, social enterprises and large private businesses.

Council believes that:

1. Paying tax is often presented as a burden, but it shouldn’t be.
2. Tax enables us to provide services from education, health and social care, to flood defence, roads, policing and defence. It also helps to counter financial inequalities and rebalance distorted economies.
3. As recipients of significant public funding, local authorities should take the lead in the promotion of exemplary tax conduct; be that by ensuring contractors are paying their proper share of tax, or by refusing to go along with offshore tax dodging when buying land and property.
4. Where councils hold substantive stakes in private enterprises, influence should be wielded to ensure that such businesses are exemplars of tax transparency and tax avoidance is shunned.
5. More action is needed, however, as current and proposed new UK procurement law significantly restricts councils’ ability to either penalise poor tax conduct (as exclusion

grounds are rarely triggered) or reward good tax conduct, when buying goods or services.

6. UK cities, counties and towns can and should stand up for responsible tax conduct - doing what they can within existing frameworks and pledging to do more given the opportunity, as active supporters of international tax justice.

Council also notes that:

- 1.LB Barnet's compliance in ensuring contract workers pay a fair share of employment taxes (IR35) is robust, following a positive audit by HMRC.
- 2.LB Barnet is developing a new procurement strategy to see how the Council can work proactively with its supply chain, contractors and partners to set out wider ethical procurement practices, including on environmental sustainability and fair tax.

Council resolves subject to complying legislative and regulatory requirements to:

1. Request that Policy & Resources Committee consider the 'Councils for Fair Tax Declaration' in the context of LB Barnet's developing procurement strategy with a view to ensure the Council:
2. Leads by example and demonstrates good practice in our tax conduct, right across our activities.
3. Continues to robustly implement IR35.
4. Does not use offshore vehicles for the purchase of land and property, especially where this leads to reduced payments of stamp duty.
5. Undertakes due diligence to ensure that not-for-profit structures are not being used inappropriately by suppliers as an artificial device to reduce the payment of tax and business rates.
6. Demands clarity on the ultimate beneficial ownership of suppliers UK and overseas and their consolidated profit & loss position, given lack of clarity could be strong indicators of poor financial probity and weak financial standing.
7. Promotes Fair Tax Mark certification especially for any business in which we have a significant stake and where corporation tax is due.
8. Supports Fair Tax Week events in the area and celebrate the tax contribution made by responsible businesses are proud to promote responsible tax conduct and pay their fair share of corporation tax.
9. Supports calls for urgent reform of UK procurement law to enable local authorities to better penalise poor tax conduct and reward good tax conduct through their procurement policies.

Opposition Motion in the name of Cllr Dan Thomas

Council will not raise the price of Garden Waste from £70 collections for the remainder of the administration to help with the cost-of-living crisis. AGENDA ITEM 14.4

Council notes that:

1. Residents across the borough are suffering from a cost-of-living crisis
2. The London Borough of Barnet currently charges £70 a year for garden waste collections

Council believes that:

1. It would be wrong to increase the price of the garden waste collection service when so many in Barnet are suffering from the increasing costs of living

Council resolves to:

1. Not raise the price of the garden waste collection service in Barnet for the remainder of the administration

Under Full Council Procedure Rule 17.17: if my item is not dealt with by the end of the meeting, I ask that it be voted upon at the Council meeting.

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Council meeting, 1 November 2022

Administration Motion in the name of Cllr Ernest Ambe

AGENDA ITEM 14.5

Becoming a Living Wage Employer: Accreditation

Council believes that:

1. Everyone should be paid a fair day's pay for a fair day's work.
2. The real Living Wage (in London, the London Living Wage), set annually by the Living Wage Foundation, is the minimum rate of pay that covers the cost of living.

Council notes that:

1. LB Barnet currently pays at least the London Living Wage to all permanent directly employed staff, but not all contracted-out staff or those working for commissioned providers and in the Council's wider supply chain are currently paid the relevant real Living Wage.
2. Working towards becoming a London Living Wage Borough is a manifesto commitment of the Council's new administration, and this requires the Council to achieve Living Wage accreditation as the next step.

Council resolves to:

1. Request that Policy & Resources Committee considers the steps necessary for the Council to become a Living Wage Employer, including instructing officers to bring options to achieve accreditation to a future meeting.

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Opposition Motion in the name of Cllr David Longstaff

A reduction is not a rebate - Labour must fulfil their manifesto pledge to rebate the Social Care Precept within the 2022/23 Financial Year AGENDA ITEM 14.6

Council notes that Barnet Labour promised to “freeze council tax and refund residents this year's 1% council tax increase”.

Council believes that in the most recent P&R Committee, Labour changed their plans so that they could claim an arbitrary increase in Council Tax was in fact a refund. It is not.

Council resolves to freeze council tax and refund residents, as Labour promised, within the 2022/23 financial year.

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Opposition Motion in the name of Cllr Dan Thomas

Council commits to not joining neighbouring Labour-controlled Camden Council in restricting all council-operated roads to a 20mph speed limit

Council notes that:

1. All of the roads operated by our neighbouring London Borough of Camden are set at 20mph

Council believes that:

1. Varied speed limits are required for convenient travel around a borough as large and populated as Barnet
2. Inner London boroughs are more compact and have different traffic flow and journey trends than Outer London boroughs
3. 20mph zones can serve a good purpose in certain localities, for example, outside schools.
4. Arbitrary speed limits should never be imposed.

Council resolves to:

1. Commit to not making the whole of Barnet a '20mph borough'

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